

**UTILITIES INSPECTOR 3****NATURE OF WORK**

Under general supervision, performs conducts complex inspections of the physical plan, property, operational procedures and records of public utilities, licensed motor carriers, railroads and pipeline operators regulated by the Public Service Commission (PSC). Supervision may be exercised over other utility inspectors. The work may involve exposure to hazardous materials and work environments. Travel in a designated region of the state is required. Performs related work as required.

**DISTINGUISHING CHARACTERISTICS**

This position performs as the lead worker by supervising and training other utilities inspectors and personnel.

**EXAMPLES OF WORK**

Supervises the work of other utilities inspectors.  
Performs complex inspections of utilities properties and equipment, operating procedures and records.  
Determines compliance with codes, laws and regulations governing utilities.  
Performs vehicle and safety inspections on motor carriers regulated by PSC.  
Reports violations and explains requirements and procedures to obtain compliance.  
Initiates prosecution of violators and testifies in court or before the Public Service Commission.  
Performs inspections and investigations and maintains appropriate records.  
Trains other utility inspectors.

**KNOWLEDGE, SKILLS AND ABILITIES**

Knowledge of the facilities and operations of the assigned utility area.  
Knowledge of the codes, laws and regulations of the assigned utility area.  
Ability to conduct inspections and investigations of utility properties, operations and records.  
Ability to supervise the work of others.  
Ability to prepare written reports of inspections and investigations.  
Ability to maintain appropriate records.  
Ability to maintain effective relationships with utility officials, employees and the public.

UTILITIES INSPECTOR 3 - CONT'D.

**MINIMUM QUALIFICATIONS**

**TRAINING:** Graduation from a standard high school or the equivalent.

**EXPERIENCE:** Six years of full-time or part-time paid experience in criminal justice, law enforcement, engineering, operations, maintenance, safety, inspection or investigation in the area of assignment which includes work with a public utility or an industrial power distribution system, railroad, trucking fleet, or a pipeline operator.

**SUBSTITUTION** Successfully completed study in an accredited college or university in criminal justice, law enforcement, engineering, engineering technology, safety or industrial hygiene may substitute for the required experience on a year-for-year basis.

**SPECIAL REQUIREMENTS** Possession of a valid West Virginia drivers license. Employees must successfully meet federally-required certification standards by the end of the probationary period.

**NOTE:** Criminal justice/law enforcement experience and/or training is appropriate for the Motor Carrier Division only.

Established: 9/16/93  
Revised: 3/01/04  
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