



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Purchase Order

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Date: 12-01-2021

| | | | |
|------------------------------|---|---------------------------------|--|
| Order Number: | CPO 0211 4001 GSD2200000009 2 | Procurement Folder: | 923345 |
| Document Name: | Elevator Modernization Various Facilities (Phase I) | Reason for Modification: | Change Order 1 is issued to establish contract dates per attached Notice to Proceed. |
| Document Description: | Elevator Modernization Various Facilities (Phase 1) | | |
| Procurement Type: | Central Purchase Order | | |
| Buyer Name: | Melissa Pettrey | | |
| Telephone: | (304) 558-0094 | | |
| Email: | melissa.k.pettrey@wv.gov | | |
| Shipping Method: | Best Way | Effective Start Date: | 2021-12-06 |
| Free on Board: | FOB Dest, Freight Prepaid | Effective End Date: | 2023-03-01 |

| VENDOR | | DEPARTMENT CONTACT | |
|---|-------------------------|----------------------------|----------------------|
| Vendor Customer Code: | VS0000037778 | Requestor Name: | Kari J Dean |
| SQP CONSTRUCTION GROUP INC 281 SMILEY DR | | Requestor Phone: | 304-352-5492 |
| ST ALBANS WV 25177 | | Requestor Email: | kari.j.dean@wv.gov |
| US | | | |
| Vendor Contact Phone: | 3045323659 | Extension: | |
| Discount Details: | | | |
| | Discount Allowed | Discount Percentage | Discount Days |
| #1 | No | 0.0000 | 0 |
| #2 | Not Entered | | |
| #3 | Not Entered | | |
| #4 | Not Entered | | |

22
 FILE LOCATION _____

| INVOICE TO | SHIP TO |
|--|--|
| DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 112 CALIFORNIA AVENUE, 5TH FLOOR CHARLESTON WV 25305 US | STATE OF WEST VIRGINIA JOBSITE - SEE SPECIFICATIONS No City WV 99999 US |

Total Order Amount: \$6,563,813.00

Purchasing Division's File Copy

ENTERED

| | | |
|---|--|---|
| PURCHASING DIVISION AUTHORIZATION DATE: <i>Tara K...</i> 12/10/21 ELECTRONIC SIGNATURE ON FILE | ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John D. Gray</i> ELECTRONIC SIGNATURE ON FILE | ENCUMBRANCE CERTIFICATION DATE: <i>12/14/21</i> ELECTRONIC SIGNATURE ON FILE |
|---|--|---|

12/13/2021

Extended Description:

Change Order No. 1

Change Order No. 1 is issued to establish contractual dates for the contract.

Effective Start Date: December 6, 2021

Effective End Date: March 1, 2023

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|---------------------|-------------------|---------------------|------|-----------------|-------------|
| 1 | 72154010 | 0.00000 | | 0.000000 | 4716791.00 |
| Service From | Service To | Manufacturer | | Model No | |
| 2021-12-06 | 2023-03-01 | | | | |

Commodity Line Description: Elevator Modernization Project (Phase I): Building 1

Extended Description:

Elevator Modernization Project (Phase I): Building 1

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|---------------------|-------------------|---------------------|------|-----------------|-------------|
| 2 | 72154010 | 0.00000 | | 0.000000 | 952130.00 |
| Service From | Service To | Manufacturer | | Model No | |
| 2021-12-06 | 2023-03-01 | | | | |

Commodity Line Description: Elevator Modernization Project (Phase I): Building 7

Extended Description:

Elevator Modernization Project (Phase I): Building 7

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|---------------------|-------------------|---------------------|------|-----------------|-------------|
| 3 | 72154010 | 0.00000 | | 0.000000 | 894892.00 |
| Service From | Service To | Manufacturer | | Model No | |
| 2021-12-06 | 2023-03-01 | | | | |

Commodity Line Description: Elevator Modernization Project (Phase I): Building 25

Extended Description:

Elevator Modernization Project (Phase I): Building 25



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

William.D.Berry
Director

November 30, 2021

SQP Construction Group Inc.
281 Smiley Drive
Saint Albans, WV, 25177

Attn: Mr. Gatewood,

NOTICE TO PROCEED

Per issuance of Purchase Order Number CPO 0211 GSD2200000009, this is your notification to commence work on (Monday) December 6th 2021, to provide all equipment, materials and incidentals for services related to Elevator Modernization Various Facilities (Phase 1), per the bid requirements, terms and conditions of CRFQ 0211 GSD2200000010.

Given the contract's allowance for Four Hundred and Fifty (450) calendar days from the issuance of the Notice to Proceed, the contract start date is December 6, 2021, and the Substantial Completion date is January 30, 2023. Final Completion will be March 1st, 2023.

If you have any questions or concerns on this issue, please do not hesitate to contact me by telephone at (304) 352-5531, or e-mail at cody.g.taylor@wv.gov.

Sincerely,

Cody Taylor, Procurement Specialist, GSD