

# STATE OF WEST VIRGINIA POSTING REQUIREMENTS

Prepared by the West Virginia Division of Personnel (November 2011)

POSTER	POSTING REQUIREMENT	POSTER SUPPLY SOURCE
<p>Four State Posters</p> <p style="text-align: center;">and</p> <p>Four Federal Posters</p>	<p style="text-align: center;"><b>State:</b> WPCA, MWMH, HRA, and UB</p> <p style="text-align: center;"><b>Federal:</b> FLSA, FMLA, EEO, and USERRA</p>	<ul style="list-style-type: none"> <li>• <b>ORDER</b> by mail or phone: WORKFORCE West Virginia Equal Opportunity Office 1321 Plaza East, Charleston, WV 25305 Phone: (304) 558-1600</li> <li>• <b>ORDER</b> online at: <a href="http://www.wvcommerce.org/business/workforcewv/employers/affirmative_action/lab-or-law.aspx">www.wvcommerce.org/business/workforcewv/employers/affirmative_action/lab-or-law.aspx</a></li> </ul> <p><b>NOTE:</b> Request the "Poster Packet" which contains State posters (WPCA, MWMH, HRA, UB) and federal posters (FLSA, FMLA, EEO, USERRA, OSHA, and EPPA). OSHA and EPPA posters don't apply to the State or political subdivisions of States.</p>
<p><b>Wage Payment and Collection Act</b> (WPCA)</p> <p><b>Minimum Wage and Maxim Hours Law</b> (MWMH)</p> <p><b>The Human Rights Act Prohibits Discrimination</b> (HRA)</p> <p><b>Notice to Employees Unemployment Benefits</b> (UB) Form # WVUC-B-59</p>	<p>(WV Code § 21-5C-9)</p> <p>(WV Code § 21-5-9) <i>Revised 07/2006</i></p> <p>(WV Code § 5-11-17)</p> <p>(WV Code § 21A-6-10) <i>Revised 7/6/2008</i></p>	<ul style="list-style-type: none"> <li>• <b>PRINT</b> "Wage Payment" Poster: <a href="http://www.wvlabor.com/newwebsite/Pages/Posters.html">www.wvlabor.com/newwebsite/Pages/Posters.html</a></li> <li>• <b>PRINT</b> "Minimum Wage" Poster: <a href="http://www.wvlabor.com/newwebsite/Pages/Posters.html">www.wvlabor.com/newwebsite/Pages/Posters.html</a></li> <li>• <b>PRINT</b> "Human Rights" Poster: <a href="http://www.wvf.state.wv.us/wvhrc/WVHRC%20POSTER.pdf">www.wvf.state.wv.us/wvhrc/WVHRC%20POSTER.pdf</a></li> <li>• <b>ORDER</b> the "Unemployment Benefits" Poster: <a href="http://www.wvcommerce.org/business/workforcewv/employers/affirmative_action/lab-or-law.aspx">www.wvcommerce.org/business/workforcewv/employers/affirmative_action/lab-or-law.aspx</a></li> </ul>
<p><b>West Virginia Parental Leave Act</b> (State government and County Boards of Education only)</p>	<p>(WV Code § 21-5D-9) <i>Revised 01/2005</i></p>	<ul style="list-style-type: none"> <li>• <b>ORDER</b> by mail or phone: W. Va. Division of Labor, Wage &amp; Hour Section State Capitol Complex, Building 6, Room 749-B 1900 Kanawha Boulevard, East Charleston, West Virginia 25305 Phone: (304) 558-7890</li> <li>• <b>PRINT</b> online at: <a href="http://www.wvlabor.org/forms/wageforms/PARENT.pdf">www.wvlabor.org/forms/wageforms/PARENT.pdf</a></li> </ul>
<p><b>Workers' Compensation Insurance Contact</b></p>	<p>(WV Code § 23-2C-15)</p>	<ul style="list-style-type: none"> <li>• <b>CONTACT</b> Tonya Gillespie 558-6279 ext. 1265 or Bill Adamson 558-6279 ext. 1130 with the Offices of the Insurance Commissioner for information regarding Workers' Compensation Carriers.</li> </ul>