

DIRECTOR, GEOLOGIC AND ECONOMIC SURVEY**Nature of Work**

Performs highly complex administrative and technical work in directing the West Virginia Geologic and Economic Survey. Accountable for the total operation of the agency to include planning, organizing and directing the work of subordinate managerial, professional, technical, and support personnel. Plans and administers agency budget; coordinates activities with multi-jurisdictional and multi-level officials at the local, state, and federal level as well as academics and business entities. Performs related work as required.

Examples of Work

- Initiates and performs independent professional geological research at the advanced level with little direct supervision.
- Proposes, designs, and performs research projects on geological topics; planning time, personnel, equipment, and budget required; maintains schedule of milestones to reach final products of research.
- Presets detailed reports of research in the form of publications and talks.
- Participates in research projects of other Survey personnel which is related to the incumbent's particular areas of expertise.
- Supervises subordinate professional and technicians.

Knowledge, Skills, and Abilities

- Knowledge in the area of geology, with expertise within one or more areas of geology.
- Ability to originate and implement research projects that fit within the goals of the agency.
- Ability to think and work independently.
- Ability to present results in detailed and accurate report.
- Ability to coordinate the work of others within the agency.
- Ability to supervise the work of project personnel.

Minimum Qualifications

- TRAINING Doctorate in geology from an accredited college or university with at least seven years of full-time or equivalent part-time paid professional experience,
OR
Masters degree with at least ten years of full-time or equivalent part-time paid professional experience,
OR
Bachelors degree with at least 13 years of professional experience, and experience in performing independent research.

Established: 9/16/93

Effective: 10/16/93