



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 04-24-2024

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0210 4448 ISC2300000007 2	Procurement Folder:	1223122
Document Name:	CO1: Open-End Contract for Multi-Sized Envelopes (OT24147)	Reason for Modification:	Change Order 1 is issued to renew contract for one (1) year.
Document Description:	CO1: Open-End Contract for Multi-Sized Envelopes (OT24147)		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2023-06-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-05-31

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000017966	Requestor Name:	Andrew C Lore
CENVEO WORLDWIDE LIMITED PO Box 74007456		Requestor Phone:	304-352-4944
Chicago IL 60674-7456		Requestor Email:	andrew.c.lore@wv.gov
US			
Vendor Contact Phone:	412-576-5474 Extension:		
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	No		
#3	No		
#4	No		

24
 FILE LOCATION _____

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV 25305 US	WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25305 US

4-20-2461

Total Order Amount:	Open End
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Purchasing Division's File Copy

RW 4/24/24

PURCHASING DIVISION AUTHORIZATION
DATE: <i>Munka - 4/29/2024</i>
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: <i>John S. Gray</i>
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: <i>5-1-24</i>
ELECTRONIC SIGNATURE ON FILE

5/1/2024

Extended Description:

Change Order 1

Change Order 1 is issued to renew contract for one (1) year according to the terms and conditions, specifications, and pricing contained in the Original Contract and subsequent Change Orders not modified herein.

Effective Dates: 06/01/2024 - 05/31/2025

Renewals Remaining: 2

All provisions of the Original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	44121504			PM	30.640000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.1.1 6" Special Window Envelopes

Extended Description:

See Exhibit A- Sample

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	44121504			PM	24.230000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.1.2 10" Special Double Window Envelopes

Extended Description:

See Exhibit B- Sample

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	44121504			PM	23.920000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.1.3 10" No Window. Commercial/Plain Envelopes

Extended Description:

See Exhibit C- Sample

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	44121504			PM	31.410000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.1.1 6" Special Window Envelopes - Year 2

Extended Description:

See Exhibit A- Sample

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	44121504			PM	24.840000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.1.2 10" Special Double Window Envelopes - Year 2

Extended Description:
See Exhibit B- Sample

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	44121504			PM	24.520000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 3.1.3 10" No Window. Commercial/Plain Envelopes - Year 2

Extended Description:
See Exhibit C- Sample



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY

State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

Heather Abbott
Chief Information Officer

April 22, 2024

John McCullough, Sr. Account Representative
Cenveo
John.McCullough@cenveo.com

Subject: Renewal of agreement CMA ISC23*07, Multiple Size Envelopes Renewal

Dear Mr./Ms. McCullough:

Provisions were included, in the original contract documents, to renew subject contract under the same terms, conditions and pricing. The renewal dates are June 1, 2024 through May 31, 2025. If your company agrees to this renewal, please sign below and return to my attention as soon as possible.

Please contact me if you have any questions.

Sincerely,

Andrew Lore
IT Procurement & Business Services Manager/ISMIII
WV Office of Technology
1900 Kanawha Blvd. E., Bldg. 5, 10th Floor
Charleston, WV 25305

Attachment

We agree to renew the contract for the period as stated above under the same terms, conditions and pricing as in the original purchase order and any change orders thereto.

Name/Signature

4-23-24

Date

You are viewing this page over a secure connection. Click here for more information.

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Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

CENVEO WORLDWIDE LIMITED

** See Attached*

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
C Corporation	9/17/2018		9/17/2018	Foreign	Profit				

Organization Information									
Business Purpose	3222 - Manufacturing - Paper Manufacturing - Converted Paper Product Manufacturing (paperboard containers, corrugated & solid fiber box, paper bags, coated & treated paper, stationery, sanitary paper)				Capital Stock				
Charter County				Control Number	9ANOK				
Charter State	DE				Excess Acres				
At Will Term					Member Managed				
At Will Term Years					Par Value				
Authorized Shares				Young Entrepreneur	Not Specified				

Addresses	
Type	Address
Local Office Address	200 FIRST STAMFORD PLACE STAMFORD, CT, 06902
Mailing Address	200 FIRST STAMFORD PLACE STAMFORD, CT, 06902 USA
Notice of Process Address	C T CORPORATION SYSTEM 5098 WASHINGTON ST W STE 407 CHARLESTON, WV, 253131561
Principal Office Address	200 FIRST STAMFORD PLACE STAMFORD, CT, 06902 USA
Type	Address

Officers	
Type	Name/Address
Director	ROBERT G. BURTON JR. (CEO) 200 FIRST STAMFORD PLACE STAMFORD, CT, 06902
Director	MICHAEL BURTON 200 FIRST STAMFORD PLACE STAMFORD, CT, 06902
President	MICHAEL BURTON 200 FIRST STAMFORD PLACE STAMFORD, CT, 06902
Secretary	IAN SCHEINMANN 200 FIRST STAMFORD PLACE STAMFORD, CT, 06902
Treasurer	MARK HILTWEIN 200 FIRST STAMFORD PLACE STAMFORD, CT, 06902
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
DISCOUNT LABELS	TRADENAME	10/23/2018	8/18/2023
DBA Name	Description	Effective Date	Termination

Mergers				
Merger Date	Merged	Merged State	Survived	Survived State
2/15/2019	CENVEO CORPORATION	DE	CENVEO WORLDWIDE LIMITED	DE
Merger Date	Merged	Merged State	Survived	Survived State

Date	Amendment
2/15/2019	MERGER: MERGING CENVEO CORPORATION, A QUALIFIED DE CORPORATION WITH AND INTO CENVEO WORLDWIDE LIMITED, A QUALIFIED DE CORPORATION, THE SURVIVOR
Date	Amendment

Annual Reports	
Filed For	
2024	
2023	
2022	
2021	
2020	
2019	
Date filed	

For more information, please contact the Secretary of State's Office at 304-558-8000.

Wednesday, April 24, 2024 — 12:55 PM

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Lore, Andrew C <andrew.c.lore@wv.gov>

RE: Renewal of CMA ISC23*07 - Multi Size Envelopes

1 message

Mccullough, John <John.Mccullough@cenveo.com>

Wed, Apr 24, 2024 at 12:53 PM

To: "Lore, Andrew C" <andrew.c.lore@wv.gov>

Cc: "Fluharty, Gina" <Gina.Fluharty@cenveo.com>

The Stamford address is our corporate address .

The PO Box is our remittance address for Invoices.

From: Lore, Andrew C <andrew.c.lore@wv.gov>

Sent: Wednesday, April 24, 2024 12:33 PM

To: Mccullough, John <John.Mccullough@cenveo.com>

Subject: Re: Renewal of CMA ISC23*07 - Multi Size Envelopes

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John,

The last thing needed: Can you explain the discrepancy between the address listed with the Secretary of State (200 First Stamford Place) and wvOASIS (PO Box 74007456)?

Andrew Lore

IT Procurement & Business Services Manager/ISMIII



On Wed, Apr 24, 2024 at 12:23 PM Mccullough, John <John.Mccullough@cenveo.com> wrote:

Andrew ,

COI attached , thanks. Are there any other requirements ?

Thanks

From: Lore, Andrew C <andrew.c.lore@wv.gov>
Sent: Wednesday, April 24, 2024 7:46 AM
To: Mccullough, John <John.Mccullough@cenveo.com>
Subject: Re: Renewal of CMA ISC23*07 - Multi Size Envelopes

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John,

To verify - is Cenveo renewing at the cost provided in its bid? And, will you be sending the COI separately?

Andrew Lore

IT Procurement & Business Services Manager/ISMIII



On Tue, Apr 23, 2024 at 4:56 PM Mccullough, John <John.Mccullough@cenveo.com> wrote:

Andrew ,

Signed document for extension . Appreciate the process .

John

From: Lore, Andrew C <andrew.c.lore@wv.gov>
Sent: Tuesday, April 23, 2024 8:00 AM
To: Mccullough, John <John.Mccullough@cenveo.com>
Subject: Re: Renewal of CMA ISC23*07 - Multi Size Envelopes

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John,

No - the only way the Purchasing Division will entertain a price increase is if Cenveo can show that its cost has increased 3% (i.e, Cenveo's profit margin cannot increase as a result of a price increase). If Cenveo can't show that, the contract will be rebid.

Andrew Lore

IT Procurement & Business Services Manager/ISMIII



On Tue, Apr 23, 2024 at 7:57 AM Mccullough, John <John.Mccullough@cenveo.com> wrote:

Andrew ,

Good morning..

Receive your notification of renewal .

With pending paper prices poised to increase in later 2024 we would like to execute our 3 percent price increase for each item .

With signing this agreement will that automatically go into effect ?

Please let me know ,

John

From: Lore, Andrew C <andrew.c.lore@wv.gov>
Sent: Monday, April 22, 2024 8:09 AM
To: Mccullough, John <John.Mccullough@cenveo.com>
Subject: Renewal of CMA ISC23*07 - Multi Size Envelopes

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Good morning,

Please see attached. Additionally, we will need a COI with \$1M coverage in Commercial General Liability.

Andrew Lore

IT Procurement & Business Services Manager/ISMIII

West Virginia Office of Technology

1900 Kanawha Blvd., E.

Building 5, 10th Floor

Charleston, WV 25305

T: 304-352-4944





DLA CAGE Processing Issues [Show Details](#)
Apr 23, 2024



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Mar 1, 2024



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All Words

e.g. 1606N020Q02

Select Domain
Entity Information +

All Entity Information

Entities

Disaster Response Registry

Responsibility / Qualification

Exclusions

Filter By -

Keyword Search

For more information on how to use our keyword search, visit our help guide

Simple Search

Search Editor

- Any Words (i)
- All Words (i)
- Exact Phrase (i)

e.g. 123456789, Smith Corp

"cenveo worldwide" ×

- Classification ▼
- Excluded Individual ▼
- Excluded Entity ▼
- Federal Organizations ▼
- Exclusion Type ▼
- Exclusion Program ▼
- Location ▼
- Dates ▼

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>TW-09</u> Date: <u>4/24/24</u> Solicitation No. <u>CMA ISC 23'07</u>	Agency: WVOT Procurement Officer Submitting Requisition: Andrew Lore Requisition No. CMA ISC23*07 Change Order 1 PF No.: 1223122
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

#	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

