

WEIGHT ENFORCEMENT WORKER

Nature of Work: Under direct supervision, an employee in this class performs beginning level work and assists a Weight Enforcement Officer weighing and inspecting vehicles and combinations of vehicles to ensure compliance with the motor vehicle laws pertaining to size and weight restrictions and road tax registration. Work is performed outdoors in all types of weather and includes heavy lifting. Performs related work as required.

Distinguishing Characteristics: This classification is distinguished from other classifications in the weight enforcement class series by the assignment of beginning level work under direct supervision.

Examples of Work

May respond to inquiries from the operators of inspected motor vehicles and the general public regarding West Virginia motor vehicle laws.

Sets up signs and road markers in order to stop vehicles for weighing.

Unloads and sets up portable and scales and directs vehicles to proper position for weighing and inspection.

Weighs vehicles and measures for width, length, height, and axle placement.

Inspects oversize and overweight permits, temporary road tax permits, weigh bills, or other pertinent papers and compares with recorded measurements to determine compliance with motor vehicle laws.

Notifies supervisor of violations.

May issue citations and make arrests for violations pertaining to size, weight, and road tax regulations.

May prepare evidence for trial and testify in court as a State witness.

Keeps routine records.

Knowledge, Skills and Abilities

Knowledge of basic safety precautions.

Ability to load and unload portable scale units from transporting vehicle.

Ability to set up and operate portable or permanent scales.

Ability to compare measurement records with standard road user permits.

Ability to deal tactfully and with restraint when issuing citations and making arrests for violations of motor vehicle laws.

Ability to prepare evidence and testify in court as a State witness.

Ability to maintain routine records.

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WEIGHT ENFORCEMENT WORKER (CONT'D)

Minimum Qualifications

Training: Education equivalent to graduation from a standard four-year high school.

Special Requirements: Successful completion of a motor vehicle inspection and weight enforcement training program conducted by the West Virginia Department of Public Safety may be required after employment. Possession of a valid driver's license.

Established: 11/16/93

Effective: 11/16/93