

WEIGHT ENFORCEMENT REGIONAL SUPERVISOR

Nature of Work: Under limited supervision, an employee in this class supervises the weight enforcement operations of the Division of Highways within a designated region of the State to ensure compliance with the motor vehicle laws pertaining to size and weight restrictions and road tax registration. Work requires frequent travel. Performs related work as required.

Distinguishing Characteristics: This classification is distinguished from the classification of Weight Enforcement Supervisor by the responsibility for the weight enforcement operations conducted within an entire region of the State. It is also distinguished by the ability to adjust operations within a region in response to changing circumstances within that region.

Examples of Work

Schedules the weighing operations of the work crews in the designated region.

Supervises the work activities of weigh stations and weight enforcement crews within the designated region.

Coordinates weighing operations with the State Police to ensure effective motor vehicle law enforcement.

Investigates overweight vehicle complaints in the designated region to determine if increased enforcement levels are required.

Issues citations and makes arrests for violations pertaining to size, weight, and road tax regulations.

Prepares evidence for court, files complaints for warrants, and testifies in court as a State witness.

Writes daily and monthly reports of activities and citations issued and submits abstracts on citations which have been adjudicated.

Reviews work reports of weight enforcement personnel to evaluate effectiveness of weight enforcement operations.

Knowledge, Skills and Abilities

Knowledge of West Virginia laws and regulations pertaining to vehicle size, weight, load limitations, and vehicle road taxes.

Knowledge of the standard safety procedures of the Division of Highways.

Ability to supervise subordinate weight enforcement personnel.

Ability to work effectively with other law enforcement agencies.

Ability to prepare weight enforcement operation plans for a specified region.

Ability to deal tactfully and with restraint when issuing citations and making arrests for violations of motor vehicle laws.

Ability to prepare evidence and testify in court as a State witness.

Ability to keep a variety of records and write activity reports.

Ability to evaluate from written reports and direct observation the effectiveness of a regional weight enforcement program.

Minimum Qualifications

Training: Education equivalent to graduation from a standard four-year high school.

Experience: Four years of full-time or equivalent part-time paid employment in motor vehicle weight enforcement, law enforcement, or motor carrier inspection, one year of which must have been in a supervisory capacity.

Special Requirement: Successful completion of a motor vehicle inspection and weight enforcement training program conducted by the West Virginia Department of Public Safety will be required after employment.

Established: 11/16/93

Effective: 11/16/93