

**WEIGHT ENFORCEMENT OFFICER**

**Nature of Work:** Under general supervision, an employee in this class performs at the full-performance level and weighs and inspects vehicles and combinations of vehicles to ensure compliance with the motor vehicle laws pertaining to size and weight restrictions and road tax registration. Work is performed outdoors in all types of weather and includes heavy lifting. Performs related work as required.

**Distinguishing Characteristics:** This classification is distinguished from the classification of Weight Enforcement Worker by the fact that an employee in this classification performs weight enforcement duties at the full-performance level under general supervision.

**Examples of Work**

May conduct a roving mobile patrol and unscheduled inspections of motor vehicles.

Responds to inquiries from operators of inspected vehicles and the general public regarding West Virginia motor vehicle laws.

May investigate complaints regarding the possible violation of West Virginia motor vehicle laws.

Sets up signs and road markers in order to stop vehicles for weighing.

Unloads and sets up portable and permanent scales and directs vehicle to proper position for weighing and inspection.

Weighs vehicles and measures for width, length, height, and axle placement.

Inspects oversize and overweight permits, temporary road tax permits, weigh bills, or other pertinent papers and compares with recorded measurements to determine compliance with motor vehicle laws.

Issues citations and makes arrests for violations pertaining to size, weight, and road tax regulations.

Prepares evidence for trial and testifies in court as a state witness.

**Knowledge, Skills and Abilities**

Knowledge of basic safety precautions.

Ability to load and unload portable and permanent scale units from transporting vehicle.

Ability to set up and operate portable or permanent scales.

Ability to compare measurement records with standard road user permits.

Ability to deal tactfully and with restraint when issuing citations and making arrests for violations of motor vehicle laws.

8351

**WEIGHT ENFORCEMENT OFFICER (CONT'D)**

**Knowledge, Skills and Abilities (cont'd)**

Ability to prepare evidence and testify in court as a state witness.

Ability to maintain routine records.

**Minimum Qualifications**

Training: Education equivalent to graduation from a standard four-year high school.

Special Requirements: Successful completion of a motor vehicle inspection and weight enforcement training program conducted by the West Virginia Department of Public Safety.

Possession of a valid driver's license.

Established: 11/16/93

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