



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 04-10-2024

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CMA 0803 0066 DOT6622C026S 3	<b>Procurement Folder:</b>	1069686
<b>Document Name:</b>	6622C026S EQUIPMENT LEASE/RENTAL WITHOUT OPERATOR	<b>Reason for Modification:</b>	Change Order No 02  To Renew Contract
<b>Document Description:</b>	ORIGINAL PROCUREMENT FOLDER: 1024631		
<b>Procurement Type:</b>	Central Master Agreement		
<b>Buyer Name:</b>			
<b>Telephone:</b>			
<b>Email:</b>			
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2022-07-11
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2025-07-10

VENDOR		DEPARTMENT CONTACT																					
<b>Vendor Customer Code:</b>	000000193597	<b>Requestor Name:</b>	Sherri K Rowan																				
VALLEY SUPPLY & EQUIPMENT COMPANY INC 20332 LEITERSBURG PIKE		<b>Requestor Phone:</b>	(304) 558-9422																				
HAGERSTOWN MD 21742 US		<b>Requestor Email:</b>	sherri.k.rowan@wv.gov																				
<b>Vendor Contact Phone:</b>	301-733-7414	<div style="font-size: 48px; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION</div>																					
<b>Extension:</b>																							
<b>Discount Details:</b>																							
	<table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>				Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No		
	Discount Allowed			Discount Percentage	Discount Days																		
#1	No	0.0000	0																				
#2	No																						
#3	No																						
#4	No																						

INVOICE TO	SHIP TO
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER
No City WV 99999 US	No City WV 99999 US

4-15-24 6L

Purchasing Division's File Copy

<b>Total Order Amount:</b>	Open End
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JE 4/11/24

**PURCHASING DIVISION AUTHORIZATION**  
 DATE: *Tara* 4/15/24  
 ELECTRONIC SIGNATURE ON FILE

**ATTORNEY GENERAL APPROVAL AS TO FORM**  
 DATE: *John S. Gray*  
 ELECTRONIC SIGNATURE ON FILE

**ENCUMBRANCE CERTIFICATION**  
 DATE: *Jan* 4-19-24  
 ELECTRONIC SIGNATURE ON FILE

4/18/2024

**Extended Description:**

Change Order

Change Order No. 2 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

Effective date of renewal 07/11/2024 through 07/10/2025

Renewal Years Remaining: 1

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	24101603			UNIT	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Forklifts - Lease/Rental

**Extended Description:**

Lease/Rental of Rough Terrain, Variable Reach, and Warehouse Forklifts

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	24101603			MILE	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Delivery/Mobilization fees Forklifts

**Extended Description:**

Delivery/Mobilization fees for Rough Terrain, Variable Reach, and Warehouse Forklifts

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	22101603			UNIT	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Road Wideners - Lease/Rental

**Extended Description:**

Road Wideners - Lease/Rental

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	22101603			MILE	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Road Wideners - Delivery/Mobilization

**Extended Description:**

Road Wideners - Delivery/Mobilization

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	22101607			UNIT	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Asphalt Pavers - Lease/Rental

**Extended Description:**

Asphalt Pavers - Lease/Rental

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	22101607			MILE	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Asphalt Pavers - Delivery/Mobilization

**Extended Description:**

Asphalt Pavers - Delivery/Mobilization

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	22101711			UNIT	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Pothole Patchers - Lease/Rental

**Extended Description:**

Lease/Rental of Pothole Patcher trucks and trailers.

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	22101711			MILE	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Pothole Patchers - Delivery/Mobilization

**Extended Description:**

Delivery/Mobilization fees for Pothole Patcher trucks and trailers.

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	22101505			UNIT	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Rollers - Lease/Rental

**Extended Description:**

Lease/Rental of dual drum Trench Rollers and single drum, single padfoot drum, and double drum Rollers.

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	22101505			MILE	0.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Rollers - Delivery/Mobilization

**Extended Description:**

Delivery/Mobilization fees for dual drum Trench Rollers and single drum, single padfoot drum, and double drum Rollers.

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	22101509			UNIT	0.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Backhoes - Lease/Rental

**Extended Description:**

Lease/Rental of Backhoe Crawlers, Loaders, and Track Loaders

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12	22101509			MILE	0.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Backhoes - Delivery/Mobilization

**Extended Description:**

Delivery/Mobilization fees for Backhoe Crawlers, Loaders, and Track Loaders

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	22100000			UNIT	0.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Excavators & Attachments - Lease/Rental

**Extended Description:**

Lease/Rental of Excavators, Mini Excavators, Wheeled Excavators, Excavators w/Heavy Duty Augers, Excavators w/Integrated Vibratory Pile Drives, Hydraulic Hammer Attachments, Plate Compactor Attachments, Swivel Head w/Ditching Bucket Attachments, Tree Mulcher Attachments, and Truck Mounted Telebooms,

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
14	22100000			MILE	0.000000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Excavators & Attachments - Delivery/Mobilization

**Extended Description:**

Delivery/Mobilization fees for Excavators, Mini Excavators, Wheeled Excavators, Excavators w/Heavy Duty Augers, Excavators w/Integrated Vibratory Pile Drives, Hydraulic Hammer Attachments, Plate Compactor Attachments, Swivel Head w/Ditching Bucket Attachments, Tree Mulcher Attachments, and Truck Mounted Telebooms,

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
15	22101528			UNIT	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Force Feed Loader - Lease/Rental

**Extended Description:**

Force Feed Loader - Lease/Rental

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
16	22101528			MILE	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Delivery/Mobilization fees for Force Feed Loaders

**Extended Description:**

Delivery/Mobilization fees for Force Feed Loaders

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
17	22101600			UNIT	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Asphalt Paving Equipment - Lease/Rental

**Extended Description:**

Lease/Rental of Asphalt Distributors, Cold Milling Machines, Recyclers, Stabilizers, and Recycler Attachments

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
18	22101600			MILE	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Asphalt Paving Equipment - Delivery/Mobilization

**Extended Description:**

Delivery/Mobilization fees for Asphalt Distributors, Cold Milling Machines, Recyclers, Stabilizers, and Recycler Attachments

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR - SEE ATTACHED PRICING PAGE



**WEST VIRGINIA DEPARTMENT OF TRANSPORTATION  
Division of Highways**

1900 Kanawha Boulevard East • Building Five • Room 110  
Charleston, West Virginia 25305-0430 • (304) 558-3505

**Alanna J. Keller, P.E.**  
Deputy Secretary of Transportation  
Deputy Commissioner of Highways

**Jimmy Wriston, P. E.**  
Secretary of Transportation  
Commissioner of Highways

**January 30, 2024**

**Valley Supply & Equipment Company Inc.**  
20332 Leitersburg Pike  
Hagerstown, MD 21742

**Subject: Contract Renewal: DOT6622C026S Equipment Lease/Rental Without Operator  
Procurement Folder: 1069686**

**The West Virginia Department of Transportation is offering to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.**

**The renewal dates are 7/11/2024 through 7/10/2025. If your company agrees to this renewal, please sign below and return as soon as possible. You may return all renewal documents via email to: [scott.a.brown@wv.gov](mailto:scott.a.brown@wv.gov).**

**Please contact the email listed above if you have any questions.**

**Thank you,**

**Scott A. Brown**


**Attachment**

**We agree to renew the contract for the period as stated above under the same terms, conditions, prices, and specifications in the original purchase order and any change orders thereto.**

  
**Name/Signature** BRANDON KOON

2/26/24  
**Date**

  
**Title**

<b>PROCUREMENT USE ONLY</b>		
	<u>TOIMER</u>	<u>4/8/24</u>
<b>Signature</b>	<b>Title</b>	<b>Date</b>

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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

### VALLEY SUPPLY & EQUIPMENT COMPANY, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C   Corporation	5/25/1982		5/25/1982	Foreign	Profit			

Organization Information			
<b>Business Purpose</b>	4539 - Retail Trade - Miscellaneous Store Retailers - Other Miscellaneous Store Retailers Including Mobile Home Dealers (pet, art, tobacco)		<b>Capital Stock</b> 0.0000
<b>Charter County</b>		<b>Control Number</b>	0
<b>Charter State</b>	MD	<b>Excess Acres</b>	0
<b>At Will Term</b>		<b>Member Managed</b>	
<b>At Will Term Years</b>		<b>Par Value</b>	0.000000
<b>Authorized Shares</b>	0	<b>Young Entrepreneur</b>	Not Specified

<b>Addresses</b>	
<b>Type</b>	<b>Address</b>
<b>Local Office Address</b>	20332 LIETERSBURG PIKE HAGERSTOWN, MD, 21742
<b>Mailing Address</b>	20332 LEITERSBURG PIKE HAGERSTOWN, MD, 21742 USA
<b>Notice of Process Address</b>	ADAM KLEIN 20332 LEITERSBURG PIKE HAGERSTOWN, MD, 21742
<b>Principal Office Address</b>	20332 LEITERSBURG PIKE HAGERSTOWN, MD, 21742 USA
<b>Type</b>	<b>Address</b>

<b>Officers</b>	
<b>Type</b>	<b>Name/Address</b>
<b>President</b>	ADAM G KLEIN 20332 LEITERSBURG PIKE HAGERSTOWN, MD, 21742
<b>Vice-President</b>	BRANDON KLEIN 20332 LEITERSBURG PIKE HAGERSTOWN, MD, 21742
<b>Type</b>	<b>Name/Address</b>

<b>Annual Reports</b>	
<b>Filed For</b>	
2024	
2023	
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2021	
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<b>Date filed</b>

For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, April 11, 2024 — 11:43 AM

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- Exact Phrase

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Entity

Entity Name

Valley Supply and Equipment

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CAGE / NCAGE

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# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. ESTEP</u> Date: <u>4/11/24</u>	Agency: WVDOT/Division of Highways
Solicitation No. <u>CMA DOT 6622C026S</u> <u>CO# 2</u>	Procurement Officer Submitting Requisition: <u>Dusty Smith</u>
	Requisition No. CMA 0803 DOT6622C026S
	PF No.: 1069686

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

### FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CROM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions ( <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a> )	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**FOR CHANGE ORDERS/RENEWALS:**

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

**For Purchasing Division Use Only:**

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: \_\_\_\_\_

