MINUTES OF THE STATE PERSONNEL BOARD
January 20, 2011
Charleston, West Virginia

The State Personnel Board met via conference call on January 20, 2011, at 2:00 p.m. to conduct business and to consider other administrative matters. Participants were Robert W. Ferguson, Jr., Chairman, and members, Mark Carbone, Eugene Stump, Sharon Lynch, and John Canfield. Member Beth Walker was unable to attend. Others in attendance included: Sara Walker, Director of the Division of Personnel; Tari McClintock Crouse, Assistant Director of Employee Communications and Information; Evelyn Davis, Assistant Director of Organization and Human Resource Development; Barbara Jarrell, Assistant Director of Classification and Compensation; Joe Thomas, Assistant Director of Employee Relations, Lynn Schillings, Personnel Specialist, Senior of Internal Employee Placement; and, Elizabeth Williams, Interim Secretary to the Board.

APPROVAL OF MINUTES

The members of the Board received the minutes from the December 16, 2010, meeting prior to this meeting. Mr. Stump moved to accept the minutes as written for the December 16, 2010, meeting. Ms. Lynch seconded the motion. The Board approved the December 16, 2010, minutes by unanimous consent.

CONSIDERATION OF PROPOSALS

No proposals to consider

OTHER BUSINESS

The State Personnel Board acknowledged receipt of the Marion County Board of Health meeting minutes of August 20, 2010, relating to proposal #2553 to implement an across-the-board, non-base building salary adjustment of $2,000 for all full-time permanent classified employees of the Marion County Health Department

Mr. Canfield requested an update on the PLANS Project at the next meeting.

With no further business, the meeting adjourned.

NEXT BOARD MEETING

The next state Personnel Board meeting is scheduled for February 17, 2011, at 2:00 p.m. in Building 6, Room 425, State Capitol Complex, Charleston, West Virginia.

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Robert W. Ferguson, Jr., Chairman
State Personnel Board

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Elizabeth A. Williams, Interim Secretary
State Personnel Board