



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 12-03-2021

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CPO 0211 4001 GSD2100000026 3	Procurement Folder:	847871
Document Name:	WV State Capitol Exterior Lighting Upgrades North Courtyard	Reason for Modification:	Change Order No. 2: is issued to extend the contract One Hundred and Thirty-One (131) days, per the attached documentation.
Document Description:	WV State Capitol Exterior Lighting Upgrades - Change Order 1		
Procurement Type:	Central Purchase Order		
Buyer Name:	Melissa Pettrey		
Telephone:	(304) 558-0094		
Email:	melissa.k.pettrey@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2021-06-10
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2022-04-17

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000204212	Requestor Name:	David K Parsons
SPECIALTY GROUPS INC PO BOX 96		Requestor Phone:	304-352-5486
BRIDGEPORT WV 26330		Requestor Email:	david.k.parsons@wv.gov
US			
Vendor Contact Phone:	999-999-9999	Extension:	
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

22
 FILE LOCATION _____

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 112 CALIFORNIA AVENUE, 5TH FLOOR CHARLESTON WV 25305 US	DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 1 1900 KANAWHA BLVD E CHARLESTON WV 25305 US

Purchasing Division's File Copy

Total Order Amount: \$1,233,800.00

ENTERED

PURCHASING DIVISION AUTHORIZATION DATE: <i>Tanya J. [Signature]</i> 12/13/21 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>Tom S. Gray [Signature]</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>Severdy Tolon [Signature]</i> 12-14-21 ELECTRONIC SIGNATURE ON FILE
--	---	---

12/14/2021

Extended Description:

Change Order 2

Change Order No.2 is issued to extend the original contract to (April 17, 2022) according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders. The extension of this contract is provided to complete the project only.

Effective date of change: Immediately

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72151501	0.00000		0.000000	1233800.00
Service From	Service To	Manufacturer	Model No		
2021-06-10	2022-04-17				

Commodity Line Description: Lighting installation services

Extended Description:

Lighting installation services



AIA

Document G701™ – 2017

Change Order

PROJECT: *(Name and address)*
 West Virginia State Capitol Exterior
 Lighting Upgrades - North Courtyard
 Capitol Campus, Charleston WV
 P.O. # GSD210000026

CONTRACT INFORMATION:
 Contract For: General Construction
 Date: 06/10/2021

CHANGE ORDER INFORMATION:
 Change Order Number: 02
 Date: 12/01/2021

OWNER: *(Name and address)*
 WV General Services Division
 Capitol Complex
 Building 4
 112 California Avenue
 Charleston, WV 25305

ARCHITECT: *(Name and address)*
 Silling Associates, Inc.
 405 Capitol Street, Upper Atrium
 Charleston, WV 25301

CONTRACTOR: *(Name and address)*
 Specialty Group, Inc.
 P.O. Box 96
 Bridgeport, WV 26330

THE CONTRACT IS CHANGED AS FOLLOWS:


(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)
 Increase contract time by 131 days due to unforeseen delays by the State, weather, material delays. See attached detailed request.


The original Contract Sum was	\$	<u>1,233,800.00</u>
The net change by previously authorized Change Orders	\$	<u>0.00</u>
The Contract Sum prior to this Change Order was	\$	<u>1,233,800.00</u>
The Contract Sum will be unchanged by this Change Order in the amount of	\$	<u>0.00</u>
The new Contract Sum including this Change Order will be	\$	<u>1,233,800.00</u>


The Contract Time will be increased by one hundred thirty one (131) days.
 The new date of Substantial Completion will be March 18, 2022 and Final completion will be April 17, 2022

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Silling Associates, Inc.
 ARCHITECT *(Firm name)*

 SIGNATURE
 Glenn Savage, Construction
 Administrator
 PRINTED NAME AND TITLE
 12/01/2021
 DATE

Specialty Group, Inc.
 CONTRACTOR *(Firm name)*

 SIGNATURE
 Adam Martin Project Manager
 PRINTED NAME AND TITLE
 12/2/2021
 DATE

WV General Services Division
 OWNER *(Firm name)*

 SIGNATURE
 Cody Taylor
 PRINTED NAME AND TITLE
 12/3/21
 DATE



Approved

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

William D. Barry
Director

MEMORANDUM

To: Melissa Pettrey, Senior Buyer, State Purchasing Division
From: Cody Taylor, Procurement Specialist, General Services Division
Date: December 3, 2021
Ref: GSD847871, Change Order #2 Justification

Melissa:

Please allow this memorandum to serve as written explanation and justification for our request for Change Order #2 to extend CPO 0211 GSD2100000026, with Specialty Group, Inc., for the WV State Capitol Lighting Upgrades Project, for one hundred and thirty-one (131) days, to a new Substantial Completion date of March 18, 2022 (new Final Completion date of April 7, 2022) per the attached documentation and the explanation given below.

We are requesting an extension of one hundred and thirty-one days (131), due to delays in revisions to the vault cover, weather, and materials delays do to COVID. There is no price increase in this change order.

The Agency made the determination that these changes were warranted and approves the contract to be increased as detailed below:

Original Contract Amount	=	\$1,233,800.00
Change Order #1 (NTP)	=	N/A
Change Order #2 (Extension Only)	=	N/A
Revised Contract Amount	=	\$1,233,800.00

The net change to-date to this contract, by change order, including this request, is \$0.00, or 0% of the original contract award value.

If you have any questions or need additional information, please contact me via email at Cody.G.Taylor@wv.gov or by phone at (304) 957-7187

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Specialty Groups, Inc.

Authorized Signature: _____

Date: 12/3/2021

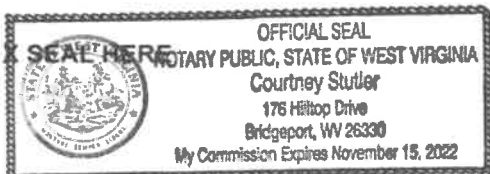
State of West Virginia

County of Harrison, to-wit:

Taken, subscribed, and sworn to before me this 3 day of December, 2021.

My Commission expires NOV. 15, 2022.

AFFIX SEAL HERE



NOTARY PUBLIC

Courtney Stutler

Purchasing Affidavit (Revised 01/19/2018)