

OCCUPATIONAL THERAPY ASSISTANT 1**Nature of Work**

Under direct supervision of a licensed occupational therapist will provide beginning level occupational therapy services to assigned individuals. Performs services under the orders of a physician or other professional recognized by the West Virginia Occupational Therapy Practice Act. Conducts occupational therapy treatment to be performed. Trains health care staff and caregivers. May supervise health service workers and support personnel. Performs related work as required.

Examples of Work

Assists with data collection and evaluation under the supervision of a licensed occupational therapist.
Implements and coordinates intervention plans.
Adapts intervention environment, tools, materials, and activities according to the needs of the individual and his/her sociocultural context under the supervision of a licensed occupational therapist.
Collaborates with a licensed occupational therapist concerning treatment goals and treatment plans.
Collaborates with a licensed occupational therapist regarding treatment equipment and supply availability and usage.
Communicates and interacts with other team members and the individual's family or caregivers.
Identifies and pursues professional growth and development opportunities.
Follows policies and procedures required in a work setting.
Maintains records and documentation required by work settings.
Schedules and prioritizes own workload.
Participates in the development of policies and procedures in collaboration with a licensed occupational therapist.

Knowledge, Skills and Abilities

Knowledge of treatment techniques used in occupational therapy.
Knowledge of the policies and procedures in the work setting.
Ability to administer a variety of treatment techniques used in occupational therapy.
Ability to follow treatment plans and instructions, and to recommend change to facilitate and enhance the client/patient's progress and functional abilities.

OCCUPATIONAL THERAPY ASSISTANT 1 (CONT'D)

Knowledge, Skills and Abilities (cont'd)

Ability to supervise others.

Ability to maintain accurate records and relate client/patient treatment and progress through verbal and written records.

Ability to work efficiently and effectively with client/patients, caregivers and staff of various ages, mental and physical abilities and socio/cultural/ethnic backgrounds.

Ability to utilize feedback obtained from supervisor.

Minimum Qualifications

Training: Current license or temporary permit issued by the West Virginia Board of Occupational Therapy to practice as an Occupational Therapy Assistant.

Established: 10/17/02
Effective: 12/1/02