



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 09-23-2021

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES, INVOICES,
AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CMA 0803 0086 DOT2000000005 2	Procurement Folder:	589516
Document Name:	OFFICIAL WV HIGHWAY MAP (8619C008)	Reason for Modification:	CHANGE ORDER NO. 1 - to renew contract for two (2) renewal terms per the attached documentation.
Document Description:	OFFICIAL WV HIGHWAY MAP (8619C008)		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2019-08-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2022-07-31

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000192627 WILLIAMS & HEINTZ MAP CORP 8119 CENTRAL AVE CAPITOL HEIGHTS MD 20743 US Vendor Contact Phone: 301-336-1144 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Dusty J Smith Requestor Phone: (304) 558-9398 Requestor Email: dusty.j.smith@wv.gov 22 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
DIVISION OF HIGHWAYS PLANNING DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM A-740 CHARLESTON WV 25305 US	DIVISION OF HIGHWAYS PLANNING DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM A-740 CHARLESTON WV 25305 US

9-24-21
BOS

Purchasing Division's File Copy

Total Order Amount:

Open End

ENTERED

PURCHASING DIVISION AUTHORIZATION

DATE:

ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM

DATE:

ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE:

ELECTRONIC SIGNATURE ON FILE

Extended Description:

CHANGE ORDER NO. 1 - TO RENEW THE ORIGINAL CONTRACT ACCORDING TO ALL TERMS, CONDITIONS, PRICES AND SPECIFICATIONS CONTAINED IN THE ORIGINAL CONTRACT INCLUDING ALL AUTHORIZED CHANGE ORDERS.

EFFECTIVE DATE OF FIRST YEAR RENEWAL: 08/01/2020 THROUGH 07/31/2021

EFFECTIVE DATE OF SECOND YEAR RENEWAL: 08/01/2021 THROUGH 07/31/2022

RENEWALS REMAINING: ONE (1)

THE FIRST RENEWAL YEAR WAS INADVERTENTLY OVERLOOKED DUE TO THE COVID PANDEMIC AND STAFF REASSIGNMENT. THE VENDOR BY ATTACHED LETTER HAS AGREED TO RENEW THE CONTRACT FOR BOTH RENEWAL YEARS UNDER THE SAME TERMS, CONDITION AND PRICING AS THE ORIGINAL CONTRACT.

ALL PROVISIONS OF THE ORIGINAL CONTRACT AND SUBSEQUENT CHANGE ORDERS NOT MODIFIED HEREIN SHALL REMAIN IN FULL FORCE AND EFFECT.

NO OTHER CHANGES.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	81151602			EA	354.000000
	Service From	Service To			

Commodity Line Description: OFFICIAL WV HIGHWAY MAP

Extended Description:

PER THOUSAND-COMPOSITION, PRINTING, AND DELIVERY OF THE WV OFFICIAL HIGHWAY MAP



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Highways

1900 Kanawha Boulevard East • Building Five • Room 110
Charleston, West Virginia 25305-0430 • (304) 558-3505

D. Alan Reed, P.E.
State Highway Engineer

Jimmy Wriston, P. E.
Deputy Secretary/
Deputy Commissioner

September 21, 2021

Williams & Heintz Map Corporation
8119 Central Avenue
Capitol Heights, MD 20743

Subject: Contract #CMA DOT 20*05

To whom it may concern:

The Department of Transportation of West Virginia is offering to renew the subject contract under the same terms, conditions and pricing. There are two renewal periods contained in this correspondence. The first renewal period is August 1, 2020 through July 31, 2021. The second renewal period is August 1, 2021 through July 31, 2022. If your company agrees to both renewal periods, please sign below and return the original to my attention as soon as possible. You may return all renewal documents via email to John.P.Toomey@wv.gov

Also attached is a West Virginia Purchasing Affidavit that is to be part of the renewal change order and it required to be signed, dated, and notarized.

Please contact the email listed above if you have any questions.

Thank you,


John Toomey
DM2
Strategic Data Management and Technology Division

Attachment

We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

Name/Signature

Date

Contracts Administrator

Title

SEP 21 '21 AM 10:18
REC'D FINANCE - PROCUR

E.E.O./AFFIRMATIVE ACTION EMPLOYER



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Highways

1900 Kanawha Boulevard East • Building Five • Room 110
Charleston, West Virginia 25305-0430 • (304) 558-3505

D. Alan Reed, P.E.
State Highway Engineer

Jimmy Wriston, P. E.
Deputy Secretary/
Deputy Commissioner

September 21, 2021

TO: Mike Sheets, Director
West Virginia Purchasing Division

FROM: Hussein S. Elkhansa, MSE., G.I.S.P. *Hussein S Elkhansa*
Director, D.O.T., Chief Data Officer
Strategic Data Management and Technology Division

THRU: Kristy James, Assistant Director *Kristy James*
WVDOT/DOH Finance Division, Procurement Section

SUBJECT: West Virginia Department of Transportation
Purchase Requisition Number CMA DOT20*05 CO #1 & CO #2

Please accept this memo as an attempt to justify the delayed submission of the request to proceed with renewal(s) of the contract effective dates for CMA DOT20*68. There are two renewal periods contained in this request. The first renewal period is August 1, 2020 through July 31, 2021. The second renewal period is August 1, 2021 through July 31, 2022. The delay in submission(s) were due competing interests of the agency, COVID and staffing changes.

Should you have any questions, please contact Hussein S. Elkhansa in the Strategic Data Management Systems and Technology Division at Hussein.S.Elkhansa@wv.gov

HSE:Th

SEP 21 '21 AM 10:18
REC'D FINANCE - PROCUR

Two (2) Renewal periods added



Lyle, Tara L <tara.l.lyle@wv.gov>

Renewal CMA DOT20*05

1 message

James, Kristy E <kristy.e.james@wv.gov>

Mon, Sep 13, 2021 at 1:29 PM

To: Tara L Lyle <Tara.L.Lyle@wv.gov>, John W Estep <John.W.Estep@wv.gov>

Tara & John,

I'm not sure that I did this correctly. We are requesting permission to renew a contract that has already expired. The renewal was overlooked due to COVID and staff reassignment. We contacted the vendor and they are willing to renew the contract at the same terms & conditions and pricing. According to the vendor, COVID and material shortages have resulted in supply constraints and pricing increases for the raw materials. As a result, it is in our best interest to renew given the current market conditions.

Any, I put this in as renewal 2 since it is the second year. If that's not the right way to enter this, let me know. I've attached the renewal documentation to this email as well.

Let me know if you need me to change anything.

Thanks

2 attachments**Change Order 2 - Renewal DOT 20-05.pdf**
108K**Backdated Justification.pdf**
43K

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Willaims & Heintz Map Corp.

Authorized Signature: *[Signature]*

Date: 08/24/2021

State of Maryland

County of Ann Arundel, to-wit:

Taken, subscribed, and sworn to before me this 24 day of August, 2021.

My Commission expires 5/31, 2022

AFFIX SEAL HERE

NOTARY PUBLIC *[Signature]*

Purchasing Affidavit (Revised 01/19/2019)

West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

WILLIAMS & HEINTZ MAP CORPORATION

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	3/16/1967		3/16/1967	Foreign	Profit			

Organization Information			
Business Purpose	3231 - Manufacturing - Printing and Related Support Activities - Printing and Related Support Activities (commercial printing, books)		Capital Stock 0.0000
Charter County			Control Number 0
Charter State	MD	Excess Acres	0
At Will Term	Member Managed		
At Will Term Years			Par Value 0.000000
Authorized Shares	0	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Local Office Address	8119 CENTRAL AVENUE CAPITOL HEIGHTS, MD, 20743
Mailing Address	8119 CENTRAL AVENUE CAPITOL HEIGHTS, MD, 20743 USA
Notice of Process Address	5098 WASHINGTON ST W STE 407 Charleston, WV, 25313-1561 USA
Principal Office Address	8119 CENTRAL AVE. CAPITOL HEIGHTS, MD, 20743 USA
Type	Address

Officers	
Type	Name/Address
President	HOLLY HEINTZ-BUDD 8119 CENTRAL AVENUE CAPITOL HEIGHTS, MD, 20743
Secretary	MARK G. BUDD, III 8119 CENTRAL AVENUE CAPITOL HEIGHTS, MD, 20743
Treasurer	MARK G. BUDD, III 8119 CENTRAL AVENUE CAPITOL HEIGHTS, MD, 20743
Type	Name/Address

Annual Reports	
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For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, September 23, 2021 — 3:55 PM

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