



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Delivery Order

Order Date: 09-20-2021

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CDO 0511 2673 BMS2200000002 1	<b>Procurement Folder:</b>	909806
<b>Document Name:</b>	Opt Ren Yr 2, Ops, Pers Care, Health Homes, SUD,SED, IDD Exp	<b>Reason for Modification:</b>	
<b>Document Description:</b>	Opt Ren Yr 2, Ops, Pers Care, Health Homes, SUD,SED, IDD Exp		
<b>Procurement Type:</b>	Central Delivery Order		
<b>Buyer Name:</b>	Crystal G Hustead		
<b>Telephone:</b>	(304) 558-2402		
<b>Email:</b>	crystal.g.hustead@wv.gov		
<b>Shipping Method:</b>	Best Way	<b>Master Agreement Number:</b>	CMA 0511 BMS1600000003 1
<b>Free on Board:</b>	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT			
<b>Vendor Customer Code:</b>	VS0000009191	<b>Requestor Name:</b>	Kelly (Jimmy) Dowden		
APS Healthcare Quality Review Inc 777 E Park Dr		<b>Requestor Phone:</b>	(304) 356-4861		
Harrisburg PA 17111-2754		<b>Requestor Email:</b>	jimmy.k.dowden@wv.gov		
US		<div style="font-size: 48pt; font-weight: bold;">22</div> <div style="font-size: 24pt; font-weight: bold;">FILE LOCATION _____</div>			
<b>Vendor Contact Phone:</b>	7175648288			<b>Extension:</b>	7038
<b>Discount Details:</b>					
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US	PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US

<b>Total Order Amount:</b>	\$25,571,485.43
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Purchasing Division's File Copy

ENTERED

TCW 9/27/21  
 PURCHASING DIVISION AUTHORIZATION  
 DATE: *Lurda Harper 9/28/21*  
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION  
 DATE: *Beverly Tole 9-28-21*  
 ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

CDO for Optional Renewal Year Two (2): operations, personal care services, renewal of Health Homes for Bipolar & At Risk for Hepatitis, expansion of Health Homes Pilot for Pre-Diabetes, Diabetes, Obesity, at Risk for Anxiety and/or Depression, expansion of the Intellectual Developmental Disabilities (IDD) Program due to legal rulings, Substance Use Disorder (SUD) Waiver Operational Option, and Operations for the West Virginia Children with Serious Emotional Disturbance (WVCSED) Waiver Program.

CDO Service Dates: 05/01/2021-04/30/2022

Optional Renewal Year 2 Operations: \$18,404,269.88

Personal Care Services Optional Renewal Year 2: \$2,958,954.97

Health Homes for Bipolar & At Risk for Hepatitis Optional Renewal Year 2: \$659,632.64

SUD Waiver Optional Renewal Year 2: \$1,439,260.73

SED Waiver Optional Renewal Year 2: \$881,561.22

Health Homes Pilot for Pre-Diabetes, Diabetes, Obesity, at Risk for Anxiety and/or Depression Optional Renewal Year 2: \$1,170,205.72

Intellectual Developmental Disabilities (IDD) Program Expansion Optional Renewal Year 2: \$57,600.27

Grand Total Operations, Personal Care, Health Homes, SUD, SED, and IDD Expansion: \$25,571,485.43

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80000000	0.00000		\$0.0000	\$18,404,269.88
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-05-01	2022-04-30				2022-04-30

**Commodity Line Description:** Opt.Renewal Yr 2-BMS Mandatory Services 1.1.B.1.a/1.1.B.3.d

**Extended Description:**

Bureau for Medical Services Mandatory Services Appendix 1.1.B.1.a through 1.1.B.3.d \$23,526,876.59 - \$1,569,030.38 (Ambulance Transportation-1.1.B.1.i)- \$2,840,866.47 (SSI Reduction)-\$712,709.86 (Foster Care Reduction)=\$18,404,269.88.

Service: 05/01/2021-04/30/2022

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	80000000	0.00000		\$0.0000	\$2,958,954.97
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-05-01	2022-04-30				2022-04-30

**Commodity Line Description:** Opt. Renewal Yr-2 BMS Opt Personal Care Ops. 1.1.B.4.F.

**Extended Description:**

Bureau for Medical Services Optional Program Services Personal Care Functions Operational Costs Appendix 1.1.B.4.F \$2,958,954.97

Service: 05/01/2021-04/30/2022

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	80000000	2709.52000	HOUR	\$243.4500	\$659,632.64
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-05-01	2022-04-30				2022-04-30

**Commodity Line Description:** BMS Opt Hourly Services Opt Ren 2, 05/01/21-04/30/22

**Extended Description:**

Bureau for Medical Services Optional Hourly Services Optional Renewal Year 2 05/01/2021 through 04/30/2022.

Statewide Expansion of Health Homes for Bipolar & At Risk for Hepatitis

2,709.52 hours x \$243.45 = \$659,632.64

Service: 05/01/2021-04/30/2022

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	80000000	0.00000		\$0.0000	\$1,439,260.73
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-05-01	2022-04-30				2022-04-30

**Commodity Line Description:** BMS Opt SUD Waiver Ops, Opt Ren 2 1.1.B.4.I \$1,439,260.73

**Extended Description:**

Optional Renewal Year 2, Bureau for Medical Services Optional Program Services: SUD Waiver

Total: \$1,439,260.73

Service: 05/01/2021-04/30/2022

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	80000000	0.00000		\$0.0000	\$881,561.22
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-05-01	2022-04-30				2022-04-30

**Commodity Line Description:** BMS Opt SED Waiver Ops, Opt Ren 2,1.1.B.4.H \$881,561.22

**Extended Description:**

Optional Renewal Year 2, Bureau for Medical Services Optional Program Services: SUD Waiver

Total: \$881,561.22

Service: 05/01/2021-04/30/2022

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	80000000	4806.76000	HOUR	\$243.4500	\$1,170,205.72
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-05-01	2022-04-30				2022-04-30

**Commodity Line Description:** BMS Opt Hourly Services Opt Ren 2, 05/01/21-04/30/22

**Extended Description:**

Bureau for Medical Services Optional Hourly Services Optional Renewal Year 2 05/01/2021 through 04/30/2022.

Expansion of Pilot Health Homes for Pre-Diabetes, Diabetes, Obesity, at Risk for Anxiety and/or Depression

4,806.76 hours x \$436.45 per hour= \$1,170,205.72

Service: 05/01/2021-04/30/2022

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	80000000	236.60000	HOUR	\$243.4500	\$57,600.27
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-05-01	2022-04-30				2022-04-30

**Commodity Line Description:** BMS Opt Hourly Services Opt Ren 2, 05/01/21-04/30/22

**Extended Description:**

Bureau for Medical Services Optional Hourly Services Optional Renewal Year 2 05/01/2021 through 04/30/2022.

Expanded Scope of Work for IDD Waiver program due to legal rulings

236.6 hours x \$236.36 per hour= \$57,600.27

Service: 05/01/2021-04/30/2022

## RFP COST SHEET FORMULA

RFP COST SHEET FORMULA:  $1 - (\text{FFS Members} - \text{Transitioning MCO Members}) / \text{FFS Members} = \text{Percent Reduction}$   
 FORMULA:  $1 - (132,962 - 45,967) / 132,962 = 0.34572$  (35%)

### Services Impacted by SSI Transition to MCOs

#### MEDICAL SERVICES

RFP Ref.	Reviewed Service/Program	Year 6
Appendix 1.1.B.1.a	Inpatient Medical/Surgical Services	376,329.77
Appendix 1.1.B.1.c	Hospice Services	143,930.01
Appendix 1.1.B.1.d	Durable Medical Equipment and Supplies/Orthotics and Prosthetics	595,790.74
Appendix 1.1.B.1.e	Vision Services	102,317.19
Appendix 1.1.B.1.f	Audiology Services	109,400.98
Appendix 1.1.B.1.g	Physical, Occupational and Speech Therapies	251,636.79
Appendix 1.1.B.1.h	Physician and Non-Physician Practitioner Services	522,141.12
Appendix 1.1.B.1.i	Home Health Services	133,864.83
Appendix 1.1.B.1.j	Private Duty Nursing Services	107,845.48
Appendix 1.1.B.1.k	Diagnostic Imaging/Radiology Services	849,211.14
Appendix 1.1.B.1.s	Lab/Genetics Services	173,027.67
Appendix 1.1.B.1.t	Out of Network	59,945.35
Appendix 1.1.B.1.u	Cardiac Rehabilitation	117,800.15
Appendix 1.1.B.1.v	General and Acute Care Inpatient Hospital Admission and Continued Stay Review	733,871.55
Appendix 1.1.B.1.w	Pulmonary Rehabilitation	105,980.74
Appendix 1.1.B.1.x	Chiropractic Services	115,083.32
Appendix 1.1.B.1.y	Podiatry Services	97,425.53
Appendix 1.1.B.1.ff	Inpatient Rehabilitation Services	100,174.63
Appendix 1.1.B.3.a	Dental Services	491,871.65
Appendix 1.1.B.3.b	Oral and Maxillofacial Dental Surgery Services	197,770.41
Appendix 1.1.B.3.c	Orthodontia Services	353,484.02
	<b>Total Medical Services</b>	<b>5,736,903.08</b>
	<b>35% reduction</b>	<b>2,008,616.08</b>

#### BEHAVIORAL HEALTH SERVICES

Appendix 1.1.B.2.a	Inpatient Psychiatric Services	354,958.96
Appendix 1.1.B.2.b	Targeted Case Management Services	390,177.70
Appendix 1.1.B.2.c	Clinic and Rehabilitation Services	430,507.95
Appendix 1.1.B.2.d	Psychological Services	443,055.72
Appendix 1.1.B.2.e	Licensed Independent Clinical Social Worker (LICSW)	317,379.80
Appendix 1.1.B.2.f	Psychiatric Services	265,438.80
Appendix 1.1.B.2.g	Psychiatric Residential Treatment Facility Services	88,169.66
Appendix 1.1.B.2.h	Inpatient Psychiatric Services for individuals under 21 years of age	88,169.66
	<b>Total BH Services</b>	<b>2,377,858.25</b>
	<b>35% reduction</b>	<b>832,250.39</b>

**TOTAL ANNUAL REDUCTION 2,840,866.47**  
**TOTAL MONTHLY REDUCTION 236,738.87**

**WV FOSTER CARE FROM FEE-FOR-SERVICE TO MANAGED CARE ORGANIZATION  
 FC / Non-FC Members Served 24 Months (03/01/18-02/29/20): Affected Service Areas'  
 Year 5 Revenue Reduction @ 16.68%**

Service Area/Program	% FC of Total Service Area's Members	Year 6 Service Area Revenue SSI reduction included
Inpatient Medical/Surgical Services	10.65%	\$244,614.35
Organ Transplant	0.00%	
Hospice Services	0.03%	
Durable Medical Equipment and Supplies/Orthotics and Prosthetics	7.34%	\$387,263.98
Vision Services	0.00%	
Audiology Services	72.73%	\$109,400.98
Physical, Occupational and Speech Therapies	19.28%	\$163,563.92
Physician and Non-Physician Practitioner Services	19.03%	\$339,391.73
Home Health Services	1.39%	
Private Duty Nursing Services	23.91%	\$70,099.56
Diagnostic Imaging/Radiology Services	9.38%	\$551,987.24
I/DD Waiver Services	0.00%	
Personal Care Services	0.00%	
Aged and Disabled Waiver Services	0.31%	
Take Me Home Services	0.00%	
Lab/Genetics Services	6.91%	\$112,467.99
Out of Network (ODN) Services	21.54%	\$38,964.48
Cardiac Rehabilitation	0.00%	
General & Acute Care Inpatient Hospital Admission & Continued Stay	4.78%	
Pulmonary Rehabilitation	0.00%	
Chiropractic Services	24.56%	\$74,804.16
Medical Case Management	0.60%	
Health Home Services	0.00%	
Child Residential Services	93.86%	\$375,868.02
School-Based Health Services	0.00%	
Medical Services Criteria Development	0.00%	
Inpatient Rehabilitation Services	14.00%	\$65,113.51
Inpatient Psychiatric Services (Adult-21 yrs and older)	0.00%	
Clinic and Rehabilitation Services	53.70%	\$279,830.17
Psychological Services	55.77%	\$287,986.22
Licensed Independent Clinical Social Worker (LICSW)	52.79%	\$206,296.87
Psychiatric Services	20.46%	\$172,535.22
Psychiatric Residential Treatment Facility Services	93.60%	\$57,310.28
Inpatient Psychiatric Services for Individuals under 21 years of age	70.29%	\$57,310.28
Behavioral Health Criteria Development	0.00%	
Dental Services	63.77%	\$319,716.57
Oral and Maxillofacial Dental Surgery Services	28.99%	\$128,550.77
Orthodontia Services	63.69%	\$229,764.61

*Robert Price*  
Agree

Affected Service Areas' Total Revenue \$4,272,840.91  
 Reduction @ 16.68% \$712,709.86



Attachment A COST AND BENEFIT

\*

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	TOTAL
OPERATION	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	6,000,000
MAINTENANCE	500,000	500,000	500,000	500,000	500,000	500,000	3,000,000
REPAIRS	200,000	200,000	200,000	200,000	200,000	200,000	1,200,000
UTILITIES	100,000	100,000	100,000	100,000	100,000	100,000	600,000
INSURANCE	50,000	50,000	50,000	50,000	50,000	50,000	300,000
PROPERTY TAX	20,000	20,000	20,000	20,000	20,000	20,000	120,000
DEPRECIATION	10,000	10,000	10,000	10,000	10,000	10,000	60,000
<b>Grand Total</b>	<b>1,880,000</b>	<b>1,880,000</b>	<b>1,880,000</b>	<b>1,880,000</b>	<b>1,880,000</b>	<b>1,880,000</b>	<b>11,280,000</b>

Notes:

- 1) The Vendor(s) Total will include all costs necessary to perform these services.
- 2) The estimate will be submitted on the Total Health Expenditure Cost of Covered for BHS, BCP and BHS/CP for the six (6) year period.
- 3) Vendor will not be eligible to invoice any emergency or programmatic costs within funding for this period.
- 4) Program services shall be provided monthly in arrears.
- 5) The contractor shall be responsible for the beginning of each month as a result of terminating no managed care or otherwise will result in a net reduction in program the following month for each applicable service/line category being terminated at the time of termination in which the benefit is included in the capitated agreement.

The reduction will be based on the following formula:

1 - (FTR Months - Termination MOO Months) / FTR Months = Percent reduction (eg. 1 = 100% reduction)

This reduction only applies to BHS/CP Covered Services/Program Yearly Costs

\*

Agree  
*R. La. Price*



5/1/21-4/30/22	
Yr 6	
<b>Mandatory Services</b>	
BMS	\$21,957,846.21
<b>Total BMS after reduction</b>	<b>\$18,404,269.88</b>
BCF	\$1,529,480.35
BBHMF	\$485,406.64
<b>Total Mandatory</b>	<b>\$20,419,156.87</b>
<b>Optional Services</b>	
BMS - Personal Care	\$2,958,954.97
BMS - HH Bipolar	\$659,632.64
BMS - HH Diabetes	\$1,170,205.72
BMS - SUD Waiver	\$1,439,260.73
BMS - IDD Expansion	\$57,600.27
BMS - SED Waiver	\$881,561.22
BCF - QRTPs	\$267,899.44
BBHMF - Options	\$18,954.13
<b>Total Options</b>	<b>\$7,454,069.12</b>
<b>Total Mandatory and Optional</b>	<b>\$27,873,225.99</b>

Comm. Line  
71

75  
76  
76  
77  
76  
78

Bms Total = 25,571,485.43

CDO BMS 22 \* 2



## **Statewide Health Homes for Bipolar & At Risk for Hepatitis Statement of Work**

1. **Performance Period.** The performance period for this statement of work is May 1, 2021 – April 30, 2022, unless earlier terminated by either Party consistent with the terms and conditions set forth in the Master Agreement, CMA 0511 2673 BMS1600000003, effective May 1, 2016, between the State of West Virginia, Bureau for Medical Services (BMS), and APS Quality Review, Inc. dba Kepro.
2. **Scope of Work**
  - a. The Bureau for Medical Services is continuing its Health Homes for Bipolar & at Risk for Hepatitis Program statewide. Kepro provides the following description and functions.
  - b. The Expanded Model includes:
    - i. Conditions of bipolar & at risk for hepatitis
    - ii. Health Home Comprehensive Services: Comprehensive Care Management, Care Coordination, Health Promotion, Comprehensive Transitional Care, Individual & Family Support Services, Referral to Community & Social Support Services
    - iii. Multidisciplinary team with Identified provider qualifications & standards
    - iv. Specified quality measures (Health Home Quality Measures)
    - v. Payment PMPM for Basic Level 1 HH Service Code for 12 months & PMPM for Intense Level 2 for 30 days
    - vi. ASO functions
  - c. Kepro will perform the following ASO services:
    - i. Review members Medicaid eligibility
    - ii. Review member assessments & service requests to determine program eligibility
    - iii. Complete roll backs for start/end dates
    - iv. Initiate & complete members' transfers to new HH homes
    - v. Provide on-going training & technical assistance to providers
    - vi. Weekly contact with providers to assess their functionality and progress
    - vii. Staff individual case requests
    - viii. Conduct annual program recertification
    - ix. Provide electronic response files to claims payer & providers
    - x. Provide data analysis & reporting (standard & ad hoc)

- xi. Maintain & upgrade software specific to HH
  - xii. Maintain, upgrade or revise all related tools as needed, e.g., utilization management (UM) guidelines, trainings, FAQs, etc.
  - xiii. Distribute reports to providers instrumental in managing the program/members, e.g., acute service authorizations lists, pharmaceutical reports & UM activity reports.
  - xiv. Provide communication to potential new providers & members
  - xv. Conduct quarterly stakeholder roundtable conferences
  - xvi. Notify providers of fee for service members receiving authorizations for acute behavioral and/or physical health hospitalizations
3. **Cost Proposal.** Per Section C – Total Optional Hourly Services: The following calculations represent the total hours and cost for the Health Homes for Bipolar & at Risk for Hepatitis Program Operations Year 6.

Total Hours	Hourly Rate	Total Cost
2,709.52	\$243.45	\$659,632.64

The following agree to the provisions of the Health Homes for Bipolar Statement of Work as submitted by Kepro to the West Virginia Department of Health and Human Resources Bureau for Medicaid Services.

**Cynthia Beane**, MSW, LCSW  
Digitally signed by Cynthia Beane, MSW, LCSW  
 DN: cn = Cynthia Beane, MSW, LCSW, email = cynthia.beane@wv.gov, o = WV DHHR, ou = Medical Services Unit, Date: 2021.04.26 10:21:07 -0500  
 Date: 04/26/2021  
 Cynthia Beane  
 Deputy Commissioner BMS

*Susan T. Weaver MD* 3/19/2021  
 Date  
 Susan T. Weaver, MD, FACP  
 President & CEO  
 Kepro

Agree  
*Robert P.*



**Pilot Health Homes for Pre-Diabetes, Diabetes, Obesity, at Risk for Anxiety and/or Depression  
Statement of Work**

1. **Performance Period.** The performance period for this statement of work is May 1, 2021 – April 30, 2022, unless earlier terminated by either Party consistent with the terms and conditions set forth in the Master Agreement, CMA 0511 2673 BMS1600000003, effective May 1, 2016, between the State of West Virginia, Bureau for Medical Services (BMS), and APS Quality Review, Inc. dba Kepro.
2. **Scope of Work**
  - a. The Bureau for Medical Services will continue Health Homes for Pre-Diabetes, Diabetes, and Obesity, at Risk for Anxiety and/or Depression in the counties of Boone, Cabell, Fayette, Kanawha, Logan Lincoln, Mason, McDowell, Mercer, Mingo, Putnam, Raleigh, Wayne, and Wyoming. As the program continues to grow and expand Kepro will provide the following descriptions and functions to be performed during Year 6.
  - b. The Expansion Model includes:
    - i. The counties of Boone, Cabell, Fayette, Kanawha, Logan, Lincoln, Mason, McDowell, Mercer, Mingo, Putnam, Raleigh, Wayne, and Wyoming
    - ii. Conditions of pre-diabetes, diabetes, obesity, at risk for anxiety and/or depression
    - iii. Health Home Comprehensive Services: Comprehensive Care Management, Care Coordination, Health Promotion, Comprehensive Transitional Care, Individual & Family Support Services, Referral to Community & Social Support Services
    - iv. Multidisciplinary team with identified provider qualifications & standards
    - v. Specified quality measures (Health Home National Quality Measures)
    - vi. Payment PMPM for standard level of care with authorization every 4 months
    - vii. ASO functions
  - c. Kepro will perform the following ASO services:
    - i. Review members Medicaid eligibility
    - ii. Review member assessments & service requests to determine program eligibility
    - iii. Complete roll backs for start/end dates
    - iv. Initiate & complete members' transfers to new HH homes.
    - v. Provide on-going training & technical assistance to providers
    - vi. Weekly contact with providers to assess their functionality and progress

- vii. Staff individual case requests
  - viii. Conduct annual provider recertification
  - ix. Provide electronic response files to claims payer & providers
  - x. Provide data analysis & reporting (standard & ad hoc)
  - xi. Maintain & upgrade software specific to HH
  - xii. Maintain, upgrade or revise all related tools, e.g., utilization management (UM) guidelines, trainings, FAQs, etc.
  - xiii. Distribute reports to providers instrumental in managing the program/members, e.g. acute service authorizations lists, pharmaceutical reports & UM activity reports.
  - xiv. Provide communication to potential new providers & members
  - xv. Conduct quarterly stakeholder roundtable conferences
  - xvi. Notify providers of FFS members receiving authorizations for acute behavioral and/or physical health hospitalizations
3. Cost Proposal. Per Section C – Total Optional Hourly Services: The following calculations represent the total hours and cost for the Health Homes for Pre-Diabetes, Diabetes, and Obesity, at Risk for Anxiety and/or Depression Program Operations Year 6.

Total Hours	Hourly Rate	Total Cost
4,806.76	\$243.45	\$1,170,205.72

The following agree to the provisions of the Pilot for Health Homes for Diabetes Statement of Work as submitted by Kepro to the West Virginia Department of Health and Human Resources Bureau for Medicaid Services.

**Cynthia Beane**  
Digitally signed by Cynthia Beane,  
 MSW, LCSW  
 DN: cn = Cynthia Beane, MSW, LCSW  
 email = cynthia.beane@wv.gov c = US  
 o = Medical Services OU = WV DHHR  
 Date: 2021.04.26 10:25:59 -0500  
**MSW, LCSW**  
 Cynthia Beane  
 Deputy Commissioner BMS  
 Date 04/26/2021

*Susan T. Weaver, MD* 3/18/2021  
 Susan T. Weaver, MD, FACP  
 President & CEO  
 Kepro  
 Date

Agree  
*Robert Price*

**I/DD Waiver Statement of Work**

1. **Performance Period.** The performance period for this statement of work is May 1, 2021 – April 30, 2022, unless earlier terminated by either Party consistent with the terms and conditions set forth in the Master Agreement, CMA 0511 2673 BMS1600000003, effective May 1, 2016, between the State of West Virginia, Bureau for Medical Services (BMS), and APS Quality Review, Inc. dba Kepro.
2. **Scope of Work**
  - a. Kepro understands that BMS revised the I/DD Waiver program to present a more transparent model developed by BMS to be implemented by Kepro. This opportunity required changes in the existing processes identified within the current contract. Therefore due to the changes within the current contract Kepro submits a change request for the expanded scope of work.
  - b. The I/DD Waiver revisions include the following:
    - i. Application of BMS's budgetary model
    - ii. Quality assurance activities
  - c. Kepro will conduct the following new ASO services:
    - i. Purchase functional assessments initiate the budgetary process. Per agreement with BMS, Kepro will provide it to the coordinating agency.
    - ii. Provide nursing reviews specifically for the new Exceptions process.
    - iii. Provide appropriate IT Systems, data analysis and reporting as related to above functions
3. **Cost related to expanding SOW due to legal rulings:**
  - a. Postage and Supplies
  - b. Assessment booklets
4. **Cost Proposal, Per Section C – Total Optional Hourly Services:** The following calculations represent the total hours and cost for the expansion of the Scope of Work due to legal rulings.

Total Hours	Hourly Rate	Total Cost
236.6	\$243.45	\$57,600.27

Year 6 OPERATIONS <del>5/1/2021 - 4/30/2022</del>	
5/1/2021 – 5/31/2021	\$4,800.05
6/1/2021 – 6/30/2021	\$4,800.02
7/1/2021 – 7/31/2021	\$4,800.02
8/1/2021 – 8/31/2021	\$4,800.02


9/1/2021 – 9/30/2021	\$4,800.02
10/1/2021 – 10/31/2021	\$4,800.02
11/1/2021 – 11/30/2021	\$4,800.02
12/1/2021 – 12/30/2021	\$4,800.02
1/1/2022 – 1/31/2022	\$4,800.02
2/1/2022 – 2/28/2022	\$4,800.02
3/1/2022 – 3/31/2022	\$4,800.02
4/1/2022 – 4/30/2022	\$4,800.02
<b>Total</b>	<b>\$57,600.27</b>

The following agree to the Statement of Work as submitted by Kepro to the West Virginia Department of Health and Human Resources Bureau for Medicaid Services.

**Cynthia Beane**  
Digitally signed by Cynthia Beane, MSW, LCSW  
 DN: cn = Cynthia Beane, MSW, LCSW, o = West Virginia Department of Health and Human Resources, ou = WV DHHR, email = cbeane@dhhr.wv.gov, c = US  
 Date: 2021.04.26 11:12:04 -0500  
**MSW, LCSW**

Cynthia Beane  
Deputy Commissioner BMS

Date  
04/26/2021

  
**Susan T. Weaver, MD, FACP**  
 President & CEO  
 Kepro

Date  
3/18/2021

Agree  
*Robert Price*



STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES  
BUREAU FOR MEDICAL SERVICES

Bill J. Crouch  
Cabinet Secretary

Commissioner's Office  
350 Capitol Street, Room 251  
Charleston, West Virginia 25301-3712  
Telephone: (304) 558-1700 Fax: (304) 558-1451

Cynthia E. Beane  
Commissioner

TO: Robert L. Price, CPPO, CPPB, NIGP-CPP  
Administrative Services Manager II  
WV DHHR Office of Purchasing

FROM: Kelly J. Dowden, WVPBC  
Director, BMS Procurement Services

DATE: September 20, 2021

RE: PF909806, CDO BMS22\*02, Backdated Approval Request

*Backdate OK  
Linda Harper  
9-28-2021*

The Bureau for Medical Services (BMS) respectfully requests backdated approval of the above-referenced CDO. This CDO provides Optional Renewal Year 2 of services to Kepro (APS Healthcare Quality Review, Inc.) in accordance with the terms and conditions against CMA BMS16\*03. The service period for this CDO is 05/01/2021-04/30/2022.

The services associated with this CDO Include:

- 05/01/2021-04/30/2022
- BMS Mandatory Services: \$18,404,269.88
- BMS Personal Care Optional Services: \$2,958,954.97
- BMS Health Homes-Bipolar/Hepatitis C: \$659,632.64
- BMS SUD Optional Service: \$1,439,260.73
- BMS SED Optional Service: \$881,561.22
- BMS Health Homes-Diabetes/Depression: \$1,170,205.72
- BMS Health Homes-IDD Waiver: \$57,600.27
  
- Total CDO: \$25,571,485.43

This CDO could not be submitted in advance due to:

- The contract renewal has been in process and was approved on 06/15/2021, so the delivery order was held until the SFY22 cutover.
- Upon entry of the delivery order, funding had to be re-allocated to the appropriate sources within BMS, and those budgetary adjustments were approved 07/14/2021.
- The BMS Office of Procurement Services' procurement officer who coordinates centrally delegated purchasing documents has been on medical leave, so all of



BMS' centrally delegated documents have been slightly delayed. This staff member returned to work on 08/02/2021.

- Discussions related to an additional year of services were in process. That request will no longer be made. The final determination of the additional year was made on Friday 09/17/2021.

Thank you for your time and consideration in this matter. If you have questions or need additional information, please feel free to contact me at 304-352-4286 or [jimmy.k.dowden@wv.gov](mailto:jimmy.k.dowden@wv.gov).

Agree  
*Robert Price*

## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

#### APS HEALTHCARE QUALITY REVIEW, INC.

<b>Organization Information</b>								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C   Corporation	11/3/2014		11/3/2014	Foreign	Profit			

<b>Organization Information</b>			
<b>Business Purpose</b>	5416 - Professional, Scientific and Technical Services - Professional, Scientific and Technical Services - Management, Scientific and Tech Consulting Services (administrative, general, HR, marketing, process, physical distribution, logistics, environmental)		<b>Capital Stock</b>
<b>Charter County</b>	Kanawha	<b>Control Number</b>	9A7S2
<b>Charter State</b>	DE	<b>Excess Acres</b>	
<b>At Will Term</b>		<b>Member Managed</b>	
		<b>Par Value</b>	

<b>At Will Term Years</b>	
<b>Authorized Shares</b>	<b>Young Entrepreneur</b> Not Specified

<b>Addresses</b>	
Type	Address
<b>Mailing Address</b>	777 EAST PARK DRIVE HARRISBURG, PA, 17111 USA
<b>Notice of Process Address</b>	CORPORATION SERVICE COMPANY 209 WEST WASHINGTON STREET CHARLESTON, WV, 25302
<b>Principal Office Address</b>	777 EAST PARK DRIVE HARRISBURG, PA, 17111 USA
Type	Address

<b>Officers</b>	
Type	Name/Address
<b>Director</b>	SUSAN WEAVER 777 EAST PARK DRIVE HARRISBURG, PA, 17111
<b>Director</b>	MEGHAN HARRIS 777 EAST PARK DRIVE HARRISBURG, PA, 17111
<b>President</b>	SUSAN WEAVER 777 EAST PARK DRIVE HARRISBURG, PA, 17111
<b>Secretary</b>	MELISSA LEIGH 777 EAST PARK DRIVE HARRISBURG, PA, 17111
<b>Treasurer</b>	VIKRAM BAJAJ 777 EAST PARK DRIVE HARRISBURG, PA, 17111
Type	Name/Address

<b>DBA</b>			
<b>DBA Name</b>	<b>Description</b>	<b>Effective Date</b>	<b>Termination Date</b>
KEPRO	TRADENAME	9/17/2015	
<b>DBA Name</b>	<b>Description</b>	<b>Effective Date</b>	<b>Termination Date</b>

<b>Annual Reports</b>
<b>Filed For</b>
2021
2020
2019
2018
2017x
2017
2016
<b>Date filed</b>

For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, September 27, 2021 — 10:44 AM

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