




West Virginia Purchasing Division

2019 Washington Street, East
Charleston, WV 25305
Telephone: 304-558-2306
General Fax: 304-558-6026
Bid Fax: 304-558-3970

The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header

 List View

General Information | [Contact](#) | [Default Values](#) | [Discount](#) | [Document Information](#)

Procurement Folder: 33335

SO Doc Code: CRFQ

Procurement Type: Central Master Agreement

SO Dept: 0608

Vendor ID: VS0000002995 

SO Doc ID: COR1500000019

Legal Name: PREA Auditors of America, LLC

Published Date: 11/26/14

Alias/DBA:

Close Date: 12/4/14


Total Bid: \$118,650.62

Close Time: 13:30

Response Date: 12/03/2014 

Status: Closed

Response Time: 12:57

Solicitation Description: Addendum No. 3 - PREA Audits 

Total of Header Attachments: 0

Total of All Attachments: 0



Purchasing Division
 2019 Washinton Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State Of West Virginia
 Solicitation Response**

Proc Folder : 33335

Solicitation Description : Addendum No. 3 - PREA Audits

Proc Type : Central Master Agreement

Date issued	Solicitation Closes	Solicitation No	Version
	2014-12-04 13:30:00	SR 0608 ESR11231400000001092	1

VENDOR

VS0000002995

PREA Auditors of America, LLC

FOR INFORMATION CONTACT THE BUYER

Tara Lyle
 (304) 558-2544
 tara.l.lyle@wv.gov

Signature X **FEIN #** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Audit services - PREA Audits - Kenneth Rubenstein Juvenile	84.00000	EA	\$54.05	

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description : Addendum No. 3 - to provide a question and response relating to previous audits and to clarify the bid opening date. The bid opening is scheduled for 12/4/14 at 1:30 pm. See attached pages.

The WV Purchasing Division for the agency, WV Division of Corrections, is soliciting bids for a contract to provide Prison Rape Elimination Act (PREA) audits for the WV Division of Corrections facilities, the WV Division of Juvenile Services

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Audit services - PREA Audits - Donald Kuhn-Juvenile	46.00000	EA	\$98.70	

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description : DJS - Donald Kuhn Center;

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Audit services - PREA Audits - Lorrie Yeager - Juvenile	24.00000	EA	\$189.17	

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description : DJS - Lorrie Yeager

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Audit services - PREA Audits - Sam Perdue - Juvenile	24.00000	EA	\$189.17	

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description : DJS - Sam Perdue

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	Audit services - PREA Audits - Tiger Morton- Juvenile	24.00000	EA	\$189.17	

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description : DJS -Tiger Morton

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	Audit services - PREA Audits - Northern Regional Juvenile	24.00000	EA	\$189.17	

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description : DJS -Northern Regional Juvenile Center

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
7	Audit services - PREA Audits - Vicki Douglas - Juvenile	24.00000	EA	\$189.17	

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description : DJS -Vicki Douglas

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
8	Audit services - PREA Audits - JM Chick Buckbee - Juvenile	24.00000	EA	\$189.17	

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description : DJS -JM "Chick" Buckbee

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
9	Audit services - PREA Audits - Gene Spadaro - Juvenile	24.00000	EA	\$189.17	

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description : DJS -Gene Spadaro

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
10	Audit services - PREA Audits - Robert Shell - Juvenile	24.00000	EA	\$189.17	

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description : DJS - Robert Shell

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
11	Audit services - PREA Audits - DOC - Beckley Correctional	59.00000	EA	\$77.00	

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description : WV Division of Corrections - Beckley Correctional Center

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
12	Audit services - PREA Audits - DOC - Charleston Correctional	66.00000	EA	\$68.73	

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description : WV Division of Corrections - Charleston Correctional Center

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
13	Audit services - PREA Audits - DOC - Denmar Correctional	216.00000	EA	\$21.00	

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description : WV Division of Corrections - Denmar Correctional Center

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
14	Audit services - PREA Audits - DOC - Huttonsville Corr.	1184.00000	EA	\$4.11	

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description : WV Division of Corrections - Huttonsville Correctional Center

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
15	Audit services - PREA Audits - DOC - Lakin Correctional	455.00000	EA	\$9.96	

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description : WV Division of Corrections - Lakin Correctional Center

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
16	Audit services - PREA Audits - DOC-Martinsburg Correctional	120.00000	EA	\$37.80	

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description : WV Division of Corrections - Martinsburg Correctional Center

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
17	Audit services - PREA Audits - DOC-Mt. Olive Correctional	1126.00000	EA	\$4.33	

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description : WV Division of Corrections - Mt. Olive Correctional Complex

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
18	Audit services - PREA Audits - DOC-Northern Correctional	253.00000	EA	\$17.93	

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description : WV Division of Corrections - Northern Correctional

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
19	Audit services - PREA Audits - DOC-Ohio County Correctional	66.00000	EA	\$68.73	

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description : WV Division of Corrections - Ohio Correctional Center

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
20	Audit services - PREA Audits - DOC-Parkersburg Correctional	30.00000	EA	\$151.20	

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description : WV Division of Corrections - Parkersburg Correctional Center

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
21	Audit services - PREA Audits - DOC-Pruntytown Correctional	369.00000	EA	\$12.29	

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description : WV Division of Corrections - Pruntytown Correctional Center

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
22	Audit services - PREA Audits - DOC-Salem Correctional	400.00000	EA	\$11.34	

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description : WV Division of Corrections - Salem Correctional Center

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
23	Audit services - PREA Audits - DOC-St. Marys Correctional	554.00000	EA	\$8.19	

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description : WV Division of Corrections - St. Marys Correctional Center

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
24	Audit services - PREA Audits - DOC-Stevens Correctional	223.00000	EA	\$20.34	

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description : WV Division of Corrections - Stevens Correctional Center

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
25	Audit services - PREA Audits - DOC-McDowell Co. Correctional	223.00000	EA	\$20.34	

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description : WV Division of Corrections - McDowell County Correctional Center

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
26	Audit services - PREA Audits - DOC-Anthony Correctional	220.00000	EA	\$20.62	

Comm Code	Manufacturer	Specification	Model #
84111600			

Extended Description : WV Division of Corrections - Anthony Correctional Center



PREA AUDITORS OF AMERICA, LLC
14506 LAKESIDE VIEW WAY
CYPRESS, TEXAS 77429
(713) 818-9098

DUNS# 079499648

www.preaauditing.com

KATHY BROWNFIELD
Vice President
kathy@preaauditing.com

December 3, 2014

Via Upload to wvOASIS.gov

Ms. Tara Lyle
West Virginia Department of Administration,
Purchasing Division
2019 Washington Street East
Charleston, WV 25305-0130

Re: CRFQ COR1500000019
PREA Auditor for DMAPS

Dear Ms. Lyle:

In connection with the above-referenced CRFQ, PREA Auditors of America, LLC is pleased to submit to the West Virginia Purchasing Division the attached documents:

1. Company Information
2. Executed Certification and Signature Page
3. Executed Addendum Acknowledgment Form
4. Executed Purchasing Affidavit
5. Executed Vendor Preference Certificate

We appreciate your consideration and if you have any further questions or comments, you may contact me at the phone number or email address referenced in the above letterhead.

Respectfully,

Kathy Brownfield
Vice President and CFO



PREA AUDITORS OF AMERICA, LLC

The Company

PREA Auditors of America, LLC is a Texas based company that provides PREA Audit services to adult and juvenile detention facilities nationwide. Our founders, William Boehnemann and Jeff Kovar, have a combined 36 years of experience and over 25 years of supervisory experience in corrections. Our mission is to conduct an impartial, thorough, and complete audit to help your facility become PREA compliant.

Experience

The Company has been awarded PREA audit contracts from the Maryland Department of Public Safety and Corrections Services to conduct PREA audits at 6 of their adult correctional facilities; each ranging from a population of 3,640 inmates to 420 inmates; and Marshall County Sheriff's Office in Oklahoma to conduct a PREA audit of its jail facility.

Principals and Auditors of the Company

William Boehnemann - President

Lieutenant William Boehnemann has worked in corrections for the last 20 years and has 15 years supervisory experience in corrections to include both first line supervision and administrative supervision. During his career, Lt. Boehnemann has earned his TCOLE Master Peace Officer Certification and TCOLE Basic Jailers Certification. He is currently the first appointed PREA Coordinator for his agency, Fort Bend County Sheriff's Office, which is the first detention facility in the State of Texas to undergo and pass a PREA Audit with no corrective action. Lt. Boehnemann is a DOJ Certified PREA Auditor for adult detention facilities, has an A.A.S. Degree in Criminal Justice, has completed 20 hours of Specialized PREA Investigation Training, Crisis Intervention training, Mental Health Officer training, and Basic Hostage Negotiations training. Lt. Boehnemann also has experience writing policies and procedures, and conducting background and internal investigations.

Jeff Kovar - Chief Executive Officer

Sergeant Jeff Kovar worked in corrections for the last 16 years and has 10 years supervisory experience in corrections. During his career, Sgt. Kovar has received his TCOLE Master Peace Officer Certification, TCOLE Master Jailers Certification, TCLOE Basic Police Instructor Certification, and TCOLE Mental Health Certification. Sgt. Kovar is currently the PREA Compliance Manager for his agency, Fort Bend County Sheriff's Office, which is the first detention facility in the State of Texas to undergo and pass a PREA Audit with no corrective action. He has an A.A. Degree in General Studies and is a DOJ Certified PREA Auditor for adult prisons and jails. Sgt. Kovar has completed 20 hours of Specialized PREA Investigation Training and has experience writing policies and procedures, along with conducting background and internal investigations.

William L. Boehnemann

President of PREA Auditors of America, LLC

Employment Fort Bend County Sheriff's Office, Richmond, Texas
My expertise is in the Detention Bureau which consists of approximately 1800 beds, an inmate processing unit, and a medical unit.

- Detention Lieutenant- 2008 to Present
- Detention Sergeant- 2000 to 2008
- Detention Corporal- 1999 to 2000
- Detention Deputy- 1994 to 1999

Experience

- Prison Rape Elimination Act (PREA) Coordinator for Fort Bend County Sheriff's Office which is one of the first adult jails in the State of Texas to successfully complete a PREA Audit and obtain PREA Certification with no corrective action
- Conduct jail security and staffing audits and preparation of reports in conjunction with annual State Jail Inspections
- Review, audit, implement and enforce Detention Bureau Procedures
- Review, audit, and approve kitchen budget
- Review, audit, and approve incident reports and staff training records
- Supervise, conduct investigations and prepare reports on citizen and employee complaints within the Detention Bureau
- Supervise and conduct Background Investigations, analysis and interviews on potential candidates for employment with the Detention Bureau
- Supervision of federal inmate housing program with the United States Marshals Service which consists of financial auditing, scheduling inmate transportation and housing assignments under this contract.

Certifications

- DOJ Certified PREA Auditor in Adult Prisons and Jails
- TCOLE Master Peace Officer Certification

Education

- Graduated Basic Peace Officer Academy from Wharton County Junior College, June 1992
- Attended the University of Houston at Victoria working towards a Bachelor Degree in Criminal Justice.
- Completed TCOLE training
- Completed 20 hours of Specialized PREA Investigation Training from the Moss Group. Investigating Sexual Misconduct: Training for Correctional Investigators
- Basic Hostage Negotiation Training
- Crisis Intervention Training
- Mental Health officer training

Jeff G. Kovar

Chief Executive Officer of PREA Auditors of America, LLC

Employment Fort Bend County Sheriff's Office, Richmond, Texas
My expertise is in the Detention Bureau which consists of approximately 1800 beds, an inmate processing unit, and a medical unit.

- Detention Sergeant- 2004 to Present
- Detention Corporal- 2003 to 2004
- Detention Deputy- 2001 to 2003
- Detention Officer Civilian- 1998 to 2001

PREA Auditors of America, LLC, Cypress, Texas

- Founding Member and Chief Executive Officer – June, 2014

Experience

- Prison Rape Elimination Act (PREA) Compliance Manager for Fort Bend County Sheriff's Office which is one of the first adult jails in the State of Texas to successfully complete a PREA Audit and obtain PREA Certification with no corrective action
- Conduct jail security and staffing audits and preparation of reports in conjunction with annual State Jail Inspections
- Review, audit, implement and enforce Detention Bureau Procedures
- Supervise, audit and manage the Inmate Disciplinary and Inmate Grievance Process
- Supervise, conduct investigations and prepare reports on citizen and employee complaints within the Detention Bureau
- Conduct Background Investigations, analysis and interviews on potential candidates for employment with the Detention Bureau
- Supervision of federal inmate housing program with the United States Marshals Service which consists of financial auditing, scheduling inmate transportation and housing assignments under this contract.

Certifications

- DOJ Certified PREA Auditor in Adult Prisons and Jails
- TCOLE Master Peace Officer Certification
- TCOLE Master Jailer Certification
- TCOLE Mental Health Officer Certification
- TCOLE Basic Instructor Certification

Education


- Graduated Basic Peace Officer Academy from Wharton County Junior College, June 2001
- Graduated with an Associates of Arts in General Studies from Wharton County Junior College
- Completed 6 college hours from Texas Tech University
- Completed 3139 TCOLE training hours
- Completed 20 hours of Specialized PREA Investigation Training from the Moss Group. Investigating Sexual Misconduct: Training for Correctional Investigators

CERTIFICATION AND SIGNATURE PAGE

By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

PREA Auditors of America, LLC

(Company)



(Authorized Signature) (Representative Name, Title)

Kathy Brownfield, Vice President and CFO

(713) 818-9098

December 3, 2014

(Phone Number) (Fax Number) (Date)

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: COR150000019

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

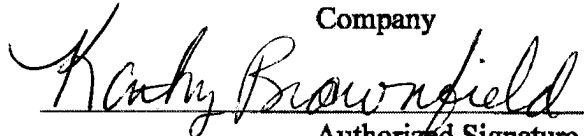
(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input checked="" type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input checked="" type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

PREA Auditors of America, LLC

Company


Authorized Signature

December 2, 2014

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

MANDATE: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: PREA Auditors of America, LLC

Authorized Signature: *Kathy Brownfeld* Date: November 24, 2014

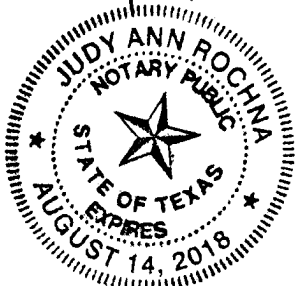
State of Texas

County of Harris, to-wit:

Taken, subscribed, and sworn to before me this 24 day of November, 2014.

My Commission expires 08/14, 2018

AFFIX SEAL HERE



NOTARY PUBLIC *Judy Ann Rocha*
Purchasing Affidavit (Revised 07/01/2012)

State of West Virginia

VENDOR PREFERENCE CERTIFICATE

Certification and application* is hereby made for Preference in accordance with West Virginia Code, §5A-3-37. (Does not apply to construction contracts). West Virginia Code, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the West Virginia Code. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

1. Application is made for 2.5% vendor preference for the reason checked:

- Bidder is an individual resident vendor and has resided continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or 80% of the ownership interest of Bidder is held by another individual, partnership, association or corporation resident vendor who has maintained its headquarters or principal place of business continuously in West Virginia for four (4) years immediately preceding the date of this certification; or, Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; or,

2. Application is made for 2.5% vendor preference for the reason checked:

- Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,

3. Application is made for 2.5% vendor preference for the reason checked:

- Bidder is a nonresident vendor employing a minimum of one hundred state residents or is a nonresident vendor with an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia employing a minimum of one hundred state residents who certifies that, during the life of the contract, on average at least 75% of the employees or Bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; or,

4. Application is made for 5% vendor preference for the reason checked:

- Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; or,

5. Application is made for 3.5% vendor preference who is a veteran for the reason checked:

- Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; or,

6. Application is made for 3.5% vendor preference who is a veteran for the reason checked:

- Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.

7. Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.

- Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) reject the bid; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: PREA Auditors of America LLC

Signed: Kachy Brownfield

Date: December 2, 2014

Title: Vice President and CFO