



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 09-22-2021

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES, INVOICES,
AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CMA 0313 0313 DEP2100000007 2	Procurement Folder:	713506
Document Name:	Environmental Risk Assessor	Reason for Modification:	CO #1 Renewal
Document Description:	Environmental Risk Assessment CO #1 Renewal		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2020-10-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2022-10-14

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000022883 STRATEGIC RISK SERVICES LLC PO BOX 262 BELLEFONTE PA 16823 US Vendor Contact Phone: 4123775089 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Tareska C Casto Requestor Phone: (304) 926-0499 Requestor Email: terri.c.casto@wv.gov 22 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION OFFICE OF ENVIRONMENTAL REMEDIATION 601 57TH ST SE CHARLESTON WV 25304 US	ENVIRONMENTAL PROTECTION 601 57TH ST CHARLESTON WV 25304 US

9-24-21
BAT

Purchasing Division's File Copy

Total Order Amount:

Open End

ENTERED

PURCHASING DIVISION AUTHORIZATION

DATE: *Linda Harper*
9-23-2021
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM

DATE: *John S. Gray*
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE: *Beverly Tolson*
9-29-21
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No. 1 issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal: 10/15/2021 through 10/14/2022.

Renewals remaining: Two (2)

No Other Changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	77101501			HOUR	72.000000
	Service From	Service To			

Commodity Line Description: Risk or hazard assessment

Extended Description:

Environmental Risk Assessor Open end contract for service to determine ecological and human health risks that may be associated with project managed by WVDEP



west virginia department of environmental protection

Division of Land Restoration
Office of Environmental Remediation
601 57th Street SE
Charleston, WV 25304
Phone: (304) 926-0499
Fax: (304) 926-0458

Harold D. Ward, Cabinet Secretary
dep.wv.gov

Contract: Environmental Risk Assessor – CMA: DEP21*07

Vendor: Strategic Risk Services LLC

The West Virginia Department of Environmental Protection Office of Environmental Remediation is offering to renew the subject contract under the same terms, conditions, and pricing. The renewal dates are 10/15/2021 through 10/14/2022. In addition to this form, we will need the attached Purchasing Affidavit (must be signed in blue ink & notarized), and a current copy of your Certificate of Insurance.

If your company agrees to this renewal, please sign below in blue ink, and return the required documents to the address listed above or via email at Leigh.A.Shaffer@wv.gov.

Please let me know if you have any questions.

**Leigh Ann
Shaffer**

Digitally signed by Leigh
Ann Shaffer
Date: 2021.09.03 13:57:05
-04'00'

Leigh Ann Shaffer, Procurement Specialist
WVDEP Representative/Title/Signature

September 3, 2021
Date

To Be Completed by the Vendor:

We agree to renew the above referenced contract for the period as stated above according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Digitally signed by Andrew C.
Swales
Location: Strategic Risk Svcs
LLC - Bellefonte, PA
Date: 2021-09-16 10:59:28

Name/Signature

09/16/2021

Date

STATE OF WEST VIRGINIA
Purchasing Division
PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Strategic Risk Services LLC

Authorized Signature: [Signature] Date: 09/16/2021

State of Pennsylvania

County of Centre, to-wit:

Taken, subscribed, and sworn to before me this 16 day of September, 2021.

My Commission expires October 21, 2025.

AFFIX SEAL HERE

Commonwealth of Pennsylvania - Notary Seal
Mandy L. McGee, Notary Public
Centre County
My commission expires October 21, 2025
Commission number 1218537
Member, Pennsylvania Association of Notaries

NOTARY PUBLIC

[Signature]

Purchasing Affidavit (Revised 01/19/2018)

Addresses

Type	Address
Designated Office Address	164 WILLOW BEND DRIVE BELLEFONTE, PA, 16823
Mailing Address	164 WILLOW BEND DRIVE BELLEFONTE, PA, 16823 USA
Notice of Process Address	ANDREW SWALES 164 WILLOW BEND DRIVE BELLEFONTE, PA, 16823
Principal Office Address	164 WILLOW BEND DRIVE BELLEFONTE, PA, 16823 USA
Type	Address

Officers

Type	Name/Address
Manager	ANDREW SWALES 164 WILLOW BEND DRIVE BELLEFONTE, PA, 16823
Manager	STEPHEN KELLER 258 COLES DRIVE CURWENSVILLE, PA, 16833
Type	Name/Address

Annual Reports

Filed For

2021

Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, September 21, 2021 — 2:00 PM

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Hager III, Joseph E

From: Andy Swales <admin@strategicrisksvcs.com>
Sent: Wednesday, September 9, 2020 11:47 AM
To: Hager III, Joseph E
Cc: Adrienne Remo; Lisa Poppelreiter
Subject: RE: [External] Status of Contract Approval with Strategic Risk Services LLC

Yes, the remit address is simply our post office box for the physical address.

Andrew C. Swales
Strategic Risk Services LLC
admin@strategicrisksvcs.com
814.360.0456

From: Hager III, Joseph E <Joseph.E.HagerIII@wv.gov>
Sent: Wednesday, September 9, 2020 11:24 AM
To: Andy Swales <admin@strategicrisksvcs.com>
Cc: Adrienne Remo <adrienne@strategicrisksvcs.com>; Lisa Poppelreiter <lisa@strategicrisksvcs.com>
Subject: RE: [External] Status of Contract Approval with Strategic Risk Services LLC

Andy,
I'm working on getting this order finalized and through the approval process. One snag I'm hitting is matching your address listed on your VCUST account and the address listed with the Secretary of State.

Can you confirm/clarify how the PO BOX 262 is tied to Strategic Risk Services?

Is the PO BOX 262 Bellefonte PA 16823 the remit to address for the business physical address of 164 Willow Bend Drive Bellefonte, PA, 16823?

Thanks,

Josh Hager
Senior Buyer
WV Purchasing Division
2019 Washington Street, East, Bldg 15
Charleston, WV 25305
Phone: 304-558-8801
Joseph.E.HagerIII@wv.gov
www.WVPurchasing.gov

From: Andy Swales <admin@strategicrisksvcs.com>
Sent: Tuesday, August 25, 2020 10:34 AM
To: Hager III, Joseph E <Joseph.E.HagerIII@wv.gov>
Cc: Adrienne Remo <adrienne@strategicrisksvcs.com>; Lisa Poppelreiter <lisa@strategicrisksvcs.com>
Subject: [External] Status of Contract Approval with Strategic Risk Services LLC