

BUILDING MAINTENANCE MECHANIC**Nature of Work**

Under general supervision, performs a variety of skilled and semiskilled work at the full-performance level in the mechanical or building trades in connection with the maintenance and repair of state facilities, institutions, and buildings. Work assignments usually require skill in and knowledge of maintenance and repair methods and practices in several building maintenance trades. Performs related work as required.

Examples of Work

Repairs and replaces walls, floors, steps, doors, window frames, tables, chairs, and other wooden articles or equipment using saws, power and hand tools.

Repairs and replaces lighting fixtures, bulbs, switches, and wiring; installs simple electrical equipment and assists in installation and repair of electrical equipment.

Repairs and replaces sinks, toilets, faucets, pipes, drains, and water lines; unstops toilets, drains and sewer lines; cleans grease traps.

Performs masonry repair work such as preparing cement, installing reinforcing steel rods, patching and finishing cement work, and replacing damaged masonry.

Paints window frames, tables, chairs, buildings, sheds, rooms, and equipment.

Starts, monitors operational readings, makes necessary adjustments, and shuts down boilers and unfired pressure vessels; tests boiler water and adds chemicals as needed.

Gathers and disposes of trash and waste materials.

Moves furniture, loads and unloads supplies, moves equipment by hand or with dollies and performs other manual tasks.

Repairs and maintains tools and equipment used.

May perform building service work such as sweeping, mopping and vacuuming floors and washing walls, windows, mirrors and fixtures.

May perform routine grounds work such as mowing and trimming, removing snow, sweeping sidewalks, and picking up trash.

Knowledge, Skills and Abilities

Knowledge of the standard methods, practices, tools and equipment used in a variety of building maintenance trades.

Knowledge of the occupational hazards and related safety procedures.

Ability to safely operate tools and equipment used in building maintenance.

Ability to perform routine carpentry, plumbing, electrical, and masonry work.

Ability to determine materials needed for specific tasks.

Ability to repair and maintain tools and equipment used.

Ability to perform arduous tasks.

Ability to understand and follow oral and written instructions.

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BUILDING MAINTENANCE MECHANIC (CONT'D)

Minimum Qualifications

Training No formal education required.

Experience Two years of full-time or equivalent part-time paid experience in building maintenance or as a helper in a building trade.

Special Requirement Specific positions may require certification from a federal EPA approved testing organization as a certified technician required by the Clean Air Act on refrigerant recycling.

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