



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Date: 09-09-2021

Order Number:	CMA 0913 0913 PHB1700000003 6	Procurement Folder:	292907
Document Name:	Licensing Database for WV Board of Pharmacy	Reason for Modification:	Change Order No. 05 Renew Contract
Document Description:	Second Year Maintenance and Support/Warranty/Hosting		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2017-11-14
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2022-05-14

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000187728			Requestor Name:	John P Smolder
ALBERTSON CONSULTING INC				Requestor Phone:	(304) 558-0558
21 MAIN ST STE 100				Requestor Email:	john.p.smolder@wv.gov
MINTO	ND	58701			
US					
Vendor Contact Phone:	701-839-7523	Extension:	114	<div style="font-size: 48px; font-weight: bold;">22</div> <div style="font-size: 24px; font-weight: bold;">FILE LOCATION _____</div>	
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
BOARD OF PHARMACY 2310 KANAWHA BLVD E CHARLESTON WV 25311 US	BOARD OF PHARMACY 2310 KANAWHA BLVD E CHARLESTON WV 25311 US

9-27-21
Bax

Total Order Amount:	Open End
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Purchasing Division's File Copy

ENTERED

JSC 9/24/2021

PURCHASING DIVISION AUTHORIZATION <i>Linda Harper</i>
DATE: 9/27/2021
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: <i>[Signature]</i>
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: 9/30/2021
ELECTRONIC SIGNATURE ON FILE

9/29/2021

Extended Description:

Change Order #5 - Issued to renew the original contract (master agreement) for the Third Year Maintenance and Support/Warranty/Hosting according to all terms, conditions, prices and specifications contained in the original contract (master agreement) including all authorized change orders.

Effective Immediately

Dates of renewal: May 15, 2020 through May 14, 2022

Renewal Years Remaining: (1)

No other changes.

All provisions of the original contract and subsequent change order not modified herein shall remain in full force and effect.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	81111507			LS	59800.000000
	Service From	Service To			

Commodity Line Description: Licensing Database Management Program

Extended Description:

Concurrent User License(s) for thirteen (13) Board of Pharmacy Users of Licensure Records Product with Content Management Database System (including website redesign, administrative interface, and cloud-based program) for up to 20,000 various licenses, registrations, permits, and certificates.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	81111507			LS	60066.670000
	Service From	Service To			

Commodity Line Description: Deliverable #1
see payment schedule

Extended Description:

Database fields and record types setup, Initial data import, Data system training, Historical data setup for records and transactions, Redesign, Verifications prototype complete, Individual, Businesses/Pharmacies, Correspondence letters and forms

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	81111507			HOUR	135.000000
	Service From	Service To			

Commodity Line Description: Additional Services Support Hours

Extended Description:

System support beings to support full production system. Applications have been moved to accommodate WVBP renewal schedule, so they don't have to wait until the following year to go-live. WBOP does not have the internal resources to accomplish any other way. Includes up to 12 hours of monthly support.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	81111507			LS	60066.670000
	Service From	Service To			

Commodity Line Description: Deliverable #2
see payment schedule

Extended Description:

Website Tools, Documents & Links, Calendar, News, Page Editor, Photos, Newsletter, Licenses/Certificates functional and demonstrated in the database, Cloud Document Training, External interfaces for either sending or pulling other entities database reports or records, Payment interface West Virginia Interactive, CPE import/export training, Renewals prototype (First 6)

- a. Pharmacist Immunization Permit
- b. Consultant Pharmacist
- c. Pharmacist
- d. Intern
- e. Pharmacy
- f. Tech
- g. Tech Trainee Extension
- h. Mail Order Pharmacy
- i. Manufacturer
- j. Wholesale Drug Distributor
- k. Charitable Pharmacy
- l. Controlled Substances/Pseudoephedrine Distributor
- m. Controlled Substances (EMS)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	81111507			LS	37541.670000
	Service From	Service To			

Commodity Line Description: Deliverable #3
see payment schedule

Extended Description:

- a. Portals
- b. External interfaces for either sending or pulling other entities database reports or records
 - i. NABP import/export
- c. Reports system
 - i. Training
- d. Online integration work
 - li. Self-service site forms:
 - 1. Change of Address (individuals)
 - 2. Change of Address (facilities)
 - 3. Complaint
 - 4. Continuing Education
- e. User and Admin System training
- f. Security Setup - Users (if you have power users and different views that would be needed)
- g. Renewals prototype (Final 7)
 - i. Pharmacist Immunization Permit
 - ii. Consultant Pharmacist
 - iii. Pharmacist
 - iv. Intern
 - v. Pharmacy
 - vi. Tech
 - vii. Tech Trainee Extension
 - viii Mail Order Pharmacy
 - ix Manufacturer
 - x. Wholesale Drug Distributor
 - xi. Charitable Pharmacy
 - xii. Controlled Substances/ Pseudoephedrine Distributor
 - xiii. Controlled Substances (EMS)
- h. Full system test
- i. Go-live

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	81111507			LS	22525.000000
	Service From	Service To			

Commodity Line Description: Deliverable #4
see payment schedule

Extended Description:

Inspection training - Inspection prototype, List of forms or surveys
Application prototype complete -3PL, Pharmacist Immunization Permit, Consultant Pharmacist, Intern, Pharmacy,
Nuclear Pharmacy Tech, Nuclear Pharmacy Tech Trainee, Mail Order Pharmacy, Manufacturer, Wholesale Drug Distributor, Charitable Pharmacy, Limited
Pseudoephedrine Distributor, Controlled Substances, Pharmacist, Pharmacy Tech, Pharmacy Tech Trainee, Collaborative Pharmacy Practice
Application Workflow - Process for taking a record from an applicant to a licensed/active - Task list for each application, Triggers in the database for taking a record
from applicant to licensed/active for each license type
Manual Batch processing logic and triggers if applicable
System modifications complete

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12	81111507			LS	25400.000000
	Service From	Service To			

Commodity Line Description: System Support Services

Extended Description:

System Support Services are complete and meet the Board's needs/requirements and upon receipt of an invoice in the amount of \$25,400.00 will be paid upon receipt. Includes up to 12 hours of monthly support.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	81111507			LS	25400.000000
	Service From	Service To			

Commodity Line Description: Year 2 - Maintenance, Support/ Warranty/Hosting

Extended Description:

The cost reflects 2nd year for licensing our software along with Support/Warranty/Maintenance agreement and Hosting. Includes Fourteen (12) non-accumulating support hours. Assigned hours can be used for development or general system support.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
14	81111507			LS	26400.000000
	Service From	Service To			

Commodity Line Description: Year 3 - Maintenance, Support/ Warranty/Hosting

Extended Description:

The cost reflects 2nd year for licensing our software along with Support/Warranty/Maintenance agreement and Hosting. Includes Fourteen (12) non-accumulating support hours. Assigned hours can be used for development or general system support.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
15	81111507			LS	28400.000000
	Service From	Service To			

Commodity Line Description: Year 4 - Maintenance, Support/ Warranty/Hosting

Extended Description:

The cost reflects 4th year for licensing our software along with Support/Warranty/Maintenance agreement and Hosting. Includes Fourteen (12) non-accumulating support hours. Assigned hours can be used for development or general system support.

BOARD MEMBERS

*John J. Bernabei
James Rucker *
Jenna Misiti*
Sam Kapourales
David Bowyer
Dennis Lewis
Vicky Skaff
(*Public Member)*



STAFF

*Michael L. Goff,
Executive Director &
CSMP Administrator*

*John Smolder,
CFO/COO*

*Ryan Hatfield,
General Counsel*

*Office Address
2310 Kanawha Blvd, East
Charleston, WV 25311*

www.wvbop.com

*Phone
(304) 558-0558
(304) 558-0572 (fax)*

September 23, 2021

To: Whom it May Concern
From: John P Smolder, CFO
Re: Contract Renewal - CMA 0913 PHB17*03

The WV Board of Pharmacy was late on the renewal process for the Big Picture (Albertson Consulting) contract renewal due the conversion of email and files getting lost during this time. Also we neglected conversation with the Finance Division on any renewals which has been corrected. Please let me know if additional information is needed.

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*2310 Kanawha Blvd, East
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www.wvbop.com

Phone
*(304) 558-0558
(304) 558-0572 (fax)*

August 26, 2021

Mr. Daniel Albertson
Albertson Consulting, Inc
100 Main St, South
Minot, ND 58701

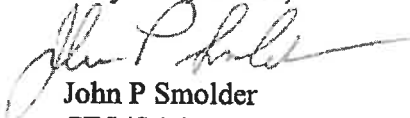
Re: CMA 0913 PHB17*03

Dear Mr. Albertson:

The WV Board of Pharmacy is offering to renew the subject contract Licensing Database for the Third Year Maintenance and Support/Warranty/Hosting. The effective renewal dates are May 15, 2021 to May 14, 2022 according to all terms, conditions, prices and specifications contained in the original contract and all authorized change orders. If you agree to this Change Order, please sign below and return the original to my attention as soon as possible. Also attached for this change order is the attached WV Purchasing Affidavit.

Please call if you have any questions.

Very Truly Yours,


John P Smolder
CFO/COO

We Agree to Change Order #5 of the subject contract under the same terms and conditions, pricing and specifications in the original contract and any change orders thereto.



8/26/2021

Name/Signature

CEO

Title

Date

Enclosure: Purchasing Affidavit



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY
State Capitol
Charleston, West Virginia 25305

Allan L. McVey
Cabinet Secretary

Joshua D. Spence
Chief Information Officer

MEMORANDUM

TO: Shelia Gray, Administrative Services Assistant II
Department of Administration

FROM: Joshua D. Spence, Chief Information Officer
Office of Technology 

SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT
CMA PHB1700000003; IS&C NUMBER: 2021-7131

DATE: September 22, 2021

West Virginia Code §5A-6-4(a)(3) permits the Chief Technology Officer to “evaluate the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units.”

West Virginia Code §5A-6-4c requires that the Chief Technology Officer review and approve “a major information technology project.”

West Virginia Code §5A-6-5 requires that “any state spending unit that pursues an information technology purchase that does not meet the definition of a ‘major technology project’ and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Technology Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

After conducting a review of your request for contract renewal Change Order #5 Albertson Pharmacy Board, the Office of Technology has determined:

X That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at Consulting.Services@wv.gov.