



A Newsletter For West Virginia State Government Employees

June 1998

Volume 9 Number 6

## DOA's Dot Yeager Appointed State Comptroller

*Taken from a press release issued by the Department of Administration.*

Governor Cecil H. Underwood has announced that Dorothy (Dot) V. Yeager, the Director of Finance for the Department of Administration, has been appointed State Comptroller.

As State Comptroller, Yeager will perform the duties of Finance Director, including the oversight of State financial controls. Additionally, she will maintain the centralized accounting system, issue financial reports, and work with bond rating agencies such as Standard and Poor's on matters related to the State's general obligation debt.

*West Virginia Code* §5A-2-33 mandates that all financial accounting and reporting created under Section 1 of that article be under the direct control and supervision of a comptroller. The Mountain State is one of 38 states to appoint, rather than elect, its comptroller.

Yeager has more than 18 years of accounting, auditing, and financial reporting experience, including 11 years with one of the "Big Six" accounting firms (Deloitte & Touche). From 1990-96, she served as the project leader on West Virginia's conversion to adopt Generally Accepted Accounting Principles, more commonly known as GAAP. She holds a Bachelor of Arts Degree in Economics and has been a certified public accountant since 1982.

Department of Administration Cabinet Secretary Joseph F. Markus speaks highly of Yeager. "Dot's outstanding skills and experience ensure that she will make a valuable contribution to the Department. We are very pleased to have her managing the Financial Accounting and Reporting Section," Markus said.

Yeager assumed her new duties on May 15, 1998.

*State Comptroller Dot Yeager.  
Photo courtesy of Diane Holley.*

## Avis Awarded State Rental Car Contract

*Contributed by Diane Holley of the Purchasing Division.*

The Travel Management Office has announced a new Corporate Rate Agreement with Avis. The program is expected to result in considerable cost savings to State travelers who rent vehicles for business travel.

The contract features free unlimited mileage, special weekly and monthly rates, and free Preferred Express applications for "no wait" service at over 600 locations in the United States. The guaranteed low daily rates are based on the State's volume of usage. When renting vehicles, please be sure to use our Avis Worldwide Discount Number at the time you make your reservations (you can obtain this number from the appropriate individual in your agency).

For more information, contact your agency coordinator or call Catherine Bryan, State Travel Manager, at 558-2613.

### MEDICAL ALERT

If you received a blood transfusion prior to 1990, medical authorities suggest that you be tested for Hepatitis C. The virus, identified in 1988, can take more than 20 years to exhibit symptoms. Authorities at the Centers for Disease Control say that improved screenings now make the chance of infection through blood transfusions very small.

### UPDATE ↷

*The effective date for the revised Division of Personnel Administrative Rule has been amended from June 1, 1998 to July 1, 1998.*

**UPDATE**

# Changes Made to State Grievance Procedure

*Edited and reprinted from Human Resource Insights, a publication of the Division of Personnel.*

During the 1998 Legislative Session, some significant changes were made to the Education and State Employees Grievance Procedure.

One major change is the inclusion of a default provision in the procedure. The default provision provides that if a grievance evaluator who is required to respond to a grievance at any level fails to do so within the prescribed time limits, the grievant wins by default.

Although the default provision is new for the State procedure, it is

very similar to the one contained in the Education procedure. The Education procedure allows for delays in responding due to illness. The new State provision is more generous in that it allows for delays in responding due to sickness, injury, excusable neglect, unavoidable cause, or fraud.

Other noteworthy amendments are:

- If an employer wishes to claim that a grievance was not filed in a timely

manner, the claim must be made at or before the Level 2 hearing.

- If a grievant alleges discrimination or retaliation by an immediate supervisor, the Level 1 hearing may be waived and the grievance may be initiated with the administrator (or his/her designee) at Level 2, within the time limits set forth for filing a grievance at Level 1.
- An employee who is suspended without pay, demoted, dismissed, or suffers a loss of wages may initiate a grievance at Level 2 with the administrator of the grievant's work location, facility, area office, or other appropriate subdivision.
- Previously, the Grievance Board had jurisdiction over procedural matters only at Level 4. The amended procedure now gives the Board jurisdiction regarding procedural matters at Levels 2 and 3.
- The chief administrator (or his/her designee) or the Hearing Examiner now has the power to hold conferences in order to settle or simplify the issues.
- Either party or the Director of the Division of Personnel may appeal a Level 4 decision to the Circuit Court of Kanawha County or to the Circuit Court of the county in which the grievance occurred.
- The cap on attorney fees has been increased from \$1,000 to \$1,500 for administrative hearings and circuit court proceedings. The cap for Supreme Court proceedings is \$1,000.
- At the request of either party and prior to the Level 4 hearing, the Board may require mediation or some other alternative dispute resolution tech-

## ***Celebrating New Jobs —***

# **Underwood Honored by DHHR Child Support Enforcement Staff**

*Contributed by Rick Dudis of the Bureau of Child Support Enforcement.*

Governor Cecil H. Underwood attended a breakfast reception held in his honor by staff of the Bureau for Child Support Enforcement. During the May 13 event, the Governor had an opportunity to meet with both State office and field staff to talk about the significance of modernization through technology, professionalism, and accountability.

The Governor was honored for his support of the Bureau's child support legislation which contained mandatory Federal Welfare Reform provisions. Governor Underwood's support was also instrumental in the passage of a budget improvement package to fund an additional 72 positions.



*Governor Cecil H. Underwood is surrounded by staff from the Bureau for Child Support Enforcement, including Sallie Hunt, the commissioner (on his right) and DHHR Secretary Joan Ohl (on his left).*

**See GRIEVANCE – Page 3**

**GRIEVANCE - Cont. from Page 2**

nique to assist the parties in identifying, clarifying, and resolving the issues of a grievance. This area is also new to the State procedure but has been a part of the Education procedure.

These changes become effective July 1, 1998. If you have any questions, please call the Education and State Employees Grievance Board at 558-3361 or the Division of Personnel's Employee Relations Section at 558-3950, ext. 511.

**USDOT Auto Safety Hotline Available**

If you own a vehicle that you feel has a safety defect, you should not only contact your dealer or repair shop for diagnosis and repair, you should also report the problem to the Hotline at the National Highway Traffic Safety Administration of the U.S. Department of Transportation.

The DOT Auto Safety Hotline specializes in gathering information about safety problems in motor vehicles and equipment. It's your chance to help identify problems which sometimes lead to recalls.

In operation since 1975, the DOT Auto Safety Hotline is the Agency's single point of contact where you can obtain information about motor vehicle safety, child safety seats, vehicle importation and certification, and air bags. You may also speak with a consultant who will file a report on your vehicle's safety defect and provide you with recall and other valuable information. All of these services are available by mail or fax from the Hotline and through the Internet at [www.nhtsa.dot.gov/hotline](http://www.nhtsa.dot.gov/hotline) where you can also file your safety defect report online, or you can call the Hotline toll free at 1-888-DASH-2-DOT (1-888-327-4236).

**Cass Railroad Employee Wins \$100,000 in POWERBALL**

*Contributed by the West Virginia Lottery.*

John Cassell, a 29-year employee of Cass Scenic Railroad State Park, was all smiles as he claimed a \$100,000 POWERBALL prize from the West Virginia Lottery last month. According to Lottery Director John Musgrave, Cassell's winning ticket was purchased for the drawing held on Wednesday, May 6. Cassell wasted no time in collecting his prize on May 7.

A resident of Cass, the winner said his prize could not have come at a better time. "I'm retiring this September, but not because I won the Lottery ... I've worked hard for a long time, and want to spend more time with my family ... they all live nearby." Cass smiled as he said, "With 4 children, 8 grandchildren, and 4 great-grandchildren, I have a lot to share with."


Cassell gave credit to his daughter, Tonda, for discovering his winning ticket. He said she called the Lottery's toll-free hotline after work to see if her father had won. "They woke me up at 2 A.M.," Cassell laughed. "They were all in the house, making phone calls, and making so much noise that I just decided not to go back to sleep."

The Cassell family went to Henry's Quick Shop in Green Bank at 2:30 A.M. after getting a call from the store. "They already had the video camera out!" said Tonda.

Cassell said he buys 2 or 3 POWERBALL tickets every week. He let the computer pick his numbers, matching the first 5 numbers drawn for the \$100,000 cash prize. Had he gotten the correct POWERBALL number, Cassell would have won an estimated \$58 million over the next 25 years or \$31.2 million in cash. The winning numbers were 11, 20, 44, 45, 47 and the POWERBALL was 5.

When asked what he intended to do with his winnings, Cassell's first response was "put it in the bank." He then looked at the 3 generations of family members who were with him and commented, "We're all family. What one of us has, all of us has."

As Cassell claimed his prize during Public Service Recognition Week, he quipped, "This is the kind of recognition I never could have imagined!"



LOW GROSS	LOW NET
Randall Kidd	Bill McClanahan
Roger Keaton	David Hess
Donald Mullins	Mike Rhome
<b>CLOSEST TO PIN:</b>	
	Mike Ware
	Dave Perine
	Steve Upton
	Jim Ridgwell
	David Hess
<b>WOMEN'S DIVISION:</b>	
	Pat Adkins
<b>LONGEST DRIVE:</b>	
	Pat Hays

to the winners in the  
**1998 State Employee  
 Golf Tournament,**  
 held May 4 at  
**Twin Falls State Park**



A Winning Recipe from the PSRW Bake-Off

# Lemon-Lime Pie

From the kitchen of Ethel Chaplin ...

- |   |                                    |
|---|------------------------------------|
| 1 pkg. Jell-O Lemon Instant Pudding & Pie Filling | 2½ cups water                      |
| 1 pkg. Jell-O Lime Jello                          | 2 eggs, slightly beaten            |
| ⅓ cup sugar                                       | 2 cups Cool Whip, thawed           |
|   | 1 baked 9-inch crumb crust, cooled |

Mix pudding, jello, and sugar in saucepan. Stir in ½ cup water and eggs; blend well. Add remaining water. Stir over medium heat until mixture comes to full boil. Remove from heat and chill about 1½ hours.

Blend Cool Whip into chilled mixture. Spoon into pie crust and chill until firm (about 2 hours). Garnish with additional whipped topping, lemon or lime slices, grated lemon or lime peel, or graham cracker crumbs.

## State Legislature Approves Start-Up for State's Prepaid College Plan

During its last session, the West Virginia Legislature reviewed the operational model for the State's Prepaid College Plan. They approved and appropriated an ample start-up budget of \$1 million for the program.

The establishment of funding has cleared the way for the State Treasurer's Office to finalize the internal workings of the program so it can open to the public this fall. Although the start-up date is set for September, the actual date will be announced before the end of the summer.

## Pencil In ...



The WV Railroad Maintenance Authority has a new address:

120 Water Plant Drive  
Moorefield, WV 26836

The phone number remains unchanged at: 304/538-2305

**REMEMBER WHEN ...**



July 24 has been designated **Cousin's Day**. The day is set aside to appreciate your cousins, both living and those who have passed away.

The **Cabell County Fair** is set for August 2-8 in Milton. The event hosts exhibits, shows, carnival, contests, motor events, pageants, and more. Contact: Don McCroskey, P.O. Box 433, Milton, WV 25541, phone 304/743-4273.



Visit the **Parkersburg Homecoming Festival** on August 21-23. There's family fun featuring Sternwheel races, contests, top-name entertainment and more. Call the PHF at 304/422-3588.



## YOUR TICKET TO RIDE!

Take the attached ticket to Paramount's Kings Island between July 18 and 26 and enjoy both the big park and our 30 acre water park for only

**\$19.95**

Two Great Parks  
One Great Price!

## Public Employee Days West Virginia July 18 - 26, 1998

**DISCOUNT COUPON (\$32.95 Value)** **SAVE \$13.00** (per adult)  
This coupon admits up to four adults at the reduced rate of **\$19.95 per ADULT** (ages 7-59).

**DISCOUNT COUPON (\$18.95 Value)**  
This coupon admits up to two children or seniors at the reduced rate of **\$17.95 per CHILD or SENIOR** (ages 3-6 or 48" & under, or age 60 & over)

**SPECIAL \$10.00 OFFER**  
Visit the park after 4:00 p.m. the night before your full day visit for only \$10.00 per person. Must purchase next day admission with the \$10.00 offer. Offer valid dates on ticket.



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## Stateline

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