Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia

Delivery Order

Order Date: 06-29-2021

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CDO 0402 0020 EDD2100000006 1	**Procurement Folder:**	903011
Document Name:	2022 GMC Savanna Cargo Vans TG23405	**Reason for Modification:**	
Document Description:	2022 GMC Savanna Cargo Vans TG23405		
Procurement Type:	Central Delivery Order		
Buyer Name:	Jo Ann Adkins		
Telephone:	(304) 558-2686		
Email:	joann.adkins@k12.wv.us		
Shipping Method:	Best Way	**Master Agreement Number:**	CMA 0212 MVTRUCK21C 1
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR

Vendor Customer Code: 000000200051
MATHENY MOTOR TRUCK CO
PO BOX 1304

PARKERSBURG WV 261021304

US
Vendor Contact Phone: 999-999-9999 **Extension:**

Discount Details:

	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	No		
#3	No		
#4	No		

DEPARTMENT CONTACT

Requestor Name: Veronica M Barron
Requestor Phone: (304) 558-3762
Requestor Email: vbarron@k12.wv.us

22
FILE LOCATION _____

INVOICE TO

DEPARTMENT OF EDUCATION
BLDG 6, RM 330
1900 KANAWHA BLVD E
CHARLESTON WV 25305
US

SHIP TO

SECRETARY
DEPARTMENT OF EDUCATION
OFFICE OF CAREER & TECHNICAL INSTRUCTION
1900 KANAWHA BLVD E, BLDG 6 RM 825
CHARLESTON WV 25305
US

Total Order Amount: $88,388.00

Purchasing Division's File Copy

ENTERED

MA 06/30/2021
PURCHASING DIVISION AUTHORIZATION
DATE: 6/30/2021
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: 7/01/2021
ELECTRONIC SIGNATURE ON FILE

Extended Description:

(4) GMC Savanna Cargo Vans to be utilized as STEM Mobile Labs for WVDE/CTE

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25100000	4.00000	EA	$22,097.0000	$88,388.00
Service From	**Service To**	**Manufacturer**		**Model No**	**Delivery Date**
					2021-12-25

Commodity Line Description: 2022 GMC Savanna TG23405
Summit White (GAZ)

Extended Description:
MVTRUCK21 -2021 or Latest Model Vehicle:
See attached pricing page(s) for contract pricing.

2022 GMC Savanna TG23405
Summit White (GAZ)
Gasoline
Vehicle Class 23

Class 23 - Automobile
Cargo Van

Vendor Name:	Matheny Motor Truck Company	**Vendor Contact:**	Steve Skinner
Manufacturer/Brand:	GMC	**Phone No.:**	304-482-7695
Model Name & Number:	Savanna - TG23405	**Email:**	sskinner@mathenymotors.com

Vehicle Requirements:

Classification:	Cargo Van
Drive:	2 wheel, rear wheel, or front wheel
Passenger seating:	2 minimum (including driver)
Doors:	3, minimum
Wheelbase:	118 in., minimum
GVWR:	6250 lbs. min, 9930 lbs. max.
Engine:	6 cylinder minimum for gasoline engines, 4 cylinder minimum for diesel
Additional Requirements:	Rear door windows

The vehicle bid shall include the standard equipment requirements as required in section 3.1.1.1 of the specification.

Manufacturer's Standard Available Colors	
Standard Color Code	**Color Description**
GAZ	Summit White ✓
G7C	Cardinal Red
GBA	Onyx Black

Vendor Bid Response:

Vehicle fuel type	Unit Price
Gasoline	$ 22,097.00 ✓
Flex-fuel	$ -
Diesel	$ 25,679.00
CNG/Bifuel	$ -
Hybrid	$ -

Options:

FOB Dealership: (Deduct)	$0.00
FOB Other than Metro Charleston - Per Mile	$0.00

*Note - The above delivery "options" above are not evaluated as part of the award.

WV-39 (Rev. 9/2017)

State of West Virginia
Purchasing Division
RELEASE ORDER

CB

ADO#	EDD21*	Request Date 6/24/2021	PURCHASING DIVISION'S USE ONLY

Account # 9712-13000-T4 STACT-F2018-0020

Invoice To: Billing Code BL0177

West Virginia Department of Education
1900 Kanawha Boulevard, East
Building 6 Room 330
Charleston, WV 25305
P: 304-558-2686 F: 304-558-2790

Ship To: SP Code SP1175

WVDE Office of Technical & Adult Education
1900 Kanawha Boulevard East, Building 6, Room 825
Charleston, WV 25305
P: 304-558-2389

Vendor Name & Address:
Matheny Motor Truck Co
PO Box 1304
Parkersburg, WV 26102

FEIN# Vendor # *200051

FOB: Destination/Prepaid

Item No.	Quantity		Description	Unit Price	Amount
			CMA MVTRUCK21C Statewide or Agency Blanket Purchase Order Number		
	4	each	2022 GMC Savanna Cago Van (TG23405)	22,097.000	$ 88,388.00
			Summit White (GAZ)		
			Gasoline		

Authorized Signature* Total Amount $ 88,388.00

Date: 6/24/21

Title State Superintendent of Schools

Telephone 304-558-2389

6/29/2021

2021 JUN 24 16:03

(<=$5000) signed by Director
(>$5000 through $10,000) initialed by Director and signed by Senior Administrator
(>$10,000 through $50,000) initialed by Director Senior Administrator; signed by Deputy Superintendent
(>$25,000) initialed by Director, Senior Administrator and Deputy Superintendent, signed by State Superintendent

West Virginia
Department of Administration
Fleet Management

For Governors Office Use Only
☑ Approved ☐ Declined
Signature
Title DGS Date 6/25/21

Vehicle Request

AGENCY INFORMATION

COORDINATOR NAME Mike Davis DEPARTMENT Education
AGENCY/BILL CODE ED01 FISCAL CONTROL EDUCATION ED
E-MAIL mcldavis@k12.wv.us
PHONE NO. (304) 558.2686 EXT 404 DATE 6/22/2021
FUND # DEPT # UNIT #

VEHICLE MISSION

What type of request is this? ☐ Replacement vehicle (go to next section) ☑ Increase to fleet (fill in this section) ☐ Reassignment

JUSTIFICATION The vehicle will be assigned to WVDE/CTE utilized as STEM Mobile Labs

Est. # of days per week used 3-5 Est. # of miles per month used 1000

CABINET SECRETARY APPROVAL DATE 6/24/21

VEHICLE PURCHASE

Type of vehicle: ☑ New Vehicle ☐ Used Vehicle Used Vehicle Mileage

Who owns this vehicle? ☐ Leased from Fleet ☑ Agency Owned DOC ID

MAKE GMC MODEL SAVANNA TG23405
YEAR 2022 COLOR Summit White (GAZ) FUEL TYPE Gasoline

NEW VEHICLE CLASS/DESCRIPTION Cargo Van 23
DEALERSHIP Matheny Motor Truck Company PURCHASE PRICE $22,097.00

VEHICLE PURPOSE:

USED VEHICLE VIN#

DECOMMISSIONED VEHICLE

MAKE MODEL
YEAR MILEAGE LICENSE #
VIN #
DECOMMISSIONING METHOD DEFERRED
JUSTIFICATION FOR DEFERRED

For FMO Office Use Only
☑ APPROVED ☐ DECLINED
EXECUTIVE DIRECTOR, FMD DATE 6/25/21

FORM DOA-FM-059 Revised (31 October 2019)

West Virginia
Department of Administration
Fleet Management

For Governors Office Use Only
☑ Approved ☐ Declined
Signature
DCOS
Title
6/25/21
Date

Vehicle Req est

AGENCY INFORMATION

COORDINATOR NAME Mike Davis DEPARTMENT Education
AGENCY/BILL CODE ED01 FISCAL CONTROL EDUCATION ED
E-MAIL mcldavis@k12.wv.us
PHONE NO. (304) 558.2686 EXT 404 DATE 6/22/2021
FUND # DEPT # UNIT #

VEHICLE MISSION

What type of request is this? ☐ Replacement vehicle (go to next section) ☑ Increase to fleet (fill in this section) ☐ Reassignment

JUSTIFICATION The vehicle will be assigned to WVDE/CTE utilized as STEM Mobile Labs

Est. # of days per week used 3-5 Est. # of miles per month used 1000

CABINET SECRETARY APPROVAL DATE 6/24/21

VEHICLE PURCHASE

Type of vehicle: ☑ New Vehicle ☐ Used Vehicle Used Vehicle Mileage

Who owns this vehicle? ☐ Leased from Fleet ☑ Agency Owned DOC ID

MAKE GMC MODEL SAVANNA TG23405
YEAR 2022 COLOR Summit White (GAZ) FUEL TYPE Gasoline

NEW VEHICLE CLASS/DESCRIPTION Cargo Van 23
DEALERSHIP Matheny Motor Truck Company PURCHASE PRICE $22,097.00

VEHICLE PURPOSE:

USED VEHICLE VIN#

DECOMMISSIONED VEHICLE

MAKE MODEL
YEAR MILEAGE LICENSE #
VIN #
DECOMMISSIONING METHOD DEFERRED
JUSTIFICATION FOR DEFERRED

For FMO Office Use Only
☑ APPROVED ☐ DECLINED

EXECUTIVE DIRECTOR, FMD DATE 6/25/21

FORM DOA-FM-059 Revised (31 October 2019)

☐

West Virginia
Department of Administration
Fleet Management

For Governors Office Use Only
☒ Approved ☐ Declined
Signature
DCoS
Title
6/25/21
Date

Vehicle Request

AGENCY INFORMATION

COORDINATOR NAME Mike Davis DEPARTMENT Education
AGENCY/BILL CODE ED01 FISCAL CONTROL EDUCATION ED
E-MAIL mcldavis@k12.wv.us
PHONE NO. (304) 558.2686 EXT 404 DATE 6/22/2021
FUND # DEPT # UNIT #

VEHICLE MISSION

What type of request is this? ☐ Replacement vehicle (go to next section) ☒ Increase to fleet (fill in this section) ☐ Reassignment

JUSTIFICATION The vehicle will be assigned to WVDE/CTE utilized as STEM Mobile Labs

Est. # of days per week used 3-5 Est. # of miles per month used 1000

CABINET SECRETARY APPROVAL DATE 6/24/21

VEHICLE PURCHASE

Type of vehicle: ☒ New Vehicle ☐ Used Vehicle Used Vehicle Mileage

Who owns this vehicle? ☐ Leased from Fleet ☒ Agency Owned DOC ID

MAKE GMC MODEL SAVANNA TG23405
YEAR 2022 COLOR Summit White (GAZ) FUEL TYPE Gasoline

NEW VEHICLE CLASS/DESCRIPTION Cargo Van 2.3
DEALERSHIP Matheny Motor Truck Company PURCHASE PRICE $22,097.00

VEHICLE PURPOSE:

USED VEHICLE VIN#

DECOMMISSIONED VEHICLE

MAKE MODEL
YEAR MILEAGE LICENSE #
VIN #
DECOMMISSIONING METHOD DEFERRED
JUSTIFICATION FOR DEFERRED

For FMO Office Use Only
☒ APPROVED ☐ DECLINED

EXECUTIVE DIRECTOR, FMD DATE 6/25/21

☐

West Virginia
Department of Administration
Fleet Management

For Governors Office Use Only
☑ Approved ☐ Declined
Signature
Title DCoS Date 6/25/21

Vehicle Request

AGENCY INFORMATION

COORDINATOR NAME Mike Davis DEPARTMENT Education
AGENCY/BILL CODE ED01 FISCAL CONTROL EDUCATION ED
E-MAIL mcldavis@k12.wv.us
PHONE NO. (304) 558.2686 EXT 404 DATE 6/22/2021
FUND # DEPT # UNIT #

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CABINET SECRETARY APPROVAL DATE 6/24/21

VEHICLE PURCHASE

Type of vehicle: ☑ New Vehicle ☐ Used Vehicle Used Vehicle Mileage
Who owns this vehicle? ☐ Leased from Fleet ☑ Agency Owned DOC ID

MAKE GMC MODEL SAVANNA TG23405
YEAR 2022 COLOR Summit White (GAZ) FUEL TYPE Gasoline

NEW VEHICLE CLASS/DESCRIPTION Cargo Van 23
DEALERSHIP Matheny Motor Truck Company PURCHASE PRICE $22,097.00

VEHICLE PURPOSE:

USED VEHICLE VIN#

DECOMMISSIONED VEHICLE

MAKE MODEL
YEAR MILEAGE LICENSE #
VIN #
DECOMMISSIONING METHOD DEFERRED
JUSTIFICATION FOR DEFERRED

For FMO Office Use Only
☑ APPROVED ☐ DECLINED
EXECUTIVE DIRECTOR, FMD DATE 6/25/21

FORM DOA-FM-059 Revised (31 October 2019)