



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 08-09-2021

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0511 2519 MIS776701D 2	Procurement Folder:	801541
Document Name:	CO 1 TEMPORARY IT STAFFING FOR WVDHHR/OMIS	Reason for Modification:	CO 1 - To renew contract from 11/15/2021 to 11/14/2022. Renewals Remaining: 2 No other changes.
Document Description:	CO 1 to renew		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2020-11-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2022-11-14

VENDOR			DEPARTMENT CONTACT		
Vendor Customer Code:	000000159751		Requestor Name:	Stephanie F Pettry	
DISKRITER INC 2840 LIBRARY RD STE 300 PITTSBURGH PA 15234 US			Requestor Phone:	(304) 356-4011	
Vendor Contact Phone:	800-242-1622	Extension:	Requestor Email:	stephanie.f.pettry@wv.gov	
Discount Details:			<div style="font-size: 48px; font-weight: bold;">22</div> <div style="font-size: 24px; font-weight: bold;">FILE LOCATION _____</div>		
	Discount Allowed	Discount Percentage			Discount Days
#1	No	0.0000			0
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

9-20-21
BAT

Purchasing Division's File Copy

Total Order Amount:	Open End
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ENTERED

PURCHASING DIVISION AUTHORIZATION
Lunda Harper
 DATE: 9-20-2021
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
John S. Gray
 DATE: 9/23/2021
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
Beverly Tolen
 DATE: 9-23-21
 ELECTRONIC SIGNATURE ON FILE

9/23/2021

Extended Description:

Change Order

Change Order No. 1 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 11/15/2021 through 11/14/2022.

Renewal Years Remaining: 2

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
22	80111608			HOUR	26.750000
	Service From	Service To			

Commodity Line Description: Imaging Operator

Extended Description:

Imaging Operator-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
23	80111608			HOUR	53.900000
	Service From	Service To			

Commodity Line Description: Programmer Analyst

Extended Description:

Programmer Analyst-Award Level 5

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
25	80111608			HOUR	25.900000
	Service From	Service To			

Commodity Line Description: Computer Operator

Extended Description:

Computer Operator-Award Level 5



Agree to renew.

Althea Greenhow

Date: 02/17/2021

Stephanie Pettry, Procurement Associate
West Virginia DHHR
Office of Management Information Services
One Davis Square, Suite 200
(321 Capital Street)
Charleston, West Virginia 25301-1785

Subject: Agrees to Renew Contract# CMA MIS776701D

Dear Stephanie,

Diskriter, Inc. agrees to renew Contract number CMA **MIS776701D** for another year, effective **11/15/21-11/14/22** under the same terms, conditions, prices, and specifications as the original contract including any change orders.

Best Regards,

Laveena

Laveena Yadav, Chief Executive Officer,
2840 Library Road, Suite 300
Pittsburgh, PA 15234
Ph.: 412-465-1214
Fax: 877-815-6528
Email: business.coordinator@diskriter.com



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES

Office of Management Information Services
One Davis Square, Suite 200
Charleston, WV 25301

Bill J. Crouch
Cabinet Secretary

Shaun L. Charles
Chief Information Officer

DATE: July 27, 2021
TO: Althea Greenhowe, DHHR Purchasing
FROM: Stephanie Pettry, OMIS Procurement Associate *SP*
SUBJECT: Renewal CMA MIS776701D

The WV Department of Health and Human Resources, Office of the Secretary would like to renew their contract CMA MIS776701D with Diskriter Inc for another year under the same terms, conditions, prices, and specifications effective 11/15/2021 to 11/14/2022.



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY
State Capitol
Charleston, West Virginia 25305

Allan L. McVey
Cabinet Secretary

Joshua D. Spence
Chief Information Officer

M E M O R A N D U M

**TO: Alicia Sodder, Administrative Services Manager 1
Department of Health and Human Resources**

**FROM: Joshua D. Spence, Chief Information Officer/
Office of Technology**

A handwritten signature in black ink, appearing to read "JDS", positioned to the right of the "FROM:" line.

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT
HR002171; IS&C NUMBER: 2021-8139**

DATE: August 30, 2021

West Virginia Code §5A-6-4(a)(3) permits the Chief Technology Officer to "evaluate the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units."

West Virginia Code §5A-6-4c requires that the Chief Technology Officer review and approve "a major information technology project."

West Virginia Code §5A-6-5 requires that "any state spending unit that pursues an information technology purchase that does not meet the definition of a 'major technology project' and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Technology Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems."

After conducting a review of your request for RFQ for Multivendor IT temp contract, OT approval was missed during COVID, the Office of Technology has determined:

X That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at Consulting.Services@wv.gov.

STATE OF WEST VIRGINIA
Purchasing Division
PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Diskriter, Inc.

Authorized Signature: [Signature] Date: 8/6/2021

State of Pennsylvania

County of Allegheny to-wit:

Taken, subscribed, and sworn to before me this 6th day of August, 2021.

My Commission expires October 5, 2023 -20

AFFIX SEAL HERE



NOTARY PUBLIC

[Signature]

Purchasing Affidavit (Revised 01/19/2018)

West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

DISKRITER, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	2/7/2018		2/7/2018	Foreign	Profit			

Organization Information		
Business Purpose	5182 - Information - Data Processing, Hosting, and Related Services - Data Processing, Hosting and Related Services	
Capital Stock		
Charter County	Control Number	
Charter State	PA	Excess Acres
At Will Term	Member Managed	
At Will Term Years	Par Value	
Authorized Shares	Young Entrepreneur	Not Specified

Addresses

Type	Address
Local Office Address	2840 LIBRARY RD, SUITE 300 PITTSBURGH, PA, 15234
Mailing Address	2840 LIBRARY RD, SUITE 300 PITTSBURGH, PA, 15234 USA
Principal Office Address	2840 LIBRARY RD, SUITE 300 PITTSBURGH, PA, 15234 USA
Type	Address

Officers	
Type	Name/Address
Director	LAVEENA YADAV 2840 LIBRARY RD STE 300 PITTSBURGH, PA, 15234
President	LAVEENA YADAV 2840 LIBRARY RD STE 300 PITTSBURGH, PA, 15234
Type	Name/Address

Annual Reports	
Filed For	Date filed
2021	
2020	
2019	

For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, July 27, 2021 — 12:31 PM

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