



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 08-09-2021

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CPO 0603 0603 ADJ2100000040 4	Procurement Folder:	880622
Document Name:	MCA South- Intercom & Card Access Installation	Reason for Modification:	CHANGE ORDER NO 1- To establish contract start and end dates, and to issue Notice To Proceed to the vendor per the attached documentation.
Document Description:	CHANGE ORDER NO 1-Establish Contract Dates Notice To Proceed		
Procurement Type:	Central Purchase Order		
Buyer Name:	David H Pauline		
Telephone:	304-558-0067		
Email:	david.h.pauline@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2021-07-26
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2021-10-24

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000012488 MASTER SERVICE CORPORATION 2553 HARRISON AVE ELKINS WV 26241 US Vendor Contact Phone: 304-636-8170 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: Charles A Bowman Requestor Phone: (304) 561-6654 Requestor Email: charles.a.bowman26.nfg@mail.mil 22 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
STATE FINANCE ADJUTANT GENERALS OFFICE 1703 COONSKIN DR CHARLESTON WV 25311-1085 US	MOUNTAINEER CHALLENGE PROGRAM - SOUTH ADJUTANT GENERALS OFFICE 305 FAYETTE PIKE MONTGOMERY WV 25136 US

Total Order Amount: \$72,200.00

Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION DATE: 8/12/2021 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: 8/13/2021 ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: 8/16/2021 ELECTRONIC SIGNATURE ON FILE
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Extended Description:

CHANGE ORDER NO. 1 - TO ESTABLISH THE CONTRACT EFFECTIVE START AND EFFECTIVE END DATES, AND TO ISSUE THE NOTICE TO PROCEED FOR THE CONTRACT ACCORDING TO ALL TERMS, CONDITIONS, PRICES AND SPECIFICATIONS CONTAINED IN THE ORIGINAL CONTRACT INCLUDING ALL AUTHORIZED CHANGE ORDERS.

CONTRACT TERM: 07/26/2021 THROUGH 10/24/2021.

NO OTHER CHANGES.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	46171619	0.00000		0.000000	72200.00
Service From	Service To	Manufacturer		Model No	
2021-07-26	2021-10-24				

Commodity Line Description: Aiphone Intercom & Card Access Installation

Extended Description:

Contract Item #1- Lump Sum Price for Aiphone Intercom & Card Access System and Installation, per the attached documentation.

	Document Phase	Document Description	Page 3
ADJ2100000040	Pending	CHANGE ORDER NO 1-Establish Contract Dates Notice To Proceed	

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions



DEPARTMENT OF THE ARMY
JOINT FORCES HEADQUARTERS WEST VIRGINIA
1707 COONSKIN DRIVE
CHARLESTON, WEST VIRGINIA 25311-1026

NGWV-FMO

26 July 2021

MEMORANDUM FOR
Master Service Corporation.
2553 Harrison Avenue
Elkins, WV 26241

SUBJECT: Notice-to-Proceed (NTP), Installation of the Intercom and Card Access system to the Mountaineer Challenge Academy South (CPOADJ2100000040).

Mr. Bryan C. Totten

The purpose of this letter is to serve as your official Notice-to Proceed for the subject project as of 26 July 2021 in accordance with State of West Virginia, Purchasing Division, by Purchase Order (CPOADJ2100000040). Work will begin by 26 July 2021 and completed no later than 24 October, 2021

If you have any questions, feel free to contact Paul Richards at (304) 561-6548 or email paul.s.richards2.nfg@mail.mil.

A handwritten signature in black ink, appearing to be "PR", is written over a horizontal line.

Paul Richards
Project Manager
WVARNG - CFMO