



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 09-27-2021

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CDO 0211 4005 GSD2200000003 1	Procurement Folder:	944810
Document Name:	Bldg. 5 Janitorial Services - 10/1/2021-9/30/2022	Reason for Modification:	
Document Description:	Bldg. 5 Janitorial Services - 10/1/2021-9/30/2022		
Procurement Type:	Central Delivery Order		
Buyer Name:	James R Jones		
Telephone:	304-352-5517		
Email:	james.r.jones@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0212 WVRFJAN19 1
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000204796	Requestor Name:	James Hawley
WEST VIRGINIA ASSOCIATION OF REHABILITATION FACILITIES INC		Requestor Phone:	304-352-5497
710 CENTRAL AVE		Requestor Email:	jim.f.hawley@wv.gov
CHARLESTON	WV	25302-1702	
US			
Vendor Contact Phone:	304-205-7970	Extension:	
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	No		
#3	No		
#4	No		

22

FILE LOCATION _____

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION	DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION	GENERAL SERVICES DIVISION BLDG 5 - HIGHWAYS
112 CALIFORNIA AVENUE, 5TH FLOOR	1900 KANAWHA BLVD E
CHARLESTON	CHARLESTON
WV 25305	WV 25305
US	US

Total Order Amount: \$261,702.00

Purchasing Division's File Copy

ENTERED

MA 09/27/2021

PURCHASING DIVISION AUTHORIZATION
DATE: <i>Lana Hife 9/27/2021</i>
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: <i>Beverly Toler 9-28-21</i>
ELECTRONIC SIGNATURE ON FILE

Extended Description:

State Contract Release Order

SWC: WVRFJAN14

To provide janitorial services for the West Virginia Department Administration, General Services Division, Bldg. #5, per the attached documentation.

Dates of Service: 10/1/2021 through 9/30/2022

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	76110000	16616.00000	HOUR	\$15.7500	\$261,702.00
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: Bldg. 5 Janitorial Services - 10/1/2021-9/30/2022**Extended Description:**

Bldg. 5 Janitorial Services - 10/1/2021-9/30/2022



Service Agreement
07.GSD.005.22

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970

Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

SERVICE AGREEMENT

Contractor: West Virginia Association of Rehabilitation Facilities, Inc. (WV ARF)

Vendor/Sub-Contractor: Goodwill Industries of Kanawha Valley, Inc.
(Work Performed By*)

Work Performed: Janitorial

Customer/Site: General Services Division
Building #5
1900 Kanawha Blvd E
Charleston, WV 25305
Jim Hawley
304-352-5497
jim.f.hawley@wv.gov

Billing: General Services Division
Building #5
112 California Avenue
Charleston, WV 25305
GSDInvoices@wv.gov

Period of Agreement: 10/1/2021 to 9/30/2022

Total Agreement Pricing**:	16616.00	Total Hours
	\$261,702.00	Total Cost at \$15.75/hr
	\$269,602.9080	Total Cost w/Pcard at \$16.2255/hr

- Please reference the attached *Pricing* documentation sheet that provides a detailed, monthly, breakdown of the pricing and billing.
- Please reference the attached *Terms of Agreement*, *GSD Terms of Agreement*, and *Workloading* documentation sheets that provide a detailed breakdown of the scope of work. The GSD Janitorial Scope of Work has been attached for reference.

*Work to be performed by the listed CRP or a comparable CRP as determined by WV ARF

DocuSigned by:

A handwritten signature in blue ink that reads "Tara Martinez".

Tara Martinez

WV ARF, Inc. CEO

9/24/2021

Date

A handwritten signature in blue ink that reads "James R. Jones".

Customer Signature

James R. Jones

Customer Print Name

Procurement Supervisor

Customer Title

9/27/2021

Date



Terms of Agreement
07.GSD.005.22

West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

To give every individual with varying abilities the opportunity to have gainful employment

TERMS OF AGREEMENT

- General Services Division agrees to communicate all the information herein this agreement, especially the Terms of the Agreement and changes in scope of work, to their lessees, prior to the start of the agreement.
- State Use Program: Thank you for your continued business and participation in the State Use Program. The State Use Program is called to merge business reality, social welfare and public policy in the lives of the people with differing abilities. We use innovative approaches to helping people with disabilities experience the dignity of a paycheck and the pleasure of community participation. Our unique mission is of giving work opportunities to individuals with a variety of abilities. Some of the CRP associates may have cognitive, learning, physical or other disabilities that we all need to be aware and thoughtful of as we work with these individuals. If you have questions or concerns with the associate you are working with please reach out to their supervisor for guidance and situation resolution.
- The customer agrees to communicate with the lessees of each building the proper communication channels when an issue arises. The lessee is to contact General Services Division. General Services Division will then contact the proper party, following the guidance list below.
- The customer understands, and will make sure their lessees understand, that the associates working in their facilities are employees of the vendor. If an issue arises, the lessees are to contact the GSD Service Desk and GSD agrees to communicate that issue directly with the vendor supervisor and not the associate completing the work.
- If an issue arises with the vendor associate, the customer agrees to contact both parties listed below:

WVARF CONTACT:	VENDOR CONTACT:
Misty Mayville, Contract Manager	Joyce Birley
O: 681-661-0144	O: 304-346-0811
C: 304-539-9353	C:
mmayville@wvarf.org	jbirley@goodwillkv.com
- If an issue arises with the quality of services being provided, the customer agrees to contact WVARF at the above WVARF contact. A quality inspection will be completed.
- The vendor agrees to complete the scope of work as outlined in the attached Workloading documentation. Any requests for work that fall outside the outlined scope of work will not be completed until approved by WVARF first. Please contact Andrea Higginbotham at ahigginbotham@wvarf.org to request a change.
- The customer agrees to receive electronic invoices.
- The customer agrees to furnish disposable items, including but not limited to - toilet tissue, paper towels, liquid hand soap, and trash liners.
- The vendor agrees to furnish all cleaning supplies and equipment required to perform the tasks agreed upon in the Scope of Work on the attached Workloading documentation.
- WVARF agrees to provide services for the above amount as the "Fair Market Price" approved by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.
- To learn more about the WV State Use Program, please visit our website at www.wvarf.org.



West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362

Phone: (304) 205-7970

Fax: (304) 205-7915

Terms of Agreement

07.GSD.005.22

To give every individual with varying abilities the opportunity to have gainful employment

TERMS OF AGREEMENT

- The total number of hours for this agreement is 16616, which is the number of hours per day (67) times the number of working days (248) defined on the attached workloading sheet.
- Employees of the subcontractor will be required to 'clock in' using a method designated by the WV Department of Administration, General Services Division. The subcontractor will be required to submit the actual hours worked to WVARF. WVARF will invoice the Agency monthly for actual hours worked in the previous month, not exceeding the number of hours per day, as indicated below, for each day billed. WVARF will provide documentation with invoice(s) to verify the number of hours being billed. Hours not worked for any day during a billing month may not be "made up" without written approval from the Agency (email is acceptable).

- 8 of the 67 hours in this agreement are for a Working Supervisor

• GSD Scope of Work Notes:

Please be advised:

1st floor Hard Surface: Entrances, Lobby and Halls-Terrazzo & Tile has a total of 4,263

• Utility Time

GENERAL UTILITY TIME - CONTINUOUS MONITORING FOR CLEANING OPPORTUNITIES

- Entry doorway and panel glass
- Employee lunch/breakrooms (trash emptied, wipe spillage from tables, etc.)
- Policing the entrances
- Mopping and/or vacuuming spills
- Extra time needed to finish scope of work
- Recycling Bins: do not need to be checked. GSD will alert the supervisor, and you'll be instructed to empty a bin as it's needed.
- Other tasks that are requested through the proper channels and communicated by GSD to the vendor supervisor.
- Any requests for tasks to be completed, outside the scope of work, need to first be communicated to the vendor supervisor for the proper directing of the associates.

COVID-19 TOUCHPOINTS - TO BE COMPLETED TWICE DAILY

Clean and disinfect all public and employee lunch/breakroom touch point areas, following CDC guidelines:

- Wear disposable gloves to clean and disinfect
- Clean surfaces using soap and water, then use disinfectant
 - Cleaning with soap and water reduces the number of germs, dirt and impurities on the surface. Disinfecting kills germs on surfaces.
- Practice routine cleaning of frequently touched surfaces
 - More frequent cleaning and disinfection may be required based on level of use
 - Surfaces and objects in public places should be cleaned and disinfected
- High touch surfaces include:
 - Tables, doorknobs, light switches, countertops, handles

Disinfect

- Use a recommended EPA-registered household disinfectant
- Follow the instructions on the label to ensure safe and effective use of product



West Virginia Association of Rehabilitation Facilities, Inc.

PO Box 6764 Charleston WV 25362 Phone: (304) 205-7970 Fax: (304) 205-7915

PRICING
07.GSD.005.22

To give every individual with varying abilities the opportunity to have gainful employment

PRICING

Total Agreement Amount:

TOTAL AGREEMENT HOURS	16616.00	TOTAL AGREEMENT COST	\$261,702.00
-----------------------	----------	----------------------	--------------

Broken Down/Billed As Follows:

POSITION & HOURLY RATE									
Agreement Total		Janitor \$15.75		Monthly Cost		Monthly Hours		Total	
Days	Weeks	Days	Weeks	Monthly Cost	Monthly Hours	Monthly Cost	Monthly Hours	Monthly Cost	Monthly Hours
Oct 2021	20	4	1340.00	\$21,105.00	1340.00	\$21,105.00	1340.00	\$21,105.00	1340.00
Nov 2021	19	4	1273.00	\$20,049.75	1273.00	\$20,049.75	1273.00	\$20,049.75	1273.00
Dec 2021	21	5	1407.00	\$22,160.25	1407.00	\$22,160.25	1407.00	\$22,160.25	1407.00
Jan 2022	20	4	1340.00	\$21,105.00	1340.00	\$21,105.00	1340.00	\$21,105.00	1340.00
Feb 2022	19	4	1273.00	\$20,049.75	1273.00	\$20,049.75	1273.00	\$20,049.75	1273.00
Mar 2022	23	5	1541.00	\$24,270.75	1541.00	\$24,270.75	1541.00	\$24,270.75	1541.00
Apr 2022	21	4	1407.00	\$22,160.25	1407.00	\$22,160.25	1407.00	\$22,160.25	1407.00
May 2022	20	4	1340.00	\$21,105.00	1340.00	\$21,105.00	1340.00	\$21,105.00	1340.00
Jun 2022	21	5	1407.00	\$22,160.25	1407.00	\$22,160.25	1407.00	\$22,160.25	1407.00
Jul 2022	20	4	1340.00	\$21,105.00	1340.00	\$21,105.00	1340.00	\$21,105.00	1340.00
Aug 2022	23	5	1541.00	\$24,270.75	1541.00	\$24,270.75	1541.00	\$24,270.75	1541.00
Sep 2022	21	4	1407.00	\$22,160.25	1407.00	\$22,160.25	1407.00	\$22,160.25	1407.00
248	52								

WORKLOADING FOR AGREEMENT: 07.GSD.005.22						
Agreement Type	Janitorial	Agreement Period	10/1/2021	9/30/2022	Days/Week	5
LOCATION PROFILE						
Restrooms (#)	20	Elevators (#)	5	Windows (#)	0	Refrigerator (#)
Fixtures (#)	200	Light Fixtures (ft ²)	0	Inside (ft ²)	0	Microwave (#)
Water Fountains (#)	23	Stair Flights (#)	30	Outside (ft ²)	0	Breakroom Sink (#)
Trash Receptacles (#)	851	Upholstery (ft ²)	0	Int Glass Doors/Panels	0	Breakroom Chairs (#)
Vents (ft ²)	900	Horizontal Surf. (ft ²)	1000	Int 1 Side (ft ²)	0	Breakroom Tables (#)
Walk Off Mats (#)	12	Vertical Surf. (ft ²)	1000	Ext Glass Doors/Panels	14	
ft ² per WO Mat	24	Baseboard (linear ft)	0	Ext 1 Side (ft ²)	21	
TOTAL ft² WO Mat	288	Entrance (ft²)	525	Outside (ft²)	0	
1. Hard Surface - 1st Floor Lobby & Entrances						
VCT Tile (ft ²)	0	1A. All Other Hard Surface Floors		1B. Hard Surface Floors		1C. Hard Surface Floors
Ceramic (ft ²)	0	VCT Tile (ft ²)	21774	VCT Tile (ft ²)	0	VCT Tile (ft ²)
Concrete (ft ²)	0	Ceramic (ft ²)	5885	Ceramic (ft ²)	0	Ceramic (ft ²)
Vinyl/Lam (ft ²)	0	Concrete (ft ²)	0	Concrete (ft ²)	0	Concrete (ft ²)
Other (ft ²)	4263	Vinyl/Lam (ft ²)	7971	Vinyl/Lam (ft ²)	0	Vinyl/Lam (ft ²)
1. TOTAL (ft²)	4263	Other (ft²)	0	Other (ft²)	0	Other (ft²)
2. Carpeted Floors		1A. TOTAL (ft²)	35630	1B. TOTAL (ft²)	0	1C. TOTAL (ft²)
Carpet (ft ²)	155049	2A. All Other Carpeted Floors		2B. Carpeted Floors		
		Carpet (ft ²)	0	Carpet (ft ²)	0	
SCOPE OF WORK						
Scope of Work #	ISSA #	Description	Time	Work Days/ Agreement	Description	Time
1. Hard Surface - 1st Floor Lobby & Entrances						
1a	406	Dust mop	0.512	248	5a	Dust Vents
1b	373	Damp mop	0.853	248	5b	Wash Vents
1A. All Other Hard Surface Floors						
1Aa	406	Dust mop	2.534	147	6a	Trash/Clean Disinfect Fixtures/Wipe Mirrors/Replace Supplies/Wet Mop Floor with Disinfectant (must be "N" listed with EPA)
1Ab	373	Damp mop	4.224	147	6a	229
1B. Hard Surface Floors						
1Ba	406	Dust mop	0.000	0	6a	229
1Bb	373	Damp mop	0.000	0	6a	229
1C. Hard Surface Floors						
1Ca	406	Dust mop	0.000	0	7a	228
1Cb	373	Damp mop	0.000	0	7a	228
2. Carpeted Floors						
					8a	183
						Clean & disinfect all surfaces
						0.384
						248

WORKLOADING FOR AGREEMENT: 07.GSD.005.22											
Agreement Type		Janitorial	Agreement Period		10/1/2021	9/30/2022		Days/Week	5	Agreement Days**	248
2a	295	Spot Vacuum (35% of total)	14.366	147	9. Employee or Break Room						
2b	295	Thorough Vacuum	3.351	12	9a	67	Clean outside of refrigerator & microwave	0.00	0	0	
2c	294	Spot clean (track in or spillage)(35%)	0.000	0	9b	67	Clean and disinfect sink	0.000	0	0	
2d	91	Thorough Vacuum Walk-Off Mats	0.144	248	9c	67	Wipe and disinfect tables and counter tops	0.000	0	0	
2A. All Other Carpeted Floors											
2Aa	295	Spot Vacuum (35% of total)	0.000	0	10. Glass Door/Window Washing						
2Ab	295	Thorough Vacuum	0.000	0	10a-b	84	Exterior Glass Doors/Panels	0.700	248	0	
2Ac	294	Spot clean (track in or spillage)(35%)	0.000	0	10c-d	84	Interior Glass Doors/Panels	0.000	0	0	
2B. Carpeted Floors											
2Ba	295	Spot Vacuum (35% of total)	0.000	0	10e	563	Interior Windows	0.000	0	0	
2Bb	295	Thorough Vacuum	0.000	0	10f	563	Exterior Windows (1st floor only)	0.000	0	0	
2Bc	294	Spot clean (track in or spillage)(35%)	0.000	0	11. & 12. Other Operations						
3. Trash Removal											
3a	177	Empty Waste Basket	7.106	248	11a	540	Wash Light fixtures	0.000	0	0	
3b	178-177	Replace Liner	0.743	52	11b	179	Police immediate entrance area	0.039	248	0	
4. Furniture, Cabinets, Countertops											
4a	68	Spot dust horizontal & vertical surfaces	0.010	12	11c	179	Police sidewalks & parking area	0.000	0	248	
4b	69	Thorough dust horizontal & vertical surfaces	0.000	0	11d	590	Carry trash to pickup point	3.249	52	12	
					12a	94	Stair Flights Dust Mop	0.126	12	248	
					12b	100	Stair Flights Damp Mop	0.073	12	248	
13. Other Operations: Utility											
13a					GSD	Utility Time Task - as defined in Terms of Agreement - including COVID Touchpoints			12.650	248	
HOURS PER DAY											67.00

*Based on the number of contracted working days in the fiscal year.

**Based on the number of contracted working days in the fiscal year, October 1, 2021 to September 30, 2022.

ISSA 612 STANDARD TIMES

Scope of Work #	Scope of Work Description	ISSA #	ISSA Description	ISSA Time
1. Hard Surface - 1st Floor Lobby & Entrances				
a	Dust mop	406	Dust Mop w/ 24" Mop using Dust Treatment Chemical	8333 ft ² /hr
b	Damp mop	373	Damp Mop w/ 24oz Mop Head using Double Bucket & Wringer	5000 ft ² /hr
1A. All Other Hard Surface Floors				
a	Dust mop	406	Dust Mop w/ 24" Mop using Dust Treatment Chemical	8333 ft ² /hr
b	Damp mop	373	Damp Mop w/ 24oz Mop Head using Double Bucket & Wringer	5000 ft ² /hr
1B. Hard Surface Floors				
a	Dust mop	406	Dust Mop w/ 24" Mop using Dust Treatment Chemical	8333 ft ² /hr
b	Damp mop	373	Damp Mop w/ 24oz Mop Head using Double Bucket & Wringer	5000 ft ² /hr
1C. Hard Surface Floors				
a	Dust mop	406	Dust Mop w/ 24" Mop using Dust Treatment Chemical	8333 ft ² /hr
b	Damp mop	373	Damp Mop w/ 24oz Mop Head using Double Bucket & Wringer	5000 ft ² /hr
2. Carpeted Floors				
a	Spot Vacuum (35% of total)	295	Vacuum w/ 12" Upright Vacuum	2239 ft ² /hr
b	Thorough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239 ft ² /hr
c	Spot clean (track in or spillage)(35%)	294	Spot Sweep w/ 10" Upright Vacuum	12000 ft ² /hr
d	Thorough Vacuum Walk-Off Mats	91	Mats	2000 ft ² /hr
2A. All Other Carpeted Floors				
a	Spot Vacuum (35% of total)	295	Vacuum w/ 12" Upright Vacuum	2239 ft ² /hr
b	Thorough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239 ft ² /hr
c	Spot clean (track in or spillage)(35%)	294	Spot Sweep w/ 10" Upright Vacuum	12000 ft ² /hr
2B. Carpeted Floors				
a	Spot Vacuum (35% of total)	295	Vacuum w/ 12" Upright Vacuum	2239 ft ² /hr
b	Thorough Vacuum	295	Vacuum w/ 12" Upright Vacuum	2239 ft ² /hr
c	Spot clean (track in or spillage)(35%)	294	Spot Sweep w/ 10" Upright Vacuum	12000 ft ² /hr
3. Trash Removal				
a	Empty Waste Basket	177	Empty Trash/Wipe Clean	1 min/2ft ² each
b	Replace Liner	178-177	Reline Basket	0.50
4. Furniture, Cabinets, Countertops				
a	Spot dust horizontal & vertical surfaces	68	Dust w/ duster	10000 ft ² /hr
b	Thorough dust horizontal & vertical surfaces	69	Dust w/ treated cloth	5000 ft ² /hr
5. Heating & A/C Registers				
a	Dust Vents	69	Dust w/ treated cloth	5000 ft ² /hr
b	Wash Vents	546	Wash	0.50 min/each
6. Restrooms - DAILY MORNING (AM)				
a	Trash/Clean Disinfect Fixtures/Wipe Mirrors/Replace Supplies/Wet Mop Floor with Disinfectant (must be "N" listed with EPA)	229	Restrooms	27 min/9 fixtures
7. Restrooms - DAILY AFTERNOON (PM)				
a	Trash/Clean Disinfect Fixtures/Wipe Mirrors/Replace Supplies/Sweep floors	228	Restrooms	14.75 min/9 fixtures
8. Drinking Fountain				
a	Clean & disinfect all surfaces	183	Clean fountain	0.50 min/each
9. Employee or Break Room				
9a	Clean outside of refrigerator & microwave	67	Damp wipe surface with disinfectant	3125 ft ² /hr
9b	Clean and disinfect sink	67	Damp wipe surface with disinfectant	3125 ft ² /hr
9c	Wipe and disinfect tables and counter tops	67	Damp wipe surface with disinfectant	3125 ft ² /hr
10. Glass Door/Window Washing				
a-b	Exterior Glass Doors/Panels	84	Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	840 ft ² /hr
c-d	Interior Glass Doors/Panels	84	Clean using Trigger Sprayers & Cloth (2Sides) 3 minutes each	840 ft ² /hr
e	Interior Windows	563	Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	526 ft ² /hr
f	Exterior Windows (1st floor only)	563	Interior & Exterior: Wash w/ Trigger Sprayer & Cloth	526 ft ² /hr
11. & 12. Other Operations				
11a	Wash Light fixtures	540	Damp wipe with trigger sprayer and cloth using ladder	3000 ft ² /hr
11b	Police immediate entrance area	179	Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3333 ft ² /hr
11c	Police sidewalks & parking area	179	Pick Up Loose Debris w/ Pan & Porter Broom/Scrape Gum	3333 ft ² /hr
11d	Carry trash to pickup point	590	Remove Trash to Designated Area	60000 ft ² /hr
12a	Stair Flights Dust Mop	94	Dust mop stairs and landing w/ 24" dust mop and pick up debris	1.20 min/flight
12b	Stair Flights Damp Mop	100	Damp mop stairs and landing w Kentucky or string type mop	3 min/flight
12c	Elevator	589	Elevator	10 min/each
13. Other Operations: Utility				
a	Utility Time Task - as defined in Terms of Agreement - including COVID Touchpoints	GSD	Time given by GSD	ft ² /hr
b				ft ² /hr
c				ft ² /hr

WVRFJAN19
2018 - 2019 Janitorial Hourly Rates
Revised 12/07/2018

	Workforce Region	Hourly Rate	P-Card Rate
Bright Horizons	1	\$20.14	\$20.7449
Buckhannon Upshur	6	\$17.40	\$17.9258
Clay County	3,4	\$20.65	\$21.2678
Developmental Center	7	\$22.22	\$22.8863
Empowerment T Employ	3,6	\$18.35	\$18.8981
Gateway Industries	1	\$20.18	\$20.7876
Goodwill Kanawha Valley	2,3	\$15.75	\$16.2255
Goodwill KYOWVA	2,4	\$18.42	\$18.9742
Horizon Goodwill Ind	7	\$20.65	\$21.2665
Integrated Resources	1,2,3	\$18.07	\$18.6114
Job Squad Inc	3	\$17.92	\$18.4576
Lillian James	1	\$17.87	\$18.4036
Mercer Co Opportunity	1	\$15.19	\$15.6484
Northwood Health	5	\$18.11	\$18.6517
PACE Enterprises	3,6	\$20.27	\$20.8781
Precision Services	6	\$17.69	\$18.2202
Pretera Center	2	\$18.46	\$19.0097
Preston County	6	\$16.46	\$16.9518
Randolph County	3,6	\$17.10	\$17.6089
SW Resources	4	\$17.97	\$18.5060
The Op Shop	4,5,6	\$19.33	\$19.9099
WATCH	5	\$16.41	\$16.9040
WVARF	6	\$20.65	\$21.2664

You are viewing this page over a secure connection. Click [here](#) for more information.

West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

THE WEST VIRGINIA ASSOCIATION OF REHABILITATION FACILITIES, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	5/8/1973		5/8/1973	Domestic	Non-Profit			

Organization Information			
Business Purpose	5613 - Admin/Support Waste Mgt/Remediation Services - Administrative and Support Services - Employment Services (placement, executive search, temporary help, professional employer orgs)		Capital Stock 0.0000
Charter County	Kanawha	Control Number	0
Charter State	WV	Excess Acres	0
At Will Term	Member Managed		
At Will Term Years	Par Value		0.000000
Authorized Shares	0	Young Entrepreneur	Not Specified

Addresses

Type	Address
Local Office Address	710 CENTRAL AVENUE CHARLESTON, WV, 25302
Mailing Address	710 CENTRAL AVENUE CHARLESTON, WV, 25302 USA
Notice of Process Address	TARA MARTINEZ 710 CENTRAL AVENUE CHARLESTON, WV, 25302
Principal Office Address	710 CENTRAL AVENUE CHARLESTON, WV, 25302 USA
Type	Address

Officers

Type	Name/Address
Director	TARA MARTINEZ 1539 LEE ST E CHARLESTON, WV, 25311
Incorporator	GEORGE W. KESSINGER 1016 WILKIE DR CHARLESTON, WV, 25301 USA
Incorporator	TIMOTHY J. ATKINSON 180 B. ST KEYSER, WV, 26726 USA
President	JOHN EMPSON 22 CAPITOL STREET CHARLESTON, WV, 25301
Secretary	JESSICA ISNER 2044 NEW STONE RIDGE ROAD RIPLEY, WV, 25271
Treasurer	JESSICA ISNER 2044 NEW STONE RIDGE ROAD RIPLEY, WV, 25271

Vice-President	TIM CUNNINGHAM 517 C STREET SOUTH CHARLESTON, WV, 25303
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
CROSSROADS INDUSTRIES	TRADENAME	8/28/1995	
WVARF	TRADENAME	9/30/2004	
DBA Name	Description	Effective Date	Termination Date

Date	Amendment
3/21/2014	AMENDMENT FILED: SEE IMAGE
6/4/2010	FILED AMENDING BY-LAWS
5/26/2009	AMEND FILED ADDING 501C3 LANGUAGE AND AMENDING BYLAWS
11/18/1985	AMEND; BY LAWS
Date	Amendment

Annual Reports
Filed For
2021
2020
2019
2018
2017x
2017
2016
2015
2014
2013
2012
2011

2010
2009
2008
2007
2006
2005
2004
2003
2002
2001
2000
1999
1998
Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, September 27, 2021 — 11:08 AM

© 2021 State of West Virginia