

JUVENILE FACILITY DIRECTOR**Nature of Work**

Under administrative direction, performs professional work at the full-performance level in managing the operation of a youth detention facility or children's home and directing and supervising the activities of the staff. Responsible for the proper care, custody and treatment of the youths and the safe operation of the facility. Performs related work as required.

Examples of Work

Directs the overall operation of the facility; plans and evaluates services and programs of the facility.
Supervises, coordinates and reviews the work of subordinate personnel; evaluates performance of staff; advises appropriate staff members concerning problem areas of individual youths and suggests possible solutions.
Interprets laws, rules and regulations and applies interpretations to cases or situations.
Develops and initiates new procedures to facilitate improved operations and devises means to increase program effectiveness.
Establishes and maintains effective working relationships with juvenile justice system, public school system and social service officials and agencies.
Performs required budgeting, personnel and purchasing activities; prepares necessary operation reports.

Knowledge, Skills and Abilities

Knowledge of psychological factors of juvenile delinquency.
Knowledge of the rehabilitation of youthful offenders.
Knowledge of the juvenile court system.
Knowledge of the federal and state laws relating to juvenile delinquency and youthful offenders.
Knowledge of the department rules and regulations, goals and policies.
Ability to direct the operation of a youth detention facility or children's home.
Ability to plan and supervise the work of professional and support personnel.
Ability to establish effective working relationships with juvenile justice system, public school system and social service officials and agencies.
Ability to communicate effectively, orally and in writing.

JUVENILE FACILITY DIRECTOR (CONT'D)**Minimum Qualifications**

TRAINING Graduation from an accredited four-year college or university.

SUBSTITUTION Experience as described below may substitute for the required training on a year-for-year basis.

EXPERIENCE Three years of professional full-time or equivalent part-time paid experience in a juvenile offender rehabilitation program, one year of which must have been in a supervisory or administrative capacity OR four years of full-time or equivalent part-time paid experience supervising staff in a law enforcement or military setting.

SUBSTITUTION Graduate training in social work, counseling, criminal justice, psychology, sociology, business or public administration may substitute for the required experience on a year-for-year basis.

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