



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 04-11-2024

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0803 0066 DOT6622C026T 3	Procurement Folder:	1069689
Document Name:	6622C026T EQUIPMENT LEASE/RENTAL WITHOUT OPERATOR	Reason for Modification:	Change Order No 02 To Renew Contract
Document Description:	CO #01 EQUIPMENT LEASE/RENTAL WITHOUT OPERATOR		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2022-07-11
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-07-10

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000181090			Requestor Name:	Sherri K Rowan
VARNER CONSTRUCTION LIMITED LIABILITY COMPANY 40 VARNER DR				Requestor Phone:	(304) 558-9422
DURBIN WV 26264				Requestor Email:	sherri.k.rowan@wv.gov
US				<div style="font-size: 48pt; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION</div>	
Vendor Contact Phone:	3044564505	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER
No City WV 99999	No City WV 99999
US	US

4-15-2466

Total Order Amount:	Open End
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Purchasing Division's File Copy

JE 4/15/24

PURCHASING DIVISION AUTHORIZATION
DATE: <i>Tara Hix</i> 4/15/24
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: <i>John S. Gray</i>
ELECTRONIC SIGNATURE ON FILE

4/18/2024

ENCUMBRANCE CERTIFICATION
DATE: <i>Dan O...</i> 4-19-24
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No.02 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

Effective date of renewal 07/11/2024 through 07/10/2025.

Renewal Years Remaining: 1

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	22100000			UNIT	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Concrete Buckets & Mixers - Lease/Rental

Extended Description:

Lease/Rental of Concrete Buckets and Mixers

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	22100000			MILE	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Concrete Buckets & Mixers - Delivery/Mobilization

Extended Description:

Delivery/Mobilization fees for Concrete Buckets and Mixers

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	22101502			UNIT	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Shoulder Maintainers - Lease/Rental

Extended Description:

Shoulder Maintainers - Lease/Rental

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	22101502			MILE	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Shoulder Maintainers - Delivery/Mobilization

Extended Description:

Shoulder Maintainers - Delivery/Mobilization

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	22101607			MILE	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Asphalt Pavers - Lease/Rental

Extended Description:

Asphalt Pavers - Lease/Rental

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	22101607			MILE	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Asphalt Pavers - Delivery/Mobilization

Extended Description:

Asphalt Pavers - Delivery/Mobilization

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	22101902			UNIT	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Mortar Mixers - Lease/Rental

Extended Description:

Mortar Mixers - Lease/Rental

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	22101902			MILE	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Mortar Mixers - Delivery/Mobilization

Extended Description:

Mortar Mixers - Delivery/Mobilization

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	22101505			UNIT	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Rollers - Lease/Rental

Extended Description:

Rollers - Lease/Rental

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	22101505			MILE	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Rollers - Delivery/Mobilization

Extended Description:

Rollers - Delivery/Mobilization

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	22101528			MILE	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Loaders - Delivery/Mobilization

Extended Description:

Loaders - Delivery/Mobilization

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12	22101528			UNIT	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Loaders - Lease/Rental

Extended Description:

Loaders - Lease/Rental

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	22101500			UNIT	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Bulldozers & Crawler Attachments - Lease/Rental

Extended Description:

Lease/Rental of Bulldozers and Crawler Attachments (Ripper, Winch)

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
14	22101500			MILE	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Bulldozers & Crawler Attachments - Delivery/Mobilization

Extended Description:

Bulldozers & Crawler Attachments - Delivery/Mobilization

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
15	22100000			UNIT	0.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Excavators & Attachments - Lease/Rental

Extended Description:

Lease/Rental of Excavators, Mini Excavators, Wheeled Excavators, Excavators w/Heavy Duty Augers, Excavators w/Integrated Vibratory Pile Drives, Hydraulic Hammer Attachments, Plate Compactor Attachments, Swivel Head w/Ditching Bucket Attachments, Tree Mulcher Attachments, and Truck Mounted Telebooms,

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
16	22100000			MILE	0.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Excavators & Attachments - Delivery/Mobilization

Extended Description:

Excavators & Attachments - Delivery/Mobilization

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
17	22101502			UNIT	0.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Graders - Lease/Rental

Extended Description:

Lease/Rental of 35,000-45,000 lb class Graders

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
18	22101502			MILE	0.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Graders - Delivery/Mobilization

Extended Description:

Graders - Delivery/Mobilization

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
19	20101600			UNIT	0.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Material Screener - Lease/Rental

Extended Description:

Material Screener - Lease/Rental

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
20	20101600			MILE	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Material Screener - Delivery/Mobilization

Extended Description:

Material Screener - Delivery/Mobilization

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
21	40151500			MILE	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Pumps - Delivery/Mobilization

Extended Description:

Delivery/Mobilization fees for Hydrostatic Test Pumps, self-priming Trash Pumps, and trailer mounted, diesel Vacuum Assisted Pumps

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
22	40151500			UNIT	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Pumps - Lease/Rental

Extended Description:

Lease/Rental of Hydrostatic Test Pumps, self-priming Trash Pumps, and trailer mounted, diesel Vacuum Assisted Pumps

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
23	21102200			UNIT	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Hydroseeders - Lease/Rental

Extended Description:

Lease/Rental of truck and trailer mounted Hydroseeders

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
24	21102200			MILE	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Hydroseeders - Delivery/Mobilization

Extended Description:

Delivery/Mobilization fees for truck and trailer mounted Hydroseeders

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
25	21000000			UNIT	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Straw Blowers - Lease/Rental

Extended Description:

Lease/Rental of trailer mounted Straw Blowers

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
26	21000000			MILE	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Straw Blower - Delivery/Mobilization

Extended Description:

Delivery/Mobilization fees for trailer mounted Straw Blowers

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
27	22101710			UNIT	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Snow Removal - Lease/Rental

Extended Description:

Lease/Rental of CDL truck Snow Plow Attachments

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
28	22101710			MILE	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Snow Removal- Delivery/Mobilization

Extended Description:

Delivery/Mobilization fees for CDL truck Snow Plow Attachments

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
29	25101601			UNIT	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Dump Trucks - Lease/Rental

Extended Description:

Lease/Rental of Articulated Dump Trucks, Crawler Carriers, Non-CDL & CDL Dump Trucks

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
30	25101601			MILE	0.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Dump Trucks - Delivery/Mobilization

Extended Description:

Delivery/Mobilization fees for Articulated Dump Trucks, Crawler Carriers, Non-CDL & CDL Dump Trucks

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
31	25101611			UNIT	0.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Pickup Trucks - Lease/Rental

Extended Description:

Lease/Rental of 4WD crew cab Pickup Trucks

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
32	25101611			MILE	0.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Pickup Trucks- Delivery/Mobilization

Extended Description:

Delivery/Mobilization fees for 4WD crew cab Pickup Trucks

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
33	39112001			UNIT	0.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Light Towers - Lease/Rental

Extended Description:

Lease/Rental of portable, diesel Light Towers

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
34	39112001			MILE	0.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Light Towers - Delivery/Mobilization

Extended Description:

Delivery/Mobilization fees for portable, diesel Light Towers

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
35	40151600			UNIT	0.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Compressors - Lease/Rental

Extended Description:

Lease/rental of portable Compressors
EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
36	40151600			MILE	0.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Compressors - Delivery/Mobilization

Extended Description:

Delivery/mobilization fees for portable Compressors
EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION
Division of Highways

Alanna J. Keller, P.E.
Deputy Secretary of Transportation
Deputy Commissioner of Highways

1900 Kanawha Boulevard East • Building Five • Room 110
Charleston, West Virginia 25305-0430 • (304) 558-3505

Jimmy Wriston, P. E.
Secretary of Transportation
Commissioner of Highways

January 30, 2024

Varner Construction Limited Liability Company
40 Varner Drive
Durbin, WV 26264

**Subject: Contract Renewal: DOT6622C026T Equipment Lease/Rental Without Operator
Procurement Folder: 1069691**

The West Virginia Department of Transportation is offering to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

The renewal dates are 7/11/2024 through 7/10/2025. If your company agrees to this renewal, please sign below and return as soon as possible. You may return all renewal documents via email to: scott.a.brown@wv.gov.

Please contact the email listed above if you have any questions.

Thank you,

Scott A. Brown

Attachment

We agree to renew the contract for the period as stated above under the same terms, conditions, prices, and specifications in the original purchase order and any change orders thereto.

Thomas H. Varner
Name/Signature

1-30-2024
Date

Owner
Title

PROCUREMENT USE ONLY
Dusty Smith *TOMER* *4/8/24*
Signature/Title/Date

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

VARNER CONSTRUCTION LIMITED LIABILITY COMPANY

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	7/24/1995		7/24/1995	Domestic	Profit		7/24/2045	

Organization Information			
Business Purpose	2389 - Construction - Special Trade Contractors - Other Specialty Trade Contractors (site prep, other specialty)		Capital Stock
Charter County	Pocahontas	Control Number	0
Charter State	WV	Excess Acres	
At Will Term	T	Member Managed	MBR
At Will Term Years	50	Par Value	
Authorized Shares		Young Entrepreneur	Not Specified

Addresses	
Type	Address
Designated Office Address	149 MAPLE STREET PO BOX 243 DURBIN, WV, 26264
Mailing Address	P.O. BOX 243 DURBIN, WV, 26264 USA
Notice of Process Address	KENNETH H VARNER P O BOX 243 DURBIN, WV, 26264
Principal Office Address	40 VARNER DRIVE PO BOX 243 DURBIN, WV, 26264 USA
Type	Address

Officers	
Type	Name/Address
Member	KENNETH H VARNER P O BOX 243 DURBIN, WV, 26264
Member	SANDRA M. VARNER P.O. BOX 243 DURBIN, WV, 26264
Organizer	KENNETH H VARNER P O BOX 243 DURBIN, WV, 26264
Organizer	SANDRA M VARNER
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
A1 PUMPING	TRADENAME	3/22/2010	
MUDBUSTERS MOTOR SPORTS	TRADENAME	12/18/2017	
VARNER AUTO PARTS	TRADENAME	9/2/2014	
VARNER FARMS	TRADENAME	12/26/2008	

VARNER TRAILER SALES	TRADENAME	9/27/2006	
VARNERS OUTDOOR POWER EQUIPMENT	TRADENAME	2/13/2021	
DBA Name	Description	Effective Date	Termination Date

Annual Reports
Filed For
2023
2022
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1997
Date filed

Search All Words e.g. 1606N020Q02



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Entity Information

All Entity Information

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- Any Words
- All Words
- Exact Phrase

e.g. 123456789, Smith Corp

"Varner Construction"

Entity

Entity Name

Varner Construction

No results found

e.g. HTYR9YJHK65L

CAGE / NCAGE

Location

Status

- Active
- Inactive

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. ESTEP</u> Date: <u>4/11/24</u>	Agency: WVDOT/Division of Highways
Solicitation No. <u>CMA DOT 6622C026T</u> <u>CO#2</u>	Procurement Officer Submitting Requisition: <u>Dusty Smith</u>
	Requisition No. CMA 0803 DOT6622C026T
	PF No.: 1069691

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions www.state.wv.us/admin/purchase/TCP.pdf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____