



West Virginia Division of Personnel

1,000 HOUR TEMPORARY EMPLOYMENT LIMIT

- I. PURPOSE:** The purpose of this pilot program is to establish the limit for temporary employment at 1,000 work hours per 12-month period.
- II. DEFINITIONS:** Unless otherwise provided, the terms used in this program are as defined in 143CSR1.
- A. Temporary employment: Employment exempt from the classified service for a period not to exceed 1,000 work hours per 12-month period.
- III. ELIGIBILITY**
- A. This pilot program applies to all agencies with classified employees.
- B. The limit of 1,000 work hours per 12-month period applies to:
1. Any individual employed in a temporary position as of the effective date of this program;
 2. Any individual hired for a temporary position on or after the effective date of this program.
- IV. RESTRICTIONS**
- A. All existing statutory, regulatory, and policy provisions applying to temporary employment apply to this pilot program with the exception of the existing limit of 720 work hours per 12-month period.
- B. The establishment of this program does not create any additional opportunity for temporary employment that is contrary to current provisions.
- V. REFERENCES**
- A. *West Virginia Code §29-6-7 (7)*.
- B. *Administrative Rule of the West Virginia Division of Personnel, 143CSR1*.
- VI. EFFECTIVE DATE:** November 20, 2009 - November 19, 2010.
- VII. POLICY NUMBER:** DOP-PP6.

Approved and Issued By:



Sara P. Walker, Director
West Virginia Division of Personnel

Date Signed: November 19, 2009.