



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

## State of West Virginia Master Agreement

Order Date: 09-22-2021

CORRECT ORDER NUMBER MUST  
APPEAR ON ALL PACKAGES, INVOICES,  
AND SHIPPING PAPERS. QUESTIONS  
CONCERNING THIS ORDER SHOULD BE  
DIRECTED TO THE DEPARTMENT  
CONTACT.

Order Number:	CMA 0511 2545 HHRMOVE18A 6	Procurement Folder:	507241
Document Name:	CHANGE ORDER 3 - MOVING SERVICES	Reason for Modification:	Change Order 3 Contract Renewal 10/22/21 through 10/21/22.No Renewals remain. No other changes
Document Description:	DHHR MOVING SERVICES		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2018-10-22
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2022-10-21

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000209317 CENTRAL VAN & STORAGE OF CHARLESTON INC 301 JACOBSON DR  POCA WV 251590626 US Vendor Contact Phone: 999-999-9999 Extension:	Requestor Name: Sabrina R Walker Requestor Phone: (304) 957-0238 Requestor Email: sabrina.r.walker@wv.gov																				
Discount Details:	<b>22</b> FILE LOCATION _____																				
<table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>			Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No		
		Discount Allowed	Discount Percentage	Discount Days																	
#1		No	0.0000	0																	
#2		No																			
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER  No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999 US

Purchasing Division's File Copy

Total Order Amount:

Open End

**PURCHASING DIVISION AUTHORIZATION**

DATE:

ELECTRONIC SIGNATURE ON FILE

**ATTORNEY GENERAL APPROVAL AS TO FORM**

DATE:

ELECTRONIC SIGNATURE ON FILE

**ENCUMBRANCE CERTIFICATION**

DATE:

ELECTRONIC SIGNATURE ON FILE

**ENTERED**

**Extended Description:**

Change Order No. 3 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 10/22/2021 through 10/21/2022.

Renewal Years Remaining: Zero (0)

No other changes..

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	78101802			Hour	7.000000
	Service From	Service To			

**Commodity Line Description:** AUTOMOBILE ABLE TO CARRY SIX INDIVIDUALS HOURLY TRUCK RATE

**Extended Description:**

AUTOMOBILE ABLE TO CARRY SIX INDIVIDUALS HOURLY TRUCK RATE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	78101802			MILE	0.150000
	Service From	Service To			

**Commodity Line Description:** AUTOMOBILE ABLE TO CARRY SIX INDIVIDUALS PRICE PER MILE

**Extended Description:**

AUTOMOBILE ABLE TO CARRY SIX INDIVIDUALS PRICE PER MILE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	78101802			DAY	20.000000
	Service From	Service To			

**Commodity Line Description:** AUTOMOBILE ABLE TO CARRY SIX INDIVIDUALS TEMP STORAGE DAY

**Extended Description:**

AUTOMOBILE ABLE TO CARRY SIX INDIVIDUALS TEMP STORAGE PER DAY

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	78101802			Hour	25.000000
	Service From	Service To			

**Commodity Line Description:** CARGO VAN HOURLY RATE

**Extended Description:**

CARGO VAN HOURLY RATE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	78101802			MILE	0.250000
	Service From	Service To			

**Commodity Line Description:** CARGO VAN PER MILE

**Extended Description:**

CARGO VAN PER MILE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	78101802			DAY	50.000000
	Service From	Service To			

**Commodity Line Description:** CARGO VAN TEMP STORAGE PER DAY

**Extended Description:**  
CARGO VAN TEMP STORAGE PER DAY

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	78101802			HOUR	35.000000
	Service From	Service To			

**Commodity Line Description:** BOX TRUCK 12' TO 19' HOURLY RATE

**Extended Description:**  
BOX TRUCK 12' TO 19' HOURLY RATE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	78101802			MILE	0.400000
	Service From	Service To			

**Commodity Line Description:** BOX TRUCK 12' TO 19' PER MILE

**Extended Description:**  
BOX TRUCK 12' TO 19' PER MILE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	78101802			DAY	100.000000
	Service From	Service To			

**Commodity Line Description:** BOX TRUCK 12' TO 19' TEMP STORAGE PER DAY

**Extended Description:**  
BOX TRUCK 12' TO 19' TEMP STORAGE PER DAY

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	78101802			HOUR	40.000000
	Service From	Service To			

**Commodity Line Description:** BOX TRUCK 12' TO 19' WITH LIFTGATE HOURLY RATE

**Extended Description:**  
BOX TRUCK 12' TO 19' WITH LIFTGATE HOURLY TRUCK RATE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	78101802			MILE	0.400000
	Service From	Service To			

**Commodity Line Description:** BOX TRUCK 12' TO 19' WITH LIFTGATE PER MILE

**Extended Description:**  
BOX TRUCK 12' TO 19' WITH LIFTGATE PER MILE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12 <sup>1</sup>	78101802			DAY	100.000000
	Service From	Service To			

**Commodity Line Description:** BOX TRUCK 12' TO 19' WITH LIFTGATE TEMP STORAGE PER DAY

**Extended Description:**  
BOX TRUCK 12' TO 19' WITH LIFTGATE TEMP STORAGE PER DAY

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	78101802			HOUR	60.000000
	Service From	Service To			

**Commodity Line Description:** BOX TRUCK 20' TO 25' HOURLY RATE

**Extended Description:**  
BOX TRUCK 20' TO 25' HOURLY RATE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
14	78101802			MILE	0.550000
	Service From	Service To			

**Commodity Line Description:** BOX TRUCK 20' TO 25' PER MILE

**Extended Description:**  
BOX TRUCK 20' TO 25' PER MILE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
15	78101802			DAY	150.000000
	Service From	Service To			

**Commodity Line Description:** BOX TRUCK 20' TO 25' TEMP STORAGE PER DAY

**Extended Description:**  
BOX TRUCK 20' TO 25' TEMP STORAGE PER DAY

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
16	78101802			HOUR	65.000000
	Service From	Service To			

**Commodity Line Description:** BOX TRUCK 20' TO 25' WITH LIFTGATE HOURLY RATE

**Extended Description:**  
BOX TRUCK 20' TO 25' WITH LIFTGATE HOURLY RATE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
17	78101802			MILE	0.550000
	Service From	Service To			

**Commodity Line Description:** BOX TRUCK 20' TO 25' WITH LIFTGATE PER MILE

**Extended Description:**  
BOX TRUCK 20' TO 25' WITH LIFTGATE PER MILE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
18	78101802			DAY	150.000000
	Service From	Service To			

**Commodity Line Description:** BOX TRUCK 20' TO 25' WITH LIFTGATE TEMP STORAGE PER DAY

**Extended Description:**

BOX TRUCK 20' TO 25' WITH LIFTGATE TEMP STORAGE PER DAY

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
19	78101802			HOURL	70.000000
	Service From	Service To			

**Commodity Line Description:** BOX TRUCK 26' TO 30' HOURLY RATE

**Extended Description:**

BOX TRUCK 26' TO 30' HOURLY RATE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
20	78101802			MILE	0.600000
	Service From	Service To			

**Commodity Line Description:** BOX TRUCK 26' TO 30' PER MILE

**Extended Description:**

BOX TRUCK 26' TO 30' PER MILE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
21	78101802			DAY	200.000000
	Service From	Service To			

**Commodity Line Description:** BOX TRUCK 26' TO 30' TEMP STORAGE PER DAY

**Extended Description:**

BOX TRUCK 26' TO 30' TEMP STORAGE PER DAY

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
22	78101802			HOURL	75.000000
	Service From	Service To			

**Commodity Line Description:** BOX TRUCK 26' TO 30' WITH LIFTGATE HOURLY RATE

**Extended Description:**

BOX TRUCK 26' TO 30' WITH LIFTGATE HOURLY RATE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
23	78101802			MILE	0.600000
	Service From	Service To			

**Commodity Line Description:** BOX TRUCK 26' TO 30' WITH LIFTGATE PER MILE

**Extended Description:**

BOX TRUCK 26' TO 30' WITH LIFTGATE PER MILE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
24	78101802			DAY	200.000000
	Service From	Service To			

**Commodity Line Description:** BOX TRUCK 26' TO 30' WITH LIFTGATE TEMP STORAGE PER DAY

**Extended Description:**  
BOX TRUCK 26' TO 30' WITH LIFTGATE TEMP STORAGE PER DAY

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
25	78101802			HOUR	90.000000
	Service From	Service To			

**Commodity Line Description:** FULL SIZE ENCLOSED TRACTOR/ TRAILER HOURLY RATE

**Extended Description:**  
FULL SIZE ENCLOSED TRACTOR/ TRAILER HOURLY RATE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
26	78101802			MILE	0.750000
	Service From	Service To			

**Commodity Line Description:** FULL SIZE ENCLOSED TRACTOR/ TRAILER PER MILE

**Extended Description:**  
FULL SIZE ENCLOSED TRACTOR/ TRAILER PER MILE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
27	78101802			DAY	300.000000
	Service From	Service To			

**Commodity Line Description:** FULL SIZE ENCLOSED TRACTOR/ TRAILER TEMP STORAGE PER DAY

**Extended Description:**  
FULL SIZE ENCLOSED TRACTOR/ TRAILER TEMP STORAGE PER DAY

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
28	78101802			HOUR	65.000000
	Service From	Service To			

**Commodity Line Description:** SUPERVISOR/ MOVE COORDINATOR HOURLY RATE NORMAL BUS. HOURS

**Extended Description:**  
SUPERVISOR/MOVE COORDINATOR- HOURLY LABOR RATE FOR NORMAL WEEKDAY BUSINESS HOURS (6AM-6PM)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
29	78101802			HOUR	97.500000
	Service From	Service To			

**Commodity Line Description:** SUPERVISOR/ MOVE COORDINATOR HOURLY RATE NON-BUSINESS HOURS

**Extended Description:**  
SUPERVISOR/MOVE COORDINATOR- HOURLY LABOR RATE FOR BEFORE/AFTER NORMAL WEEKDAY BUSINESS HOURS

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
30 <sup>1</sup>	78101802			HOUR	130.000000
	Service From	Service To			

**Commodity Line Description:** SUPERVISOR/ MOVE COORDINATOR HOURLY RATE WKENDS AND HOLIDAYS

**Extended Description:**

SUPERVISOR/MOVE COORDINATOR- HOURLY LABOR RATE FOR WEEKENDS AND HOLIDAYS

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
31	78101802			HOUR	48.000000
	Service From	Service To			

**Commodity Line Description:** DRIVER/MOVER- HOURLY RATE NORMAL BUS. HOURS

**Extended Description:**

DRIVER/MOVER- HOURLY LABOR RATE FOR NORMAL BUSINESS HOURS (6AM-6PM)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
32	78101802			HOUR	75.000000
	Service From	Service To			

**Commodity Line Description:** DRIVER/MOVER- HOURLY RATE NON-NORMAL BUS. HOURS

**Extended Description:**

DRIVER/MOVER- HOURLY LABOR RATE FOR BEFORE/AFTER WEEKDAY BUSINESS HOURS

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
33	78101802			HOUR	96.000000
	Service From	Service To			

**Commodity Line Description:** DRIVER/MOVER- HOURLY RATE WKENDS AND HOLIDAYS

**Extended Description:**

DRIVER/MOVER- HOURLY LABOR RATE FOR WEEKENDS AND HOLIDAYS

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
34	78101802			HOUR	35.000000
	Service From	Service To			

**Commodity Line Description:** MOVER- HOURLY RATE NORMAL BUS. HOURS

**Extended Description:**

MOVER- HOURLY LABOR RATE FOR NORMAL BUSINESS HOURS (6AM-6PM)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
35	78101802			HOUR	52.500000
	Service From	Service To			

**Commodity Line Description:** MOVER- HOURLY RATE NON-NORMAL BUS. HOURS

**Extended Description:**

MOVER- HOURLY LABOR RATE FOR BEFORE/AFTER WEEKDAY BUSINESS HOURS

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
36	78101802			HOURL	70.000000
	Service From	Service To			

Commodity Line Description: MOVER- HOURLY RATE WKENDS AND HOLIDAYS

Extended Description:  
MOVER- HOURLY LABOR RATE FOR WEEKENDS AND HOLIDAYS

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
37	78101802			EA	3.250000
	Service From	Service To			

Commodity Line Description: PACKING MATERIAL: CARTON 1.5 CU FT (16"X12"X12")

Extended Description:  
PACKING MATERIAL: CARTON 1.5 CU FT (16"X12"X12")

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
38	78101802			EA	5.000000
	Service From	Service To			

Commodity Line Description: PACKING MATERIAL: CARTON 3.0 CU FT (16"X18"X18")

Extended Description:  
PACKING MATERIAL: CARTON 3.0 CU FT (16"X18"X18")

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
39	78101802			EA	6.250000
	Service From	Service To			

Commodity Line Description: PACKING MATERIAL: CARTON 4.5 CU FT (24"X18"X18")

Extended Description:  
PACKING MATERIAL: CARTON 4.5 CU FT (24"X18"X18")

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
40	78101802			EA	7.250000
	Service From	Service To			

Commodity Line Description: PACKING MATERIAL: CARTON 6.0 CU FT (23"X23"X21")

Extended Description:  
PACKING MATERIAL: CARTON 6.0 CU FT (23"X23"X21")

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
41	78101802			EA	15.750000
	Service From	Service To			

Commodity Line Description: PACKING MATERIAL: WARDROBE CARTON

Extended Description:  
PACKING MATERIAL: WARDROBE CARTON 18" SMALL WITH BAR



Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
42	78101802			EA	12.000000
	Service From	Service To			

Commodity Line Description: PACKING MATERIAL: MIRROR/PICTURE CARTON

Extended Description:  
PACKING MATERIAL: MIRROR/PICTURE CARTON

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
43	78101802			EA	17.000000
	Service From	Service To			

Commodity Line Description: PACKING MATERIAL: GLASS/ DISH PACK

Extended Description:  
PACKING MATERIAL: GLASS/DISH PACK 5.2 CU FT (29"X18"X18")

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
44	78101802			EA	9.000000
	Service From	Service To			

Commodity Line Description: PACKING MATERIAL: MICROWAVE BOX

Extended Description:  
PACKING MATERIAL: MICROWAVE BOX

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
45	78101802			EA	6.500000
	Service From	Service To			

Commodity Line Description: PACKING MATERIAL: LAMP BOX

Extended Description:  
PACKING MATERIAL: LAMP BOX

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
46	78101802			EA	25.000000
	Service From	Service To			

Commodity Line Description: PACKING MATERIAL: CRATES- PRICE PER CUBIC FT

Extended Description:  
PACKING MATERIAL: CRATES- PRICE PER CUBIC FT

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
47	78101802			EA	3.750000
	Service From	Service To			

Commodity Line Description: PACKING MATERIAL: RECORD STORAGE TOTE (15"X12"X10")

Extended Description:  
PACKING MATERIAL: RECORD STORAGE TOTE (15"X12"X10")

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
48	78101802			EA	5.000000
	Service From	Service To			

**Commodity Line Description:** PACKING MATERIAL: OFFICE MOVING TOTE 3.2 CU FT

**Extended Description:**  
PACKING MATERIAL: OFFICE MOVING TOTE 3.2 CU FT

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
49	78101802			EA	7.000000
	Service From	Service To			

**Commodity Line Description:** MATTRESS CARTON: CRIB

**Extended Description:**  
MATTRESS CARTON: CRIB

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
50	78101802			EA	9.000000
	Service From	Service To			

**Commodity Line Description:** MATTRESS CARTON: SINGLE 39X75

**Extended Description:**  
MATTRESS CARTON: SINGLE 39X75

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
51	78101802			EA	11.000000
	Service From	Service To			

**Commodity Line Description:** MATTRESS CARTON: DOUBLE 54X75

**Extended Description:**  
MATTRESS CARTON: DOUBLE 54X75

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
52	78101802			EA	17.000000
	Service From	Service To			

**Commodity Line Description:** MATTRESS CARTON: KING OR QUEEN

**Extended Description:**  
MATTRESS CARTON: KING OR QUEEN

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
53	78101802			EA	13.000000
	Service From	Service To			

**Commodity Line Description:** MATTRESS CARTON: LONG TWIN 39X80

**Extended Description:**  
MATTRESS CARTON: LONG TWIN 39X80

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
54*	78101802			EA	3.500000
	Service From	Service To			

**Commodity Line Description:** PADDED PAPER SHEETS (60"X72")

**Extended Description:**  
PADDED PAPER SHEETS (60"X72")

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
55	78101802			EA	45.000000
	Service From	Service To			

**Commodity Line Description:** BAG OF PACKING PEANUTS (15 CU FT)

**Extended Description:**  
BAG OF PACKING PEANUTS (15 CU FT)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
56	78101802			EA	4.000000
	Service From	Service To			

**Commodity Line Description:** COMPUTER ANTI-STATIC BUBBLE WRAP

**Extended Description:**  
COMPUTER ANTI-STATIC BUBBLE WRAP- FOR TRANSPORTING COMPUTER EQUIPMENT

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
57	78101802			EA	50.000000
	Service From	Service To			

**Commodity Line Description:** ROLL OF CARPET SHIELD(24"X200')

**Extended Description:**  
ROLL OF CARPET SHIELD(24"X200')

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
58	78101802			EA	30.000000
	Service From	Service To			

**Commodity Line Description:** STRETCH WRAP (18"X1,600')

**Extended Description:**  
STRETCH WRAP (18"X1,600')

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
59	78101802			EA	2.000000
	Service From	Service To			

**Commodity Line Description:** ZIP LOCK BAGS (20"X28")

**Extended Description:**  
ZIP LOCK BAGS (20"X28")

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
60*	78101802			EA	32.000000
	Service From	Service To			

**Commodity Line Description:** MOVING LABELS(6 PER SHEET/500 PER PACK- UP TO 8 COLORS)

**Extended Description:**  
MOVING LABELS(6 PER SHEET/500 PER PACK- UP TO 8 COLORS)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
61	78101802			EA	3.500000
	Service From	Service To			

**Commodity Line Description:** ROLL TAPE (2"X330")

**Extended Description:**  
ROLL TAPE (2"X330")

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
62	78101802			EA	125.000000
	Service From	Service To			

**Commodity Line Description:** BUBBLE WRAP (3/16"X12"X150')

**Extended Description:**  
BUBBLE WRAP (3/16"X12"X150')

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
63	78101802			EA	40.000000
	Service From	Service To			

**Commodity Line Description:** PACKING PAPER (25LB BUNDLE)

**Extended Description:**  
PACKING PAPER (25LB BUNDLE)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
64	78101802			EA	8.000000
	Service From	Service To			

**Commodity Line Description:** MASONITE(PER SHEET)

**Extended Description:**  
MASONITE(PER SHEET)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
65	78101802			DAY	7.000000
	Service From	Service To			

**Commodity Line Description:** HEAVY DUTY CORRUGATED BOX (SPEED PACK BOX)

**Extended Description:**  
HEAVY DUTY CORRUGATED BOX (SPEED PACK BOX)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
66*	78101802			DAY	50.000000
	Service From	Service To			

Commodity Line Description: TEMPORARY SHIPPING CONTAINER STORAGE SPACE PER DAY

Extended Description:  
TEMPORARY SHIPPING CONTAINER STORAGE SPACE PER DAY

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
67	78101802			DAY	200.000000
	Service From	Service To			

Commodity Line Description: TEMPORARY STORAGE TRAILER SPACE PER DAY

Extended Description:  
TEMPORARY STORAGE TRAILER SPACE PER DAY

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
68	78101802			DAY	250.000000
	Service From	Service To			

Commodity Line Description: SITE VISIT

Extended Description:  
SITE VISIT



STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES

Office of Operations

Bill J. Crouch  
Cabinet Secretary

One Davis Square, Suite 100 West  
Charleston, WV 25301  
Telephone: (304) 558-0234 Fax: (304) 558-1571

George Montgomery  
Executive Director of Operations

September 8, 2021

Gene Papa  
Central Van & Storage of Charleston, Inc.  
301 Jacobson Drive  
Poca, WV 25159

Dear Mr. Papa:

DHHR Operations would like to renew Contract Number **CMA 0511 2545 HHRMOVE18A** for the period of **October 22, 2021 through October 21, 2022** under the same pricing, terms, and conditions as the original contract including any subsequent change orders or modifications.

Please sign, date, and print your name and title below in acceptance of the renewal. A Purchasing Affidavit is also attached. Please return the affidavit, notarized, along with this letter to my email, [Sabrina.R.Walker@wv.gov](mailto:Sabrina.R.Walker@wv.gov).

Accepted:

Signature

Date

Printed Name

Title

If you have any questions or need additional information, please contact me via email.

Sincerely,

*Kimberly S. Jobe*  
OK to Renew

Sabrina R. Walker  
Assistant to the Executive Director of Operations

**STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES**

**Bill J. Crouch  
Cabinet Secretary**

**Office of Operations**  
One Davis Square, Suite 100 West  
Charleston, WV 25301  
Telephone: (304) 558-0234  
Fax: (304) 558-1571

**George Montgomery  
Executive Director of Operations**

**September 16, 2021**

**To Whom It May Concern:**

The purpose of this letter is to request the renewal of the DHHR moving contracts HHRMOVE18A and HHRMOVE18B.

These contracts provide moving services utilized by our offices, statewide, that include moving office locations, sending things to storage in accordance with our retention schedule, and transporting items to Surplus Property.

Having two contracts with two vendors minimizes costs by splitting the state into two parts. This allows each office to use the vendor that is closest and most convenient to their location.

The current contract is set to expire October 21, 2021. The renewed contract dates will be October 22, 2021 to October 21, 2022.

Sincerely,



Sabrina R. Walker  
Assistant to the EDO of DHHR Operations

*Kimberly S. Jobe*  
*OK to Renew*

STATE OF WEST VIRGINIA  
Purchasing Division

## PURCHASING AFFIDAVIT

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Centracel Vault Storage of Charleston

Authorized Signature: [Signature] Date: 9/12/2021

State of West Virginia

County of Putnam, to-wit:

Taken, subscribed, and sworn to before me this 12 day of September, 2021.

My Commission expires February 26, 2024.



NOTARY PUBLIC

[Signature]  
Purchasing Affidavit (Revised 01/19/2018)



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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

### CENTRAL VAN & STORAGE OF CHARLESTON, INC.

*\*See Attached\**

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C   Corporation	8/28/1996		8/28/1996	Domestic	Profit			

Organization Information			
<b>Business Purpose</b>	4842 - Transportation and Warehousing - Truck Transportation - Specialized Freight Trucking (used household, office goods, specialized freight)		<b>Capital Stock</b> 5000.0000
<b>Charter County</b>	Putnam	<b>Control Number</b>	0
<b>Charter State</b>	WV	<b>Excess Acres</b>	7
<b>At Will Term</b>		<b>Member Managed</b>	
<b>At Will Term Years</b>		<b>Par Value</b>	5.000000
<b>Authorized Shares</b>	1000	<b>Young Entrepreneur</b>	Not Specified

**Addresses**

Type	Address
<b>Local Office Address</b>	37 JACOBSON DRIVE POCA, WV, 25159
<b>Mailing Address</b>	PO BOX 626 POCA, WV, 25159 USA
<b>Notice of Process Address</b>	LEONARD E. PAPA II P O BOX 626 POCA, WV, 25159
<b>Principal Office Address</b>	37 JACOBSON DRIVE POCA, WV, 25159 USA
Type	Address

**Officers**

Type	Name/Address
<b>Incorporator</b>	JOHN T. MIESNER 22 CAPITOL STREET CHARLESTON, WV, 25301
<b>President</b>	LEONARD E. PAPA II P.O. BOX 626 POCA, WV, 25159
<b>Secretary</b>	ANNIS R PAPA II PO BOX 2343 CLARKSBURG, WV, 26302
Type	Name/Address

**DBA**

DBA Name	Description	Effective Date	Termination Date
CENTRAL MOVING & STORAGE	TRADENAME	12/19/2014	
CENTRAL RELOCATION SERVICES	TRADENAME	12/19/2014	
CENTRAL VAN & STORAGE, INC.	TRADENAME	3/24/2019	
CENTRAL VAN & STORAGE, INC.	TRADENAME	7/19/2019	
CENTRAL VAN LINES	TRADENAME	12/19/2014	
DBA Name	Description	Effective Date	Termination Date

**Annual Reports**

Filed For
2021
2020
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Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Wednesday, September 22, 2021 — 10:04 AM

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## Address

Address Type	Street 1	City	State/Province	Zip/Postal Code	Principal Contact
✓ Payment	PO BOX 626	POCA	WV	25159	Robin Davis
Billing	1385 GRAFTON RD	MORGANTOWN	WV	26508-3821	Richard Harmon
Payment	1385 GRAFTON RD	MORGANTOWN	WV	26508-3821	Richard Harmon
Ordering	1385 GRAFTON RD	MORGANTOWN	WV	26508-3821	Richard Harmon
Ordering	595 MEADOWLANDS BLVD	WASHINGTON	PA	153018958	Default Contact Name
Ordering	PO BOX 2343	CLARKSBURG	WV	263022343	JEANNE BAXTER
Ordering	RT 2 BOX 839	SHINNSTON	WV	26431	Default Contact Name
Ordering	PO BOX 626	POCA	WV	25159	GENE PAPA
Payment	PO BOX 2343	CLARKSBURG	WV	263022343	Default Contact Name
Payment	301 JACOBSON DR	POCA	WV	251590626	Default Contact Name

First Prev Next LastSave Undo Delete Insert Copy Paste

Vendor/Customer : 000000209317

Active From : 06/28/2017

CENTRAL VAN &amp; STORAGE OF CHARLESTON INC

Active To :

Address Type : Payment

Default Record :

Division/Department :

Mail Returned :

Additional Address Info. :

Active Address : Yes

Prevent New Spending :

Default Currency : USD - US Dollar

## ▼ Address Information

Address ID : AD000001      Country Phone Code : 1  
Street 1 : PO BOX 626      Phone : 304-755-1898  
Street 2 :      Phone Extension :  
City : POCA      County :  
State/Province : WV      County Name :  
Zip/Postal Code : 25159      Country : US  
DUNS :  
Extended DUNS :  
CAGE Code :

## ▶ Prenote/EFT

## ▶ Remittance Advice

## ▶ Contact Information

## ▶ Contact Address Information

## ▶ Geographic Designation

## ▶ Change Management

For

Modify Existing Record Add New AddressMaster AddressMaster ContactsLanguagesVendor Transaction History