

MEMORANDUM

To: Angela D. Saunders, Director of Court Services and Administrative
Director's Designee on Fatality Review

From: _____

Re: Fatality Review Referral

Date: _____

In accordance with the Fatality Review Protocol (May 24, 2000) and the subsequent Administrative order (December 2, 2005), "When a death occurs at the time the victim or the victim's close associates had significant recent involvement with the court... Any person may, and any court personnel directly involved in a related court proceeding **shall**, submit to the Administrative Director or his/her designee, a request for review. "

I am therefore submitting the following individual to be considered for referral to Judicial Investigation as a fatality review.

1) Name and/or any alias or which you are aware. _____

2) Active or recent active case # associated with this individual. _____

If there are additional cases **you are aware of**, please indicate other numbers or information about those cases.

3) Cause of Death. This is the cause of death to the best of your knowledge. It is not necessary that you provide the legal cause of death. The investigator will research the legal cause. This information is used solely to determine if the case should be officially investigated.

4) Provide your information source. _____

5) Please provide any other information you may have about this case that might assist with the decision to investigate. Use additional pages if necessary.

6) Please check if you attached any of the following.

___ Obituary (if you have a copy)

___ Police Report

___ Additional Pages

___ Other (please list) _____

7) Referred by _____