



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 09-07-2021

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CDO 0805 0805 PTR2200000008 1	Procurement Folder:	931541
Document Name:	CDO off CMA 0212 MV21A to purchase (1) Ford Explorer K8B	Reason for Modification:	
Document Description:	CDO off CMA 0212 MV21A to purchase (1) Ford Explorer K8B		
Procurement Type:	Central Delivery Order		
Buyer Name:	Linda B Harper		
Telephone:	(304) 558-0468		
Email:	linda.b.harper@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0212 MV21A 1
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000199714 STEPHENS AUTO CENTER PO BOX 278 DANVILLE WV 25053278 US Vendor Contact Phone: 999-999-9999 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: John S Caldwell Requestor Phone: (304) 558-9578 Requestor Email: john.s.caldwell@wv.gov 22 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE PUBLIC TRANSIT DIVISION OF BLDG 5 RM 663 1900 KANAWHA BLVD E CHARLESTON WV 25305-0432 US	AUTHORIZED RECEIVER PUBLIC TRANSIT DIVISION OF BLDG 5 RM 663 1900 KANAWHA BLVD E CHARLESTON WV 25305-0432 US

Purchasing Division's File Copy

Total Order Amount: \$28,166.00

ENTERED

TLW 9/7/21

PURCHASING DIVISION AUTHORIZATION
DATE: Linda Harper 9/23/2021
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: Beverly Toler 9-23-21
ELECTRONIC SIGNATURE ON FILE

Extended Description:

CDO off CMA MV21A to purchase one (1) Ford Explorer K8B
Color::YZ Oxford White
Fuel Type- Gasoline

To be utilized and titled to:
Berkeley Senior Services
217 North High Street
Martinsburg, WV 25404

Vehicle to be replaced: VIN: 1FDFE4FSFDA00722 - 2015 Ford Econoline

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25100000	1.00000	EA	\$28,166.0000	\$28,166.00
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: CDO off CMA MV21A to purchase one (1) Ford Explorer K8B

Extended Description:

MV21 - 2021 or LATEST MODEL VEHICLE:
See attached pricing page(s) for contract pricing.

**Class 7 - Automobile
Mid Size Utility**

Vendor Name: Stephens Auto
 Manufacturer/Brand: Ford
 Model Name & Number: Explorer K8B

Vendor Contact: Mike Ballard
 Phone No.: 304-369-2411 ext. 33
 Email: mballard@stephensauto.com

Vehicle Requirements:

Classification: Mid Size Utility
 Drive: 4 Wheel/All Wheel
 Passenger seating: 5 minimum (including driver)
 Doors: 4, minimum
 Wheelbase: 109 in., minimum
 GVWR: 6100 lbs. min, 7300 lbs. max.
 Engine: 6 cylinder minimum

Manufacturer's Standard Available Colors	
Standard Color Code	Color Description
JS	Iconic Silver
M7	Carbonized Gray
UM	Agate Black
YZ	Oxford White

Additional Requirements:
 Tow Package: Installed Hitch and Wiring
 Slush/All-Weather Mats: Installed: Driver, Passenger, Cargo area

The vehicle bid shall include the standard equipment requirements as required in section 3.1.1.1 of the specification.

Vendor Bid Response:				
Vehicle fuel type	EPA HIGHWAY MPG Rating	EPA CITY MPG Rating	Unit Price	Total Life Cycle Cost
Gasoline				
Flex-fuel	15	11	\$28,166.00	\$48,166.00
Diesel				
CNG/Bifuel				
Hybrid				

***Options:**

FOB Dealership: (Deduct) N/A
 FOB Other than Metro Charleston - Per Mile \$ 2.00

*Note - The above delivery "options" above are not evaluated as part of the award.



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Public Transit

1900 Kanawha Boulevard East • Building Five • Room 650
Charleston, West Virginia 25305-0432 • (304) 558-0428
FAX: (304) 558-0174 • TDD: (800) 742-6991

Byrd E. White, III
Secretary of Transportation

August 30, 2021

MEMORANDUM

TO: Linda Harper, Buyer Supervisor
Purchasing Division

FROM: John Caldwell, Purchasing Officer
Division of Public Transit

SUBJECT: Justification to order off CMA 0212 MV21A

A handwritten signature in blue ink, appearing to read "John Caldwell".

The Division of Public Transit will be purchasing one (1) Ford Explorer K8B, Oxford White from Stephens Auto, in the amount of \$28,166.00. It will be utilized and titled to:

Berkeley Senior Services
217 North High Street
Martinsburg, WV 25404

It will be used to provide transportation services to the elderly and disabled citizens in its area of service.

The funding for this vehicle is from the Federal Transit Administrations' Section 5310 Program. Under the 5310 Program this vehicle will be paid at 80% by the Federal Transit Administration.

If you have any questions or need additional information, please call me at 304-414-8976 or email at John.S.Caldwell@wv.gov



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Public Transit

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**Byrd E. White, III
Secretary of Transportation**

August 30, 2021

MEMORANDUM

**TO: Kenny Yoakum, Executive Director
Fleet Management Office**

**FROM: John Caldwell, Purchasing Officer
Division of Public Transit**

SUBJECT: Vehicles Not Added to Fleet

A handwritten signature in cursive script, appearing to read "John Caldwell", written in dark ink.

The vehicle listed on Purchase Order CDO PTR 22*8, One (1) Ford Explorer K8B will be utilized and titled to:

**Berkeley Senior Services
217 North High Street
Martinsburg, WV 25404**

This vehicle is being purchased under the Federal Transit Administrations' Section 5310 Program. It is not to be considered a State asset.

If you have any questions or need additional information, please call me at 304-414-8976 or email at John.S.Caldwell@wv.gov

West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

BOONE MOTOR SALES, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	4/17/1934		4/17/1934	Domestic	Profit			

Organization Information			
Business Purpose	4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used)		Capital Stock 5000.0000
Charter County	Boone	Control Number	0
Charter State	WV	Excess Acres	0
At Will Term	Member Managed		
At Will Term Years	Par Value		0.200000
Authorized Shares	25000	Young Entrepreneur	Not Specified

Addresses

Type	Address
Mailing Address	P.O. BOX 278 DANVILLE, WV, 25053 USA
Notice of Process Address	RICHARD STEPHENS PO BOX 278 DANVILLE, WV, 25053
Principal Office Address	104 STEPHENS DRIVE DANVILLE, WV, 25053 USA
Type	Address

Officers

Type	Name/Address
Incorporator	HARRY HATFIELD MADISON, WV, 25130 USA
Incorporator	O. L. MULLINS MADISON, WV, 25130 USA
President	RICHARD STEPHENS 115 POTTERFIELD DR CHARLESTON, WV, 25314
Secretary	PAULA BALLARD 141 FRANKLIN AVENUE MADISON, WV, 25130
Treasurer	MICHAEL STEPHENS 255 WALNUT AVENUE MADISON, WV, 25130
Vice-President	MIKE W BALLARD 85 MOUNTAINVIEW DRIVE MADISON, WV, 25130
Type	Name/Address

DBA

DBA Name	Description	Effective Date	Termination Date
AUTO BUYERS OF WEST VIRGINIA	TRADENAME	9/9/2020	
STEPHENS AUTO CENTER	TRADENAME	6/12/1990	
DBA Name	Description	Effective Date	Termination Date

Date	Amendment
6/23/2020	UPDATED CAPITAL STOCK.
Date	Amendment

Annual Reports

Filed For

2021

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Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, September 7, 2021 — 9:58 AM

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