Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Delivery Order

Order Date: 07-27-2021

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CDO 0803 0980 DOT2200000004 1	**Procurement Folder:**	916738
Document Name:	JANITORIAL SERVICE- REST AREA WHITE SULPHUR SPRING-0922-0032	**Reason for Modification:**	
Document Description:	JANITORIAL SERVICE-REST AREA WHITE SULPHUR SPRING- 0922-003		
Procurement Type:	Central Delivery Order		
Buyer Name:	Mark A Atkins		
Telephone:	(304) 558-2307		
Email:	mark.a.atkins@wv.gov		
Shipping Method:	Best Way	**Master Agreement Number:**	CMA 0212 WVARF19 1
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR

Vendor Customer Code: 000000204796
WEST VIRGINIA ASSOCIATION OF REHABILITATION FACILITIES INC
710 CENTRAL AVE

CHARLESTON WV 25302-1702

US

Vendor Contact Phone: 304-205-7970 **Extension:**

Discount Details:

	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	No		
#3	No		
#4	No		

DEPARTMENT CONTACT

Requestor Name: Michelle R Clendenin
Requestor Phone: (304) 647-7826
Requestor Email: renee.m.clendenin@wv.gov

22
FILE LOCATION _____

INVOICE TO

DIVISION OF HIGHWAYS
DISTRICT NINE
146 STONEHOUSE RD
LEWISBURG WV 24970
US

SHIP TO

DIVISION OF HIGHWAYS
DISTRICT NINE
146 STONEHOUSE RD
LEWISBURG WV 24901
US

Total Order Amount:	$222,416.40

Purchasing Division's File Copy

ENTERED

MA 07/28/2021
PURCHASING DIVISION AUTHORIZATION
DATE: 8/2/2021
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: 8/02/2021
ELECTRONIC SIGNATURE ON FILE

Extended Description:

STATE CONTRACT RELEASE ORDER- CDO DOT22*04
SWC WVARF19
TO PROVIDE JANITORIAL SERVICE FOR WVDOH REST AREA- WHITE SULPHUR SPRING, PER ATTACHED DOCUMENTATION
DATE OF SERVICE: 07/01/2021 THROUGH 06/30/2022

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	76110000	8760.00000	HOUR	$25.3900	$222,416.40
Service From	**Service To**	**Manufacturer**		**Model No**	**Delivery Date**
					2021-08-31

Commodity Line Description: JANITORIAL SERVICE- REST AREA
WHITE SULPHUR SPRING

Extended Description:

STATE CONTRACT RELEASE ORDER CDO DOT22*04
SWC:WVARF19
TO PROVIDE JANITORIAL SERVICES FOR THE WVDOH REST AREA -WHITE SULPHUR SPRING, PER ATTACHED DOCUMENTATION
DATE OF SERVICE: 07/01/2021 THROUGH 06/30/2022

DocuSign Envelope ID: EB26DDD6-934C-4F35-BAB5-081E65CADF5E

West Virginia Association of Rehabilitation Facilities, Inc.
PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

Service Agreement
06.HRA.012.22

SERVICE AGREEMENT

Contractor:	West Virginia Association of Rehabilitation Facilities, Inc.
Work Performed By:	Gateway Industries, Inc.
Work to be Performed:	Custodial/Grounds
Contract Site:	DOH Rest Area I-64 West with Welcome Center at White Sulphur Springs
Customer Contact:	Carla Rotsch
Period of Contract:	July 1, 2021 - June 30, 2022

	Est. Hours		Rate		
Total Period Amount:	8,760	x	$25.39	=	$222,416.40 annually

Billed Monthly As Follows:

2021	Days	Hours	Cost	2022	Days	Hours	Cost
July	31	744	$18,890.16	January	31	744	$18,890.16
August	31	744	$18,890.16	February	28	672	$17,062.08
September	30	720	$18,280.80	March	31	744	$18,890.16
October	31	744	$18,890.16	April	30	720	$18,280.80
November	30	720	$18,280.80	May	31	744	$18,890.16
December	31	744	$18,890.16	June	30	720	$18,280.80

Notes:

- WVARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.
- The State agency agrees to furnish disposable items, including but not limited to: toilet tissue, paper towels, liquid hand soap, and trash liners.

DocuSigned by:
Tara Martinez

Tara Martinez
CEO
WVARF, Inc.

5/17/2021
Date

Carla Rotsch
Signature for the State Agency

5/20/21
Date

Carla Rotsch
Print Name for the State Agency

RECEIVED
MAY 18 2021
BUSINESS MANAGER'S OFFICE

DocuSign Envelope ID: EB25DDD8-934C-4F35-BAB5-081E85CADF5E

REST AREA PRICING

AGREEMENT: 06.HRA.012.22
CRP: Gateway Industries
CUSTOMER: Division of Highways - Maintenance Division
LOCATION: Rest Area - I-64 West with Welcome Center at White Sulphur Springs

A. BUILDING DESCRIPTION

Lawn Acreage	2.30
Number of days per week cleaned	7.03

B. Wage Data

Supervisor Wage	$ 16.34		13.46	
Supervisor Taxes	13.45%	1.1345		
Direct Labor Wage	$ 10.65		9.52	
Direct Labor Taxes	13.45%	1.1345		

C. Staffing Plan

Daily Time Allocation - Supervision	8.00
Daily Time Allocation - Direct Labor	24.00
	0.000
Total Time per day	32.00
Vacation-sick Supervisors (days)	30
Vacation-sick Direct Labor (days)	30

D. Monthly Direct Costs

Supervision Wage + Tax	$	4,517.77
Supervision Vacation + Sick	$	370.75
Direct Labor Wage + Tax	$	8,833.70
Direct Labor Vacation + Sick	$	724.95
Periodic Cleaning Wage + Tax	$	-
Total wages, benefits, taxes	$	14,447.17

E. Supplies and Equipment - per month

Supplies	$	442.26	305 See attached list
Equipment	$	850.61	331 See attached list
Telephone	$	86.00	
Uniforms	$	142.92	$245 per worker
Gas and Oil	$	21.08	$ 110 per acre
Maintenance Lawn Equipment	$	21.08	$110 per acre

F. Overhead and Burden

9.5%	$	1,544.85

G. Additional labor not included in the DL hours above.

Additional 10 days per year	$	966.59
Extra Lawn Care 232 hours	$	2,039.28

H. Annual Price to Customer $ 222,416.40 annual
WVARF Fee
(Included in annual price above) $ 9,110.40 annual

I. Contract Period July 1, 2021 - June 30, 2022

J. Notes
A. Disposables Supplied by the State
B. Use of mobile crews authorized.

WVARF agrees to provide the above service for the amount indicated as approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.

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MAJOR & MINOR EQUIPMENT

AGREEMENT: 06.HRA.012.22
CRP: Gateway Industries
CUSTOMER: Division of Highways - Maintenance Division
LOCATION: Rest Area - I-64 West with Welcome Center at White Sulphur Springs

NO.	DESCRIPTION	USEFUL LIFE	% USED ON CONTRACT	NO OF UNITS	UNIT PRICE*	TOTAL TO BE DEPRECIATED
	MAJOR					
1	Rider Mower	5	100%	1	$ 15,656.00	$ 3,131.20
2	No-Touch Restroom Cleaning System	2	100%	1	$ 3,995.00	$ 1,997.50
3	Commercial Weed Trimmer	2	100%	2	$ 350.00	$ 350.00
4	Lawn Trailer	5	100%	1	$ 1,300.00	$ 260.00
5	Low speed buffer, 175 rpm	5	100%	1	$ 1,300.00	$ 260.00
6	Salt/Seed/Fertilizer Spreader	3	100%	1	$ 300.00	$ 100.00
7	Back Pack Blower	2	100%	2	$ 767.00	$ 767.00
8	Hose Reel/Hose	3	100%	1	$ 441.00	$ 147.00
9	Mop/Bucket system	1	100%	1	$ 200.00	$ 200.00
10	Tilt Truck rest area	5	100%	1	$ 640.00	$ 128.00
11	Push Mower	2	100%	2	$ 400.00	$ 400.00
12	Wet/Dry Vac	1	100%	1	$ 700.00	$ 700.00
13	Comunication Equipment	1	100%	1	$ 900.00	$ 900.00
14	Snow blower /Plow	3	100%	1	$ 2,000.00	$ 666.67
15	Ladder	1	100%	1	$ 200.00	$ 200.00
16		1	100%	0	$ -	$ -
17		1	100%	0	$ -	$ -
18		1	100%	0	$ -	$ -
19		1	100%	0	$ -	$ -
20		1	100%	0	$ -	$ -
21		1	100%	0	$ -	$ -
22		1	100%	0	$ -	$ -
23		1	100%	0	$ -	$ -
		1	100%	0	$ -	$ -
					Annual	$ 10,207.37
					Monthly	$ 850.61

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EXPENDABLE SUPPLIES

AGREEMENT: 06.HRA.012.22
CRP: Gateway Industries
CUSTOMER: Division of Highways - Maintenance Division
LOCATION: Rest Area - I-64 West with Welcome Center at White Sulphur Springs

NO.	DESCRIPTION	UNIT	NO. OF UNITS	PRICE PER UNIT	ANNUAL PRICE
1	1st Aid Kits	ea	1	$250.00	$250.00
2	Peroxide/ Bathroom cleaner	gal	26	$25.00	$650.00
3	Weed Trimmer Line	roll	1	$40.00	$40.00
4	Bowl Cleaner	cs/12	2	$42.53	$85.06
5	Biohazard Kits	ea	3	$32.64	$97.92
6	Nifty Nabber	ea	1	$45.05	$45.05
7	Bowl brush	ea	6	$2.79	$16.74
8	Push Broom Street 36	ea	2	$40.00	$80.00
9	Broom, house	ea	0	$4.49	$0.00
10	Broom handle	ea	0	$4.57	$0.00
11	Disinfectant	gal	4	$25.00	$100.00
12	Matting	ea	4	$200.00	$800.00
13	Supervisor Travel	ea	1	$1,500.00	$1,500.00
14	Postage/Copying/faxing	ea	1	$200.00	$200.00
15	Niffy Nabber	ea	2	$29.00	$58.00
16	Visa Versa	ea	2	$34.00	$68.00
17	Telescoping Pole	ea	1	$180.00	$180.00
27	Glass cleaner	ea	1	$89.00	$89.00
28			0		$0.00
29			0		$0.00
30	Latex gloves	box/100	40	$12.00	$480.00
31		ea	0	$0.00	$0.00
32	Lobby pan/broom combo	ea	1	$38.00	$38.00
33	Wet Mops	cs/5	4	$16.00	$64.00
34	Mop handle	ea	3	$30.00	$90.00
35	Mop Bucket w/Ringer/Casters	ea	1	$180.00	$180.00
36		0	0	$0.00	$0.00
37	Razor Blade Stick	ea	1	$21.96	$21.96
38	Razor Blades	pk/10	1	$9.73	$9.73
39	Spray bottles	ea	24	$1.82	$43.68
40			0	$32.64	$0.00
41	Spray Disinfectant	cs	2	$60.00	$120.00
42		0	0	$6.15	$0.00
49					$0.00
	TOTAL EXPENDABLE SUPPLIES				**$5,307.14**

CMA 0212 WVARF19

EXHIBIT_A PRICING PAGES

Revised 09/21/2020

Reference	ITEM NUMBER	CRP	PRODUCT/ ITEM DESCRIPTION	UNIT OF MEASURE	PRICE	Pcard Price (see CO#2)
Commodity Line 01			DOH REST AREAS/Custodial/Grounds Maintenance			
Original Contract	RA001	Horizon Goodwill Industries	Custodial/ Grounds Maintenance DOH Rest Area-- I-81 Truckstop	Hour	$ 25.39	$ 26.1543
Original Contract	RA002	SW Resources, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Williamstown	Hour	$ 23.07	$ 23.6337
Original Contract	RA003	Clay County Services Unlimited, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Servis - NB & SB	Hour	$ 44.81	$ 46.1517
Original Contract	RA004	Pace Enterprises, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Morgantown - SB only	Hour	$ 26.58	$ 27.3753
CO#9	RA005	SW Resources, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Mineral Wells - NB & SB	Hour	$ 45.07	$ 46.4121
Original Contract	RA006	The Op Shop, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Meadowbrook - NB & SB	Hour	$ 49.56	$ 51.0502
Original Contract	RA007	Gateway Industries, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- White Sulphur - WB only	Hour	$ 25.39	$ 26.1543 ✓
Original Contract	RA008	Goodwill Industries of Kanawha Valley, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Hurricane - EB & WB	Hour	$ 46.32	$ 47.7137
Original Contract	RA009	Goodwill of KYOWVA, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Huntington - EB only	Hour	$ 26.28	$ 27.0686
Original Contract	RA010	Preston County Workshop	Custodial/ Grounds Maintenance DOH Rest Area-- Hazelton - WB only	Hour	$ 29.84	$ 30.7388
Original Contract	RA011	Precision Services, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Burnsville - NB & SB	Hour	$ 47.53	$ 48.9510
Original Contract	RA012	W.A.T.C.H.,Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Valley Grove WB only	Hour	$ 24.31	$ 25.0370
CO#1	RA013	Development Center & Workshop, Inc.	Custodial/ Grounds Maintenance DOH Rest Area-- Marlow/Bunker Hill - NB & SB	Hour	$ 67.15	$ 69.1631