

**NATURAL RESOURCES POLICE OFFICER, MAJOR****Nature of Work**

Under administrative direction, is responsible to the Colonel for operational supervision of districts. Responsible for planning, conducting and monitoring field operations, inspections of personnel and equipment; recommends allocation of resources, assuring proper emphasis on wildlife law enforcement, poaching prevention and enforcement measures; serves as principal point of contact for district supervisors.

Responsible for subordinates enforcement of laws, rules and regulations, timely submission of required reports from district offices, compliance with special and general orders, maintenance of discipline by all sworn personnel and field clerical staff, may assign officers to duty whenever and wherever required by the functions, services and needs of the law enforcement section and all other assignments received from the Colonel. In the absence of the Colonel will be acting chief. Performs related work as required.

**Distinguishing Characteristics**

There is one Major position which typically has responsibility for overseeing the six districts in the Division of Natural Resources. The position normally supervises Natural Resources Police Officer Captains, Lieutenants, Sergeants and Officers.

**Knowledge, Skills, and Abilities**

Basic knowledge of the principles and practices of natural resources management.

Basic knowledge of the principles and practices of personnel management and public administration.

Ability to exercise independent judgement and delegate authority and to plan, direct, coordinate, and supervise the work of lower level personnel.

Ability to give and receive oral and written instructions in a clear, concise manner.

Ability to establish and maintain effective working relationships with co-workers, local and state officials, and with the general public.

Ability to review, investigate, and submit comments and recommendations relative to change and improve policies, practices or programs within the assigned specialized field.

**Minimum Qualifications**

**TRAINING** Graduation from an accredited four-year college or university with preference given to majors in natural sciences, law enforcement, criminology or criminal justice.

**SUBSTITUTION** Employment for a period of four (4) years as a law enforcement officer as certified by the Law Enforcement Training Subcommittee of the Governor's Committee on Crime, Delinquency and Correction or International Association of Directors of Law Enforcement Standards and Training (ADLEST); **OR** an associate degree in natural sciences, law enforcement, criminology or criminal justice plus two years military police service or two years continuous employment as a law enforcement officer certified by the Law Enforcement Training Subcommittee of the Governor's Committee on Crime, Delinquency and Correction or International Association of Directors of Law Enforcement Standards and Training (ADLEST).

8554

**NATURAL RESOURCES POLICE OFFICER, MAJOR (CONT'D)**

**Minimum Qualifications (cont'd)**

EXPERIENCE Nine years experience as a certified West Virginia Natural Resources Police Officer, including four years in a supervisory/ administrative capacity in wildlife law enforcement.

NOTE If selected, applicant must present certifications as stipulated in Section 2, Article 7, Chapter 20 of the Code of West Virginia.

Established: 9/16/93  
Title Change: 7/1/2010 per Senate Bill 1003  
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