



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 10-06-2021

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CPO 0211 4086 GSD2200000004 2	Procurement Folder:	898518
Document Name:	Heat Pump Replacement B.86	Reason for Modification:	Change Order 1 is issued to establish contract dates per attached Notice to Proceed.
Document Description:	Heat Pump Replacement		
Procurement Type:	Central Purchase Order		
Buyer Name:	Jessica L. Hovanec		
Telephone:	304-558-2314		
Email:	jessica.l.hovanec@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2021-10-11
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2021-10-22

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000202408 CASTO TECHNICAL SERVICES INC 540 LEON SULLIVAN WAY CHARLESTON WV 25322 US Vendor Contact Phone: 999-999-9999 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: Joey L Campbell Requestor Phone: 304-982-0529 Requestor Email: joey.l.campbell@wv.gov 22 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 112 CALIFORNIA AVENUE, 5TH FLOOR CHARLESTON WV 25305 US	DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 86 1124 SMITH ST CHARLESTON WV 25301 US

10-18-21
BA

Purchasing Division's File Copy

Total Order Amount: \$40,366.00

ENTERED

PURCHASING DIVISION AUTHORIZATION DATE: Tara Hovanec 10/18/2021 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: John S. Gray ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: Beverly Toler 10-22-21 ELECTRONIC SIGNATURE ON FILE
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10/20/2021

Extended Description:

Change Order

Change Order No. 1 is issued to establish contract dates per the issuance of the Notice to Proceed.

Effective Start Date: October 11, 2021

Effective End Date: October 22, 2021

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72151200	0.00000		0.000000	40366.00
Service From	Service To	Manufacturer		Model No	
2021-10-11	2021-10-22				

Commodity Line Description: Replace Four (4) heat pumps per attached specs and Addendum

Extended Description:

Replace Four (4) heat pumps per attached specs and addendum

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
State Capitol
Charleston, West Virginia 25305

Allan L. McVey
Cabinet Secretary

William Barry
Director

October 6, 2021

Casto Technical Services Inc.
540 Leon Sullivan Way
PO Box 627
Charleston, WV 25322

NOTICE TO PROCEED

Per issuance of Purchase Order Number CPO 0211 GSD2200000004, this is your notification to commence work on October 11, 2021 to provide all equipment, materials and incidentals for the installation of 4 heat pumps located at building 86, 1124 Smith Street, Charleston WV 25301..

Given the contract's allowance of ten (10) calendar days from this issuance for the project to be delivered to Final Completion, the contract's start date is October 11, 2021 and the completion date is October 22, 2021. If you have any questions or concerns on this issue, please do not hesitate to contact me by telephone at (304) 957-7159 or through email at john.t.persinger@wv.gov

Sincerely,



Tim Persinger, Procurement Officer, GSD

West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

CASTO TECHNICAL SERVICES, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	9/21/1973		9/21/1973	Domestic	Profit			

Organization Information			
Business Purpose	8113 - Other Services (except Public Administration) - Repair and Maintenance - Commercial and Industrial Machinery and Equipment (exe Auto and Elec) Repair and Maintenance		Capital Stock 50000.0000
Charter County	Kanawha	Control Number	0
Charter State	WV	Excess Acres	0
At Will Term		Member Managed	
At Will Term Years		Par Value	0.100000
	500000		Not Specified

at some other place within the United States, as the board of directors from time to time shall designate. III. Mailing Address. The mailing address of the above location is P. O. Box 627, Charleston, WV 25322. IV. Email Address. The email address where informational notices and reminders of annual filings may be sent is csmith@castotech.com. V. Existence. The existence of the Corporation is perpetual. VI. Authorized Shares. The Corporation is authorized to issue only one class of stock consisting of not more than 500,000.00 shares with par value of (\$0.10) per share. The Corporation shall issue all of the shares without certificates. VII. Purposes. The purpose of the Corporation is to engage in any or all lawful business or activity for which corporations may be incorporated in West Virginia. VIII. Incorporator. The name and address of the original incorporators of the Corporation are Harry N. Casto and W. E. Mohler, neither of whom are affiliated with the Corporation as of the date of these Amended and Restated Articles of Incorporation and are deceased. IX. Agent. The name and address of the person (agent) to whom notice of process may be sent is Christina Smith, 540 Leon Sullivan Way, Charleston, WV 25301. X. Directors. The Corporation shall have a board of directors consisting of one (1) to five (5) directors. The directors shall be elected at each annual meeting of the shareholders. Directors need not be shareholders of the corporation nor residents of the State of West Virginia. The board of directors may not increase or decrease the number of directors. XI: Limitation on Director Liability. Directors shall have no personal liability to the Corporation or its stockholders for monetary damages for breach of fiduciary duty as a Director: Provided, this Article shall not eliminate or limit the liability of a Director: (A) for any breach of the Director's duty of loyalty to the Corporation or its stockholders; (B) for acts or omissions not in good faith or which involve intentional misconduct or a knowing violation of law; (C) for unlawful distributions as described in the Act; or (D) for any transaction from which the Director derived an improper personal benefit. XII: Indemnification of Directors. The Corporation shall indemnify a Director for liability, as that term is defined W. Va. Code § 31D-8-850, to any person for any action taken, or any failure to take any action, as a Director except liability for: (A) receipt of a financial benefit to which he or she is not entitled; (B) an intentional infliction of harm on the Corporation or its shareholders; (C) for unlawful distributions as described in the Act; or (D) an intentional violation of criminal law.

10/21/2010	AMENDMENT FILED (CHANGES TO STOCK & SHARES)...SEE IMAGE
2/3/1983	CHANGE OF NAME FROM CASTO-TRANE SERVICE AGENCY, INC.
Date	Amendment

Annual Reports

Filed For

2021
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Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Friday, October 15, 2021 — 1:26 PM

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Toler, Beverly A <beverly.a.toler@wv.gov>

Award Letter

1 message

Toler, Beverly A <beverly.a.toler@wv.gov>

Fri, Oct 22, 2021 at 10:59 AM

To: Jessica L Hovanec <jessica.l.hovanec@wv.gov>, "Lyle, Tara L" <tara.l.lyle@wv.gov>

Bcc: plancaster@castotech.com

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Beverly A Toler

Support Services Supervisor

WV Purchasing Division

Please find attached correspondence regarding the above-referenced matter. If you have any questions please contact the Buyer listed on the first page of the purchase order.



Notice of Award - NTP.pdf

204K



ALLAN L. MCVEY
CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON STREET, EAST
CHARLESTON, WEST VIRGINIA 25305-0130

W. MICHAEL SHEETS
DIRECTOR

Subject: Notice of Contract Document Availability

Solicitation No.: CRFQ GSD2100000042 - Procurement Folder No.: 898518
Awarded Contract/Purchase Order No.: CPO GSD2200000004 - Procurement Folder No.: 898518

Dear Vendor,

This email is intended to notify you that important documents have been posted to the West Virginia Purchasing Division's website relating to the above identified solicitation and/or contract. Your firm is receiving this email because it:

☐ Participated in the State of West Virginia's competitive bid process for which a contract has now been awarded to:

Casto Technical Services, Inc.

☐ Obtained a non-competitive contract award.

☐ Holds a contract and is receiving a central delivery order.

☒ Holds a contract and is receiving confirmation of an approved change order.

The award document, delivery order, or change order in question can be accessed at <https://www.state.wv.us/admin/purchase/Awards/awarded.html>. Please utilize the weblink to obtain a copy of the document for your records as soon as possible. The documents will only remain available on the website for 90 days.

The Purchasing Division appreciates your interest in doing business with the State. If you wish to attain additional details regarding the award of this purchase order/contract, please note that all officially awarded purchase orders/contracts are public information and available for public inspection at the Purchasing Division, 2019 Washington Street East, Charleston, WV 25305.

Sincerely,

Jessica L. Hovanec

Jessica L. Hovanec
Senior Buyer, WV Purchasing Division

Vendor Email List for CRFQ GSD21*42/CPO GSD22*04

plancaster@castotech.com