



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 08-09-2021

CORRECT ORDER NUMBER MUST  
APPEAR ON ALL PACKAGES, INVOICES,  
AND SHIPPING PAPERS. QUESTIONS  
CONCERNING THIS ORDER SHOULD BE  
DIRECTED TO THE DEPARTMENT  
CONTACT.

Order Number:	CMA 0216 0216 FLT2000000001 6	Procurement Folder:	594058
Document Name:	2020 or current Model year Police Utility AWD Four (4) door	Reason for Modification:	Change order no. 5 - Administrative change order to correct the original contract begin date.
Document Description:	2020 or current Model year Police Utility AWD Four (4) door		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2019-08-30
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2022-04-24

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000199714 STEPHENS AUTO CENTER PO BOX 278  DANVILLE WV 25053278 US Vendor Contact Phone: 999-999-9999 Extension:	Requestor Name: Rebecca C Farmer Requestor Phone: (304) 957-8207 Requestor Email: becky.c.farmer@wv.gov																				
Discount Details:	<b>22</b> FILE LOCATION _____																				
<table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>			Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No		
		Discount Allowed	Discount Percentage	Discount Days																	
#1		No	0.0000	0																	
#2		No																			
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION FLEET MANAGEMENT OFFICE 2101 WASHINGTON ST E CHARLESTON WV 25305 US	STATE OF WEST VIRGINIA IN CARE OF SURPLUS PROPERTY 2700 CHARLES AVENUE DUNBAR WV 25064 US

Purchasing Division's File Copy

Total Order Amount:

Open End

ENTERED

PURCHASING DIVISION AUTHORIZATION

DATE: *Tara K* 8/19/2021  
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM

DATE: *8/20/2021*  
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE: *Beverly T* 8-23-2021  
ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

Change Order No. 5 - Administrative change order to correct the original contract start date inadvertently changed on Change Order No. 4.

Remaining Renewals 16 months.

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	25100000			EA	33114.000000
	Service From	Service To			

**Commodity Line Description:** 2020 or current model year Police Utility AWD Four (4) door

**Extended Description:**

2020 or current model year Police Utility AWD Four (4) door



in:trash



## Mail

Delete forever

## Inbox

9

Starred

Snoozed

Sent

## Drafts

1

Spam

Trash

Archive\_

Auditor Issues

BID OPENING

BONDS

Brittany

Conference

COVID 19

CPPB Application

Director Sheets

Energy Committee

File 21

Dept. Admin

Atty. Gen.

Auditors Office

CCT

Change Orders

## Chat



Manda O Bickoff



Tara L Lyle

## Rooms

Is there any way to adjust the header with a modification document removing the begin date or is my only recourse to wait to place this o

And would a modification such as that (if able to be performed) still have to go through every workflow approval level as it does with norm

**Stephanie Lane****Fleet Coordinator**

WV Dept. of Administration

Fleet Management Division

Capitol Complex, Building 17

2101 Washington Street, East

Charleston, WV 25305-0121

**304-558-2614 Office****304-558-4119 Fax**Website: [fleet.wv.gov](http://fleet.wv.gov)

On Wed, Aug 4, 2021 at 8:44 AM Lisa Comer <[lisa.comer@wvoasis.gov](mailto:lisa.comer@wvoasis.gov)> wrote:

Stephanie,

It is due to the newest version of the CMA having the effective begin date of 8/30/2021 at the header, which means it will not appear o document. Only the Expiration Date extended.

Thank you,

**Lisa Comer**

Finance Team

WV Enterprise Resource Planning Board

Phone: 304-935-0487 (NEW PHONE NUMBER)

Email: [FinanceTeam@wvOASIS.gov](mailto:FinanceTeam@wvOASIS.gov)

Web: [wvOASIS.gov](http://wvOASIS.gov)

**WOASIS**

**From:** Lane, Stephanie E <[stephanie.e.lane@wv.gov](mailto:stephanie.e.lane@wv.gov)>

**Sent:** Wednesday, August 4, 2021 8:40 AM

**To:** Lisa Comer <[lisa.comer@wvoasis.gov](mailto:lisa.comer@wvoasis.gov)>

**Cc:** Melissa K Pettrey <[melissa.k.pettrey@wv.gov](mailto:melissa.k.pettrey@wv.gov)>; Becky C Farmer <[becky.c.farmer@wv.gov](mailto:becky.c.farmer@wv.gov)>; Yoakum, Kenny H <[Kenny.H.Yoakum@wv.gov](mailto:Kenny.H.Yoakum@wv.gov)>

**Subject:** Re: Unavailable contract in SHOP

## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

#### BOONE MOTOR SALES, INC.

##### Organization Information

Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C   Corporation	4/17/1934		4/17/1934	Domestic	Profit			

##### Organization Information

<b>Business Purpose</b>	4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used)			<b>Capital Stock</b>	5000.0000			
<b>Charter County</b>	Boone			<b>Control Number</b>	0			
<b>Charter State</b>	WV			<b>Excess Acres</b>	0			
<b>At Will Term</b>				<b>Member Managed</b>				
<b>At Will Term Years</b>				<b>Par Value</b>	0.200000			
<b>Authorized Shares</b>	25000			<b>Young Entrepreneur</b>	Not Specified			



**Addresses**

Type	Address
<b>Mailing Address</b>	P.O. BOX 278 DANVILLE, WV, 25053 USA
<b>Notice of Process Address</b>	RICHARD STEPHENS PO BOX 278 DANVILLE, WV, 25053
<b>Principal Office Address</b>	104 STEPHENS DRIVE DANVILLE, WV, 25053 USA
Type	Address

**Officers**

Type	Name/Address
<b>Incorporator</b>	HARRY HATFIELD MADISON, WV, 25130 USA
<b>Incorporator</b>	O. L. MULLINS MADISON, WV, 25130 USA
<b>President</b>	RICHARD STEPHENS 115 POTTERFIELD DR CHARLESTON, WV, 25314
<b>Secretary</b>	PAULA BALLARD 141 FRANKLIN AVENUE MADISON, WV, 25130
<b>Treasurer</b>	MICHAEL STEPHENS 255 WALNUT AVENUE MADISON, WV, 25130
<b>Vice-President</b>	MIKE W BALLARD 85 MOUNTAINVIEW DRIVE MADISON, WV, 25130
Type	Name/Address

**DBA**

DBA Name	Description	Effective Date	Termination Date
AUTO BUYERS OF WEST VIRGINIA	TRADENAME	9/9/2020	
STEPHENS AUTO CENTER	TRADENAME	6/12/1990	
DBA Name	Description	Effective Date	Termination Date

Date	Amendment
6/23/2020	UPDATED CAPITAL STOCK.
Date	Amendment

## Annual Reports

Filed For

2021

2020

2019

2018

2017x

2017

2016

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2014

2013

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2007

2006

2005

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<b>Date filed</b>

For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, August 9, 2021 — 2:54 PM

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