

8877

FIELD DEPUTY FIRE MARSHAL

Nature of Work

Under limited supervision, performs expert level protective services work in fire prevention, fire safety inspection, public education and regulatory licensing/certifications, as well as fire, arson and explosion investigation. The employee works under the limited supervision of the Deputy Chief Fire Marshal in managing and supervising one of the major programs of the Office of the State Fire Marshal. The incumbent is responsible for providing oversight assistance in the analysis of evidence in the most highly complex, controversial or more sensitive case matters and shall serve as an expert in their area(s) of specialty pertaining to fire prevention and fire and life safety inspections. Acts as a supervisor to the Assistant Fire Marshal 3 level employees. Oversees the planning and scheduling of all inspections and the most controversial or sensitive cases for review, assistance, and final decision. Responds to major incidents. Interviews potential candidates for hiring. Travel is required. Required to work in potentially dangerous and hazardous conditions during fire safety inspections, as well as fire, arson, and explosion investigations. Performs related work as required.

Examples of Work

- Supervises subordinate employees within assigned division; reviews inspection and investigative activities in the field and relevant support documentation to ensure proper completion and compliance with agency and legal requirements.
- Performs the most complex investigation of fires of a suspicious origin and those involving large dollar loss and the loss of life; performs complex searches of fire scenes for physical evidence; examines fire scenes for the obtaining of physical evidence.
- Oversees the on-the-job and formal classroom training of subordinates to broaden and develop their familiarity with state and federal laws on fire safety inspection and in the prescribed methodology of the division to ensure that activities are conducted with required frequency and are in compliance.
- Supervises and oversees programs related to regulatory, licensing, certification, and other related programs.
- Reviews inspection activities and documentation to ensure that buildings and hazardous material are being inspected with required frequency and are in compliance.
- Reviews documentation pertaining to fire inspection activities and conducts complex fire safety inspections.
- Reviews and administers the activities of public education to ensure effective delivery of all public safety programs.
- Develops and delivers in-service training programs to students in the State Police Academy, fire department personnel and students of fire technology.
- Coordinates, organizes, and sometimes presents classes on fire inspections and fire, arson, and explosion investigations.
- Prepares narrative reports of inspection/investigative activities citing violations of applicable codes, standards/regulations.
- Conducts investigations or inspections of a highly technical or sensitive nature.
- Collects and analyzes evidence in the most complex, controversial or sensitive cases of suspected arson or cases in which the origin or cause of the fire is difficult to determine.
- Assists local law enforcement agencies, fire departments and state and federal agencies in coordination of investigative or inspection activities and in interpretation of code requirements and on appropriate measures to correct violations.

8877

FIELD DEPUTY FIRE MARSHAL (cont'd)

Examples of Work (cont'd)

Conducts orientation and on-the-job training for Assistant Fire Marshals.

Provides expert testimony in a court of law.

May conduct entry/exit interviews with property owners and occupants to discuss purpose, violations and appropriate courses of action.

Knowledge, Skills, and Abilities

Knowledge of fire safety principles.

Knowledge of federal and state laws and regulations on fire safety.

Knowledge of fire inspection procedures and techniques.

Knowledge of modern methods and equipment used to prevent and control fire.

Ability to supervise, plan and direct the work of employees engaged in arson investigation or fire safety code enforcement.

Ability to present ideas clearly and concisely, both orally and in writing.

Ability to maintain effective relationships with property owners, public officials and the general public.

Ability to provide expert testimony.

Minimum Qualifications

Training: Bachelor's degree from a regionally accredited college or university and eight (8) years of full-time or equivalent part-time paid or volunteer experience in law enforcement, fire prevention, fire safety, or safety related field.

Substitution: High school diploma or equivalent and twelve (12) years of full-time or equivalent part-time paid or volunteer experience in law enforcement, fire prevention, fire investigation, building inspections or safety related field.

Promotional Only: Five (5) years of full-time paid experience as an Assistant Fire Marshal 2 or higher with the employing agency.

Established: 08/19/1993

Revised: 02/24/2015; 09/02/2016; 11/24/2018

Effective: 11/24/2018