



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 09-20-2021

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CMA 0603 0603 ADJ2000000010 2	<b>Procurement Folder:</b>	687708
<b>Document Name:</b>	Purchase, pickup, & delivery of chicken litter	<b>Reason for Modification:</b>	Change Order No. 1 - to renew contract under same terms, conditions and pricing.
<b>Document Description:</b>	20APL-446		
<b>Procurement Type:</b>	Central Master Agreement		
<b>Buyer Name:</b>			
<b>Telephone:</b>			
<b>Email:</b>			
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2020-04-01
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2022-03-31

VENDOR				DEPARTMENT CONTACT	
<b>Vendor Customer Code:</b>	VS0000021316			<b>Requestor Name:</b>	Charles A Bowman
WOLFE FAMILY FARM LLC 40 RIVERBED LN				<b>Requestor Phone:</b>	(304) 561-6654
MOOREFIELD WV 26836-8168 US				<b>Requestor Email:</b>	charles.a.bowman26.nfg@mail.mil
<b>Vendor Contact Phone:</b>	3042573619	<b>Extension:</b>		<div style="font-size: 48pt; font-weight: bold;">22</div> <div style="font-size: 24pt; font-weight: bold;">FILE LOCATION _____</div>	
<b>Discount Details:</b>					
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
STATE FINANCE ADJUTANT GENERALS OFFICE 1703 COONSKIN DR  CHARLESTON WV 25311-1085  US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999  US

9-22-21  
BAT

<b>Total Order Amount:</b>	Open End
----------------------------	----------

Purchasing Division's File Copy

ENTERED

**PURCHASING DIVISION AUTHORIZATION**  
 DATE: *Tanya H* 9/21/2021  
 ELECTRONIC SIGNATURE ON FILE

**ATTORNEY GENERAL APPROVAL AS TO FORM**  
*John S. Gray*  
 DATE: \_\_\_\_\_  
 ELECTRONIC SIGNATURE ON FILE

**ENCUMBRANCE CERTIFICATION**  
*[Signature]* 9/24/2021  
 DATE: \_\_\_\_\_  
 ELECTRONIC SIGNATURE ON FILE

9/23/2021

**Extended Description:**

Change Order No. 1 - To renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 04/01/2021 through 03/31/2022

Renewals Remaining: Two (2)

Vendor name change from Benjamin Wolfe to Wolfe Family Farm LLC. Vendor address, FEIN and vendor number, VS0000021316, remain the same.

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	78140000			TON	70.000000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Purchase, pickup, & delivery of chicken litter 20APL-446

**Extended Description:**

Purchase, pickup, & delivery of chicken litter 20APL-446



**Wolfe Family Farm, LLC**

**40 Riverbed Ln.**

**Moorefield, WV 26836**

**304-257-3619**

**[btwolfe@frontiernet.net](mailto:btwolfe@frontiernet.net)**

To Whom It May Concern:

CMA ADJ2000000010

Wolfe Family Farm, LLC has agreed to extend the contract at the same prices/terms & conditions for period 4/1/21-3/31/22. There are also two renewals along with this one. If there are any questions feel free to contact us.

**Thank you,**

*Ben Wolfe*

**Ben Wolfe**

# State of West Virginia

WV Adjutant General's Office

Letter of Justification  
Renewal of CMA ADJ2000000010

To whom it may concern:

Patriot Guardians Apple Project, in agreement with the contracted vendor Wolfe Family Farm LLC, request a renewal of the referenced contract. The expiration of the contract went unnoticed for some time due to many moving parts as well as working remotely with multiple groups.

Patriot Guardians was the sub-recipient of grant funds from Region 9 through a National Fish and Wildlife grant. The original terms of the grant were set to end Dec 31, 2020. At this time the project was thought complete and no need to renew the contract. After a period of time we were approached by Region 9 and informed that the grant had been extended and that we only had a limited time to maximize the efforts of this project.

In these efforts to best use these grant funds for the betterment of WV residents and farmers we moved quickly and effectively to put these funds to use. Through the success of this project we have managed to open a new route for future grant opportunities.

We apologize for the delay in the renewal process and any inconvenience this may cause. Given the success of this project and the opportunity to expand in the future, renewal of this contract is a must.

Sincerely,



Benjamin Meckley  
Patriot Guardians Apple Project  
WV Military Authority



DEPARTMENT OF THE ARMY  
ADJUTANT GENERAL'S OFFICE  
JOINT FORCES HEADQUARTERS WEST VIRGINIA  
1707 COONSKIN DRIVE  
CHARLESTON, WEST VIRGINIA 25311-1026

NGWV-FMO

20, September 2021

MEMORANDUM FOR: David Pauline, Senior Buyer  
WV Purchasing Division

SUBJECT: Wolfe Family Farms Change Order 1  
CMA-0603-ADJ20\*10

We are in agreement with the memo attached from Ben Meckley (APL – Patriot Guardens) and Benjamin Wolfe to renew this contract through 03/31/2022. Ben called me to discuss this contract in July or August and that is when we realized that the project had been extended and that the contract needed to be renewed.

We've had some problems getting this change order done because of the name changing from Benjamin E Wolfe to Wolfe Family Farm LLC in the wvOasis system. But since the Vendor # has remained the same, we would like to proceed with this change order to renew the contract under Vendor # VS\*21316.

If you have any questions or need additional information, please contact me as soon as possible at 304-561-6449 or email [nancy.c.baire.nfg@mail.mil](mailto:nancy.c.baire.nfg@mail.mil).

Thank you,

Nancy C. Baire  
Procurement Analyst  
WV Military Authority  
Construction & Facilities Management Office

*Back to app  
Ben*