



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Service - Prof

Proc Folder: 1356860			Reason for Modification:
Doc Description: West Virginia Lottery HVAC Maintenance			
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2024-03-04	2024-03-26 13:30	CRFQ 0705 LOT2400000008	1

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

RECEIVED

2024 MAR 26 PM 12:30

VENDOR

Vendor Customer Code: 000000200806

Vendor Name: Mason and Barry, Inc.

Address: 301

Street: Smiley Drive

City: St Albans

State: WV

Country: USA

Zip: 25177

Principal Contact: Terry Vaughan

Vendor Contact Phone: (304) 755-0781

Extension: 109

WV PURCHASING
 DIVISION

FOR INFORMATION CONTACT THE BUYER

Brandon L Barr
 304-558-2652
 brandon.l.barr@wv.gov

Vendor
 Signature X

Terry L Vaughn

FEIN# 55-0436919

DATE 3-25-2024

All offers subject to all terms and conditions contained in this solicitation

EXHIBIT B – Pricing Page

Item	3.2 Preventive Maintenance	Unit of Measure	Quantity	Monthly Cost	Yearly Cost
1	Preventive Maintenance	Months	12	\$800.00 -	\$9,600.00 -
Total				\$9,600.00	-

(A)

3.3 Corrective Maintenance		Unit of Measure	Estimated Hours**	Hourly Labor Rate	Total Labor Cost
1	Hourly Labor Rate	Hours	200	\$85.00 -	\$17,000.00
2	Hourly Overtime Rate	Hours	20	\$85.00 -	\$1,700.00 -

(B)

(C)

3.4 Parts		Unit of Measure	Estimated Parts Cost**	Multiplier	Total Parts Cost
1	Estimated Parts Plus Markup**	Lum Sum	\$ 10,000.00	25%	\$12,500.00

(D)

Total Bid Amount is calculated by adding the Total Yearly Cost (A), Total Labor Cost (B), Total Overtime Cost (C), and the Total Parts Cost (D)	Total Bid Amount	\$40,800.00	-
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**** Estimated cost for bid evaluation purposes only.**

Please note: This information is being captured for auditing purposes.


Vendor should complete the Pricing Pages in their entirety.

Any product or service not on the Agency provided Pricing Page will not be allowable. The state cannot accept alternate pricing pages, failure to use Exhibit A Pricing Page may lead to disqualification of vendors bid.

Vendor should type or enter electronically the information into the Pricing Page.

BIDDER /VENDOR INFORMATION:

Vendor Name:	Mason and Barry, Inc.
Address:	301 Smiley Drive
City, St. Zip:	St Albans, WV 25177
Phone No.:	(304) 755-0781
Email Address:	tvaughan@masonbarry.com

 Vendor Signature:	3-25-2024 Date:
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ADDITIONAL INFORMATION

The West Virginia Purchasing Division is soliciting bids on behalf of WV Lottery to establish an open end contract for HVAC Maintenance for the WV Lottery Headquarters Building located at 900 Pennsylvania Ave, Charleston WV. per the attached specifications, terms and conditions.

INVOICE TO		SHIP TO	
LOTTERY PO BOX 2067		LOTTERY 900 PENNSYLVANIA AVE	
CHARLESTON US	WV	CHARLESTON US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Building facility HVAC maintenance and repair services	1	1	\$40,800.00	\$40,800.00

Comm Code	Manufacturer	Specification	Model #
72100000			

Extended Description:
See Specifications and Exhibit - B Pricing Page for details

INVOICE TO		SHIP TO	
LOTTERY PO BOX 2067		LOTTERY 900 PENNSYLVANIA AVE	
CHARLESTON US	WV	CHARLESTON US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	HVAC Maintenance Parts Plus Markup Multiplier	0.00000	LS	25%	

Comm Code	Manufacturer	Specification	Model #
72100000			

Extended Description:
See Specifications and Exhibit - B Pricing Page for details

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Mandatory Pre-bid 3/12/24 at 10:00am ET	2024-03-12
2	Questions due by 3/19/24 at 10:00am ET	2024-03-19

Subcontractor List Submission (Construction Contracts Only)

Bidder's Name: Mason and Barry, Inc.

Check this box if no subcontractors will perform more than \$25,000.00 of work to complete the project.

Subcontractor Name	License Number if Required by W. Va. Code § 21-11-1 et. seq.

Attach additional pages if necessary

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Terry Vaughan Service Sales
(Address) 301 Smiley Drive St Albans WV 25177
(Phone Number) / (Fax Number) (304) 755-0781 / (304) 755-4010
(email address) tvaughan@masonbarry.com

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Mason and Barry, Inc.
(Company)
Matt Duncan
(Signature of Authorized Representative)
Matt Duncan President 3-25-2024
(Printed Name and Title of Authorized Representative) (Date)
(304) 755-0781 / (304) 755-4010
(Phone Number) (Fax Number)
mduncan@masonbarry.com
(Email Address)

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ LOT240000008

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:
(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Mason and Barry, Inc.
Company


Authorized Signature

3-25-2024
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

EXHIBIT B – Pricing Page

Item	3.2 Preventive Maintenance	Unit of Measure	Quantity	Monthly Cost	Yearly Cost
1	Preventive Maintenance	Months	12	\$800.00 -	\$9600.00 -
				Total	\$ 9600.00

(A)

3.3 Corrective Maintenance		Unit of Measure	Estimated Hours**	Hourly Labor Rate	Total Labor Cost
1	Hourly Labor Rate	Hours	200	\$85.00 -	\$17,000.00 -
2	Hourly Overtime Rate	Hours	20	\$85.00 -	\$1,700.00 -

(B)

(C)

3.4 Parts		Unit of Measure	Estimated Parts Cost**	Multiplier	Total Parts Cost
1	Estimated Parts Plus Markup**	Lum Sum	\$ 10,000.00	25%	\$12,500.00 -

(D)

<p>*Total Bid Amount is calculated by adding the Total Yearly Cost (A), Total Labor Cost (B), Total Overtime Cost (C), and the Total Parts Cost (D)*</p>	<p>Total Bid Amount \$40,800.00 -</p>
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**** Estimated cost for bid evaluation purposes only.**

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Vendor should type or enter electronically the information into the Pricing Page.

BIDDER /VENDOR INFORMATION:

Vendor Name:	Mason and Barry, Inc.
Address:	301 Smiley Drive
City, St. Zip:	St Albans, WV 25177
Phone No.:	(304) 755-0781
Email Address:	traughan@masonbarry.com

 Vendor Signature:	<p align="center">3-25-2024</p> Date:
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BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, Mason & Barry, Inc.
of St. Albans, WV, as Principal, and Merchants Bonding Company (Mutual)
of Des Moines, IA, a corporation organized and existing under the laws of the State of
IA with its principal office in the City of Des Moines, as Surety, are held and firmly bound unto the State
of West Virginia, as Obligee, in the penal sum of Five Percent of Amount Bid (\$ 5%) for the payment of which,
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for
West Virginia Lottery HVAC Maintenance - CRFQ-0705-LOT2400000008 - According to Plans & Specifications

NOW THEREFORE,

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal
attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform
the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in
full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no
event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no
way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby
waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and
Surety, or by Principal individually if Principal is an individual, this 26th day of March, 2024.

Principal Seal

Mason & Barry, Inc.
(Name of Principal)
By: [Signature]
(Must be President, Vice President, or
Duly Authorized Agent)
[Signature]
(Title)

Surety Seal

Merchants Bonding Company (Mutual)
(Name of Surety)
By: [Signature]
Patricia A. Moyer, WV Resident Agent Attorney-in-Fact

**IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and
must attach a power of attorney with its seal affixed.**

MERCHANTS
BONDING COMPANY™
POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Gregory T Gordon; Jeremy Stanley; Kimberly J Wilkinson; Patricia A Moye; Terri Dodrill

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Authority is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 3rd day of February, 2024.



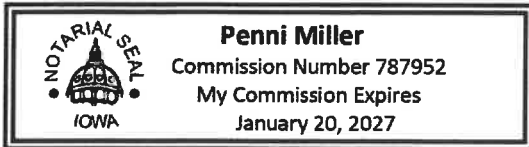
MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By

Larry Taylor
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 3rd day of February 2024, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



(Expiration of notary's commission does not invalidate this instrument)

Penni Miller
Notary Public

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 26th day of March, 2024.



William Warner Jr.
Secretary