

9927

## DISEASE INTERVENTION SPECIALIST SUPERVISOR

### **Nature of Work**

Under administrative direction, supervises the field activity of the sexually transmitted diseases (STDs) and Human Immunodeficiency Virus (HIV) program personnel, and directs public educational efforts. Performs daily activities to ensure consistency throughout programs. Follows investigations and provides support for resolution of complaints. Work involves providing employee orientation to program and procedures; determining and providing for staff training needs; reviewing work of staff to ensure technical quality, quantity, and efficient operation; and assisting staff in decisions on deviations and problems not specifically covered by instructions and guides. Statewide travel is required of this position. Performs related work as required.

### **Distinguishing Characteristics**

The Disease Intervention Specialist Supervisor is responsible for the supervision of the field activity of the program staff. Ensures training needs are met and performs in a specialist role by providing partner services, as well as assistance in high morbidity locations

### **Examples of Work**

Supervises subordinate disease intervention specialists; including reviewing work, evaluating performance, and making recommendations for disciplinary actions, performance improvement plans, and promotions.

Develops and updates STD/HIV field staff policies and procedures as needed.

Provides front line support during STD/HIV outbreak investigations.

Advocates and intercedes on behalf of STD/HIV infected individuals obtaining services and medication from national, state, and local social services and health care agencies.

Reviews and compiles STD/HIV information necessary to prepare required federal and state reports, annual grant proposals, activity reports, and progress reports.

Prepares and conducts training courses for new and/or seasoned staff; prepares and conducts educational/informational presentations for varied audiences such as professional groups, lay groups and civic groups, secondary and college level classes, and in-services for teacher and medical personnel.

Provides technical consultation to public health clinicians and nurses, private medical providers, laboratories, and various state and local organizations and committees.

Provides information and referrals regarding social, medical, and community services to the public, STD/HIV infected individuals, and other at-risk persons.

Reviews, orders, and distributes appropriate literature, posters, videos, and other informative promotional materials.

Maintains regular contact with private physicians, state and local health department personnel, and large medical facilities to improve case reporting and obtain information on infected clients.

Demonstrates the ability to perform STD/HIV field investigation when necessary; attends rapid testing events to support the goals of the agency.

Observes the highest standard of patient confidentiality in all comprehensive STD/HIV work.

### **Knowledge, Skills and Abilities**

Knowledge of the historical development of and the management techniques and practices applied to the control and prevention of STDs/HIV.

Knowledge of diagnostic procedures and treatment schedule recommendations for STDs/HIV.

9927

**DISEASE INTERVENTION SPECIALIST SUPERVISOR (cont'd)**

**Knowledge, Skills and Abilities (cont'd)**

Knowledge of federal and state programs as well as laws and regulations relating to STDs/HIV.  
Knowledge of the principles and practices, specific methods and techniques in the investigation, and location of case suspects.

Knowledge of and ability to use various social media platforms.

Ability to supervise the work of professional and support positions on a statewide basis.

Ability to interpret and apply federal, state, and local public health laws, rules, and regulations.

Ability to establish effective working relationships with clients, private physicians, laboratory personnel, schools, and local and state health department personnel.

Ability to prepare written reports in a concise, informative format.

Ability to present information and express ideas clearly and concisely to both professional and lay groups and individuals.

Ability to collect blood and/or saliva samples and to read and interpret lab test results.

**Minimum Qualifications**

**Training:** Bachelor's degree from a regionally accredited college or university.

**Substitution:** Experience as described below may substitute on a year-for-year basis for the required training.

**Experience:** Five (5) years of full-time or equivalent part-time paid professional experience as an investigator in a STD/HIV control program, nursing, or social services and/or public health case management and case investigation.

**Substitution:** Master's degree in public health may substitute for one (1) year of the required experience.

**Special Requirement:** A valid driver's license and the availability of an automobile is required. A Clinical Laboratory Improvement Amendments (CLIA) certificate for laboratory testing may be required.

**Promotional Only:** Four (4) years of full-time or equivalent part-time paid professional experience as a Disease Intervention Specialist may substitute for the required training and experience, two (2) years of which must have been at the advanced level.

Established: 01/19/1995

Revised: 11/10/2018

Effective: 11/10/2018