



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 04-26-2021

CORRECT ORDER NUMBER MUST  
APPEAR ON ALL PACKAGES, INVOICES,  
AND SHIPPING PAPERS. QUESTIONS  
CONCERNING THIS ORDER SHOULD BE  
DIRECTED TO THE DEPARTMENT  
CONTACT.

Order Number:	CMA 0506 2825 FLC1800000001 4	Procurement Folder:	395601
Document Name:	Change Order No. 3	Reason for Modification:	Change Order No. 3 To renew contract from 05/01/2021 through 04/30/2022 under the same terms, conditions and pricing as contained in the original contract including any authorized change orders.
Document Description:	Independent Informal Dispute Resolution Process		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2018-05-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2022-04-30

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000181854 MICHIGAN PEER REVIEW ORGANIZATION 22670 HAGGERTY RD STE 100  FARMINGTON HILLS MI 483352611 US Vendor Contact Phone: 248-465-7300 Extension:	Requestor Name: Jolynn Marra Requestor Phone: (304) 957-5703 Requestor Email: jolynn.marra@wv.gov																				
Discount Details:	<b>21</b> FILE LOCATION _____																				
<table><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></table>			Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No		
		Discount Allowed	Discount Percentage	Discount Days																	
#1		No	0.0000	0																	
#2		No																			
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES  OIG - OHFLAC 408 LEON SULLIVAN WAY  CHARLESTON WV 25301-1713  US	BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES  OIG - OHFLAC 408 LEON SULLIVAN WAY  CHARLESTON WV 25301-1713  US

Total Order Amount:

Open End

Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION

DATE:

ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM

DATE:

ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE:

ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

Change Order No. 3 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 05/01/2021 through 04/30/2022.

Renewal Years Remaining: Zero (0)

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	80122001			EA	400.000000
	Service From	Service To			

**Commodity Line Description:** Informal Dispute Resolution Review

**Extended Description:**

Informal Dispute Resolution review for long-term care facilities cited at Severity Level 1 or potential for no more than minimal harm, as defined by CMS.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	80122001			EA	500.000000
	Service From	Service To			

**Commodity Line Description:** Informal Dispute Resolution Review

**Extended Description:**

Informal Dispute Resolution review for long-term care facilities cited at Severity Level II or potential for more than minimal harm, but no actual harm, substandard quality of care, or immediate jeopardy, as defined by CMS.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	80122001			EA	600.000000
	Service From	Service To			

**Commodity Line Description:** Informal Dispute Resolution Review

**Extended Description:**

Informal Dispute Resolution review for long-term care facilities cited at Severity Level II with a finding of substandard quality of care, as defined by CMS.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	80122001			EA	700.000000
	Service From	Service To			

**Commodity Line Description:** Informal Dispute Resolution Review

**Extended Description:**

Informal Dispute Resolution Review for long-term care facilities cited at Severity Level III or actual harm, as defined by CMS.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	80122001			EA	800.000000
	Service From	Service To			

**Commodity Line Description:** Informal Dispute Resolution Review

**Extended Description:**

Informal Dispute Resolutions review for ALL facilities cited at immediate jeopardy, as defined by CMS or State Regulations for programs regulated by OHFLAC.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	80122001			EA	600.000000
	Service From	Service To			

**Commodity Line Description:** Informal Dispute Resolution Review

**Extended Description:**

Informal Dispute Resolution review for a Condition Level Deficiency as defined by CMS. (Not an Immediate Jeopardy)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	80122001			EA	450.000000
	Service From	Service To			

**Commodity Line Description:** Informal Dispute Resolution Review

**Extended Description:**

Informal Dispute Resolution review for a Standard Level Deficiency as defined by CMS or State Regulations for programs regulated by OHFLAC and not invoking state penalties.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	80122001			EA	600.000000
	Service From	Service To			

**Commodity Line Description:** Informal Dispute Resolution Review

**Extended Description:**

Informal Dispute Resolution review for a Standard Level as defined State Regulations for program regulated by OHFLAC and invoking state penalties.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	80122001			EA	300.000000
	Service From	Service To			

**Commodity Line Description:** Additional fees for telephonic review

**Extended Description:**

Additional fee for telephonic review, versus desk review, per deficiency. Note: All travel cost must be assumed by the requesting facility.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	80122001			EA	140.000000
	Service From	Service To			

**Commodity Line Description:** Additional fee for face to face review

**Extended Description:**

Additional fee for face to face review, versus desk and/or telephone review, per deficiency. Additional fees for face to face will be assumed by requesting facility. The independent Review Organization shall enter a separate agreement with the facility. Note: All travel cost must be assumed by the requesting facility.



22670 Haggerty Road, Suite 100, Farmington Hills, MI 48335-2611 • (248) 465-7300 • Fax (248) 465-7428 • [www.mpro.org](http://www.mpro.org)

April 7, 2021

Jolynn Marra, Director  
State of West Virginia  
Office of Health Facility Licensure and Certification  
408 Leon Sullivan Way  
Charleston, WV 25301

Subject: Renewal for Contract CMA 0506 2825 FLC1800000001 – Independent Informal  
Dispute Review

Dear Ms. Marra,

This letter is to confirm that MPRO is agreeable to a renewal of CMA 0506 2825  
FLC1800000001 under the same terms and conditions as the original contract with the effective  
dates as 05/01/2021 through 04/30/2022.

If you have any questions or need any additional information, please feel free to contact me.  
We look forward to continuing to provide these services to your State Agency in West Virginia.

Best regards,

A handwritten signature in black ink, appearing to read "L. A. Babitch" with a stylized flourish at the end.

Leland A. Babitch, MD MBA  
President & CEO

cc: Charlene Kawchak-Belitsky  
Director IDR/IIDR Services

*ok to renew*  
*Kimberly S. Jobe*



STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES  
OFFICE OF INSPECTOR GENERAL  
Office of Health Facility Licensure and Certification  
408 Leon Sullivan Way, Suite 120  
Charleston, West Virginia 25301-1713  
Telephone: (304) 558-0050 Fax: (304) 558-2515

Bill J. Crouch  
Cabinet Secretary

Jolynn Marra  
Interim Inspector General

## MEMORANDUM

**Date:** April 14, 2021  
**To:** DHHR Purchasing  
**From:** Jolynn Marra, Director, Office of Health Facility Licensure and Certification (OHFLAC)  
**Subject:** Renewal of FLC 1800000001

*Kimberly S. Jobe  
ok to renew*

Please accept this memo as consideration for an for renewal of FLC1800000001. This specific process is a requirement for long term care, ICF/IID, behavioral health centers, and home health agencies. In addition, this process also satisfies the requirement for an informal means to contest a citation for other programs regulated by OHFLAC.

This process is used for facilities regulated by OHFLAC to contest a deficient practice, pursuant, but not limited, to article 5C of chapter 16, and article 1A of chapter 27, the West Virginia State Code or pursuant to federal law, as being contrary to law or unwarranted by the facts or both.

Further the services in these contracts satisfy WV state code relating to nursing homes and behavioral health centers.

***§16-5C-12a. Independent Informal Dispute Resolution***

*(b) The director shall contract with up to three independent review organizations to conduct an independent informal dispute resolution process for facilities. The independent review organization shall be accredited by the Utilization Review Accreditation Commission.*

***§27-1A-12. Independent Informal Dispute Resolution.***

*(3) The Secretary of the West Virginia Department of Health and Human Resources (hereinafter "secretary") shall approve and establish a panel of at least three independent review providers: Provided, That in lieu of establishing a panel, the secretary may use an existing panel of approved independent review providers. The secretary shall contract with the independent review providers to conduct the independent informal dispute resolution processes. Each independent review provider shall be accredited by the Utilization Review Accreditation Commission. When a licensee requests an independent informal dispute resolution process, the secretary shall choose one independent review provider from the approved panel to conduct the process.*

Thank you for your consideration of this RFQ and should you have any questions, please feel free to contact me at 304-558-0585 or via email at Jolynn.Marra@wv.gov.

JM



STATE OF WEST VIRGINIA  
Purchasing Division

## PURCHASING AFFIDAVIT

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: MPRO

Authorized Signature: ZIAB---

Date: April 9, 2021

State of Michigan

County of Oakland, to-wit:

Taken, subscribed, and sworn to before me this 9<sup>th</sup> day of April, 2021.

My Commission expires May 21, 2021.

**AFFIX SEAL HERE**

**NOTARY PUBLIC** Kristie K. Mims



*Purchasing Affidavit (Revised 01/19/2018)*

## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

### MICHIGAN PEER REVIEW ORGANIZATION

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C   Corporation	9/23/2011		9/23/2011	Foreign	Non-Profit			

Organization Information			
<b>Business Purpose</b>	9231 - Public Administration - Administration of Human Resource Programs - Administration of Human Resource Programs (educational, public health, HR, Veteran's Affairs)		<b>Capital Stock</b>
<b>Charter County</b>		<b>Control Number</b>	99R56
<b>Charter State</b>	MI	<b>Excess Acres</b>	
<b>At Will Term</b>		<b>Member Managed</b>	
<b>At Will Term Years</b>		<b>Par Value</b>	
<b>Authorized Shares</b>	0	<b>Young Entrepreneur</b>	Not Specified

**Addresses**

Type	Address
<b>Mailing Address</b>	22670 HAGGERTY ROAD, STE 100 FARMINGTON HILLS, MI, 48335 USA *
<b>Notice of Process Address</b>	COGENCY GLOBAL INC. 1627 QUARRIER STREET EAST CHARLESTON, WV, 25311
<b>Principal Office Address</b>	22670 HAGGERTY ROAD, STE 100 FARMINGTON HILLS, MI, 48335 USA
Type	Address

**Officers**

Type	Name/Address
<b>Director</b>	PHYLLIS MEADOWS 22670 HAGGERTY ROAD, SUITE 100 FARMINGTON HILLS, MI, 48335
<b>President</b>	LELAND A. BABITCH, M.D., MBA 22670 HAGGERTY ROAD SUITE 100 FARMINGTON HILLS, MI, 48335
<b>Secretary</b>	MELISSA SAN MIGUEL 22670 HAGGERTY ROAD, STE 100 FARMINGTON HILLS, MI, 48335
<b>Treasurer</b>	GLORIA LARKINS, CPA, MBA 22670 HAGGERTY ROAD SUITE 100 FARMINGTON HILLS, MI, 48335
Type	Name/Address

**DBA**

DBA Name	Description	Effective Date	Termination Date
MICHIGAN PEER REVIEW ORGANIZATION, INC.	FORCED DBA	9/23/2011	
DBA Name	Description	Effective Date	Termination Date

**Annual Reports**

Filed For
2021



2020
2019
2018
2017x
2017
2016
2015
2014
2013
<b>Date filed</b>

For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, April 22, 2021 — 2:36 PM

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