



TRANSMITTAL MEMO

7012 MacCorkle Avenue, SE, Charleston, WV 25304 P Phone: (304) 342-1400 P Fax: (304) 343-9031

To: Bid Clerk
Department of Administration
Purchasing Division
2019 Washington Street East
Charleston, West Virginia 25305

Date: November 28, 2023
Project No.: 0101-23-0322

Sent Via: Mail Federal Express United Parcel Service
 Hand Carried Other: _____

Quantity	Description
1	Statement of Qualifications for Solicitation No. CRFI 0313 DEP240000000 – DLR- Owner Advisor Request for Information
<p>RECEIVED 2023 NOV 28 AM 9:12 WV PURCHASING DIVISION</p> <p>Remarks:</p>	

By: Chris Grose/kjt
c: _____



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Information
 Service - Prof

Proc Folder: 1305420

Doc Description: DLR - Owner Advisor Request for Information

Reason for Modification:

Addendum #1 issued to publish agency responses to vendor submitted questions.

Proc Type: Request for Information

Date Issued	Solicitation Closes	Solicitation No	Version
2023-11-16	2023-11-28 13:30	CRFI 0313 DEP2400000001	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code: 000000173443

Vendor Name : Potesta & Associates, Inc.

Address : 7012

Street : MacCorkle Avenue, SE

City : Charleston

State : West Virginia

Country : United States

Zip : 25304

Principal Contact : Mr. Dana L. Burns, PE, PS, Vice President

Vendor Contact Phone: 304.342.1400

Extension:

FOR INFORMATION CONTACT THE BUYER

Joseph E Hager III
 (304) 558-2306
 joseph.e.hageriii@wv.gov

Vendor Signature X

FEIN# 31-1509066

DATE 11/27/2023

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

The West Virginia Purchasing Division ("Purchasing Division") is issuing this Request for Information (RFI), on behalf of the West Virginia Department of Environmental Protection, Division of Land Restoration ("Agency"), in search of interested, qualified vendors that have a desire to submit information about providing Owner Advisor ("OA") services to the Agency for a Design-Build pilot program (West Virginia Code 22-34-1 et seq.) for possible mining reclamation construction projects. This RFI is intended to provide the Agency with information necessary to plan and develop specifications for future procurement of OA services.

QUESTIONS REGARDING THE SOLICITATION MUST BE SUBMITTED IN WRITING TO JOSEPH.E.HAGERIII@WV.GOV PRIOR TO THE QUESTION PERIOD DEADLINE

ELECTRONIC RESPONSES ARE PROHIBITED FOR THIS SOLICITATION

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Design-Build Owner Advisor Services				

Comm Code	Manufacturer	Specification	Model #
80101600			

Extended Description:
Design-Build Owner Advisor Services

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
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	Document Phase	Document Description	Page
DEP240000001	Final	DLR - Owner Advisor Request for Information	3

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFI DEP24*01

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Potesta & Associates, Inc.

Company



Authorized Signature

11/27/2023

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

Revised 6/8/2012

STATEMENT OF QUALIFICATIONS



**PREPARED
FOR:**



**RFI SUBJECT
AND
NUMBER:**

DLR—Owner Advisor Request for Information
Solicitation No. CRFI 0313 DEP2400000001

**PREPARED
BY:**

Potesta &
Associates, Inc.

7012 MacCorkle Avenue, SE
Charleston, WV 25304
(P) 304.342.1400
(F) 304.343.9031

Dana L. Burns, PE, PS
Vice President
dlburns@potesta.com

Dana L. Burns 11/27/23



**BRANCH
OFFICES:**

MORGANTOWN

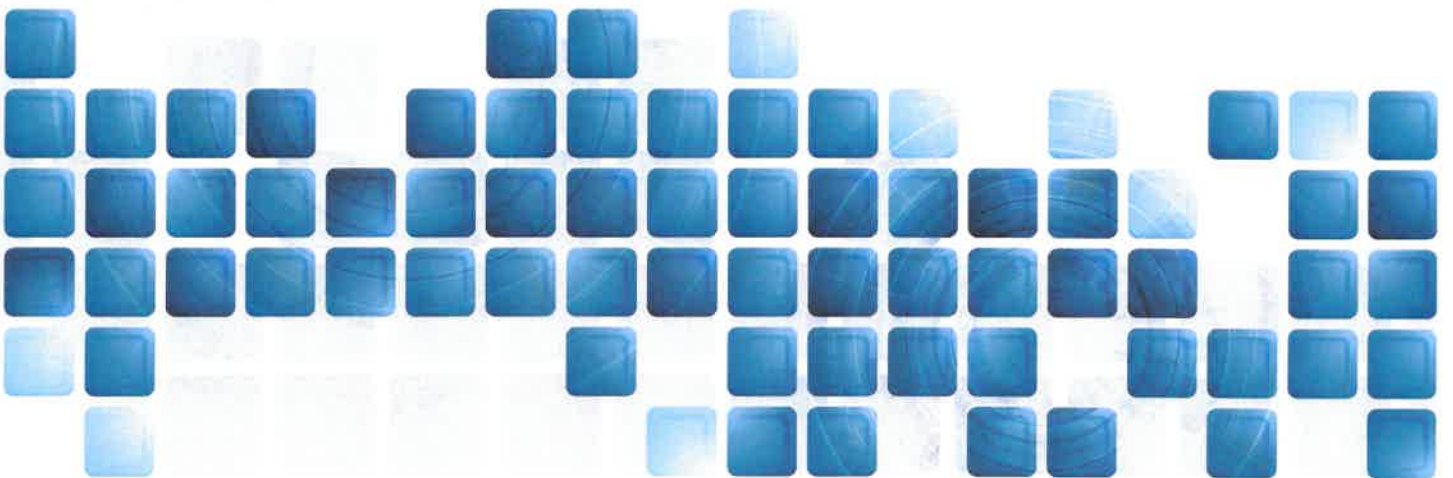
125 Lakeview Drive
Morgantown, WV 26508
(304) 225-2245

WINCHESTER

15 South Braddock Street
Winchester, VA 22601
(540) 450-0180

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STATEMENT OF QUALIFICATIONS

CORPORATE INFORMATION



NAME OF ORGANIZATION

Potesta & Associates, Inc. (POTESTA)
7012 MacCorkle Avenue, SE
Charleston, West Virginia 25304

BRIEF DESCRIPTION

POTESTA was founded in 1997 in Charleston, West Virginia by **Mr. Ronald R. Potesta, President**, to provide quality engineering and environmental consulting services throughout the Mid-Atlantic region. Since the inception of the firm, POTESTA has maintained a diverse staff of experienced engineers, scientists, and support personnel and now includes branch offices in Morgantown, West Virginia, and Winchester, Virginia. We provide a full range of professional services to clients including local, state, and federal agencies, mining, manufacturing, and chemical companies, utility companies, waste management companies, land developers, attorneys, financial institutions, insurance companies, K-12 schools/colleges/universities, construction companies, and architects.

Mr. Potesta has served as the Director and Deputy Director of West Virginia's Department of Natural Resources (WVDNR) which, during his tenure, housed all the environmental regulatory programs, wildlife management, and law enforcement. Mr. Potesta's principal area of specialization is federal and environmental regulations, statutory schemes, and environmental guidance, including agency interaction and review of regulatory requirements and recommendations.

MAIN POINT OF CONTACT

Mr. Dana L. Burns, PE, PS, Vice President, has more than 44 years of experience with the management of civil, geotechnical, mining, and environmental engineering projects, including preliminary feasibility evaluations, detailed design, and preparation of construction drawings, specifications, and bid documents. Mr. Burns has completed over 90 Abandoned Mine Land (AML) projects. He will serve as the Principal-in-Charge for this project and is authorized to negotiate contracts on behalf of POTESTA.

Mr. Christopher A. Grose, LRS, Senior Engineering Associate, provides geological/geotechnical engineering to a varied array of clients ranging from private developers to large industrial clients. With his geoscience background, Mr. Grose is regularly involved in providing geotechnical or geological support for both small and large format projects, including subsurface geotechnical exploration studies related to bridges, culverts, earth retention structures, slope stability, and engineered fill construction, as well as foundation recommendations. He is also experienced in surface/subsurface hydrology, hydrogeology, and landslide causation analysis/stability modeling/failed slope restoration. Mr. Grose's mining experience includes design consulting services to numerous mining companies in the design and layout of both surface and deep mines, as well as the design and reclamation of coal waste impoundments, durable rock valley fills, slurry cells, and coarse refuse fills.

He will serve as Project Manager and be the primary interface with the West Virginia Department of Environmental Protection (WVDEP) for this project.

DANA L. BURNS, PE, PS
VICE PRESIDENT

(304) 342-1400
dlburns@potesta.com

CHRISTOPHER A. GROSE, LRS
SENIOR ENGINEERING ASSOCIATE

(304) 342-1400
cagrose@potesta.com



STATEMENT OF QUALIFICATIONS

STATEMENT OF INTEREST



POTESTA understands the key components of the design-build process and is experienced in being part of design-build teams. This collaborative and streamlined approach offers the client a smooth project experience with reduced risks and enhanced communication from a unified team.

PROJECT CRITERIA DOCUMENTS AND PERFORMANCE SPECIFICATIONS

Project criteria play an important role in guiding and shaping the goals and objectives of the project. POTESTA is experienced in defining project criteria as part of the design-build team.

- Expansion and Renovation of the Charleston Civic Center (Charleston, WV)
- WVU Transportation Center and Garage (Morgantown, WV)
- Grant County Data Center/Broadband Educational and Training Center (Grant County, WV)
- Middle Mile Fiber Optic Broadband Network (Grant County, WV)



CONCEPT DESIGN/DETAILED DESIGN/CONSTRUCTION DOCUMENTS

POTESTA has developed preliminary drawings and construction documents for projects as part of multiple design-build teams. This phase benefits from having input from the other partners on the team to deliver an efficient, innovative, and successful project from conception to completion.

- Marshall University Brad D. Smith Schools of Business (Huntington, WV)
- Marshall University Biotechnology Center (Huntington, WV)
- Glenville State University Student Residence Hall (Glenville, WV)
- University of Charleston Brotherton Residence Hall (Charleston, WV)
- University of Charleston Innovation Center (Charleston, WV)
- Marshall University Third Avenue Parking Garage (Huntington, WV)

POTESTA's experience in the mining industry and specifically our experience in abandoned mine reclamation in this region will be an asset on the design-build team for mining reclamation construction projects. Our knowledge of the region and its mining history, experience with design-build projects, and vast service capabilities make us a clear choice for WVDEP to provide Owner Advisor services for the Design-Build pilot program.