



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Delivery Order

Order Date: 04-23-2024

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CDO 0511 2742 BCF1900000001 9	Procurement Folder:	487767
Document Name:	CO 1	Reason for Modification:	Change Order No. 1 is issued to cancel the balance per the attached documentation.
Document Description:	CO 1 balance cancellation		
Procurement Type:	Central Delivery Order		
Buyer Name:	Mark A Atkins		
Telephone:	(304) 558-2307		
Email:	mark.a.atkins@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0212 WVRFJAN19 9
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000204796			Requestor Name:	Jessica M Lynon
WEST VIRGINIA ASSOCIATION OF REHABILITATION FACILITIES INC 400 PATTERSON LN				Requestor Phone:	304-205-8391
CHALRESTON WV 25311				Requestor Email:	jessica.m.lynon@wv.gov
US				<div style="font-size: 48px; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
Vendor Contact Phone:	304-205-7970	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
REGIONAL COMPTROLLER: 304-230-0168 HEALTH AND HUMAN RESOURCES BSS - Region I - North / Regional Office 69 - 16TH STREET WHEELING WV 26003 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

Total Order Amount:	\$200,694.06
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Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION
 DATE: *Mark Atkins 4/30/2024*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *Lee Dwyer 4-30-24*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order 1 to cancel the balance on the delivery order from \$212,098.28 to \$200,694.06 per attached document.

Original Contract Total: \$212,098.28

Change Order No. 1 Cancellation amount: (\$11,404.22)

New Contract Total: \$200,694.06

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	76110000	1745.20020	HOUR	\$19.3300	\$33,734.72
Service From	Service To	Manufacturer		Model No	Delivery Date
2018-07-01	2019-06-30				

Commodity Line Description: Janitorial Service: 7/1/18-6/30/19, Calhoun Co

Extended Description:

Janitorial Services for July 1, 2018 to June 30, 2019 per the attached quote from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: The Op Shop Inc

Hourly rate will be \$19.33

Total number of hours to be provided monthly will be 149.24 which will make the estimated monthly fee \$2,884.81 and the annual fee \$34,617.71.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	76110000	709.50072	HOUR	\$20.6500	\$14,651.19
Service From	Service To	Manufacturer		Model No	Delivery Date
2018-07-01	2019-06-30				

Commodity Line Description: Janitorial Service: 7/1/18-6/30/19, Clay Co

Extended Description:

Janitorial Services for July 1, 2018 to June 30, 2019 per the attached quote from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Clay County Services Unlimited Inc

Hourly rate will be \$20.65

Total number of hours to be provided monthly will be 66.625 which will make the estimated monthly fee \$1,375.81 and the annual fee \$16,509.68.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	76110000	802.75116	HOUR	\$19.3300	\$15,517.18
Service From	Service To	Manufacturer		Model No	Delivery Date
2018-07-01	2019-06-30				

Commodity Line Description: Janitorial Service: 7/1/18-6/30/19, Doddridge Co

Extended Description:

Janitorial Services for July 1, 2018 to June 30, 2019 per the attached quote from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: The Op Shop Inc

Hourly rate will be \$19.33

Total number of hours to be provided monthly will be 69.085 which will make the estimated monthly fee \$1,335.41 and the annual fee \$16,024.96.

WV-PRC

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	76110000	1767.75207	HOUR	\$18.1100	\$32,013.99
Service From	Service To	Manufacturer		Model No	Delivery Date
2018-07-01	2019-06-30				

Commodity Line Description: Janitorial Service: 7/1/18-6/30/19, Wetzel Co

Extended Description:

Janitorial Services for July 1, 2018 to June 30, 2019 per the attached quote from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Northwood Health Systems Inc, Mid Valley Health

Hourly rate will be \$18.11

Total number of hours to be provided monthly will be 153.75 which will make the estimated monthly fee \$2,784.41 and the annual fee \$33,412.95.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	76110000	824.20011	HOUR	\$17.6900	\$14,580.10
Service From	Service To	Manufacturer		Model No	Delivery Date
2018-07-01	2019-06-30				

Commodity Line Description: Janitorial Service: 7/1/18-6/30/19, Gilmer Co

Extended Description:

Janitorial Services for July 1, 2018 to June 30, 2019 per the attached quote from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Precision Services Inc

Hourly rate will be \$17.69

Total number of hours to be provided monthly will be 70.315 which will make the estimated monthly fee \$1,243.87 and the annual fee \$14,926.47

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	76110000	1505.00165	HOUR	\$18.1100	\$27,255.58
Service From	Service To	Manufacturer		Model No	Delivery Date
2018-07-01	2019-06-30				

Commodity Line Description: Janitorial Service: 7/1/18-6/30/19, Marshall Co

Extended Description:

Janitorial Services for July 1, 2018 to June 30, 2019 per the attached quote from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Northwood Health Systems Inc

Hourly rate will be \$18.11

Total number of hours to be provided monthly will be 133.25 which will make the estimated monthly fee \$2,413.16 and the annual fee \$28,957.89.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	76110000	3324.15051	HOUR	\$16.4100	\$54,549.31
Service From	Service To	Manufacturer		Model No	Delivery Date
2018-07-01	2019-06-30				

Commodity Line Description: Janitorial Service: 7/1/18-6/30/19, Wheeling, Ohio Co

Extended Description:

Janitorial Services for July 1, 2018 to June 30, 2019 per the attached quote from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: WATCH Inc

Hourly rate will be \$16.41

Total number of hours to be provided monthly will be 296.84 which will make the estimated monthly fee \$4,871.14 and the annual fee \$58,453.73.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	76110000	467.00000	HOUR	\$17.9700	\$8,391.99
Service From	Service To	Manufacturer		Model No	Delivery Date
2018-07-01	2019-06-30				

Commodity Line Description: Janitorial Service: 7/1/18-6/30/19, Pleasants Co

Extended Description:

Janitorial Services for July 1, 2018 to June 30, 2019 per the attached quote from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: SW Resources Inc

Hourly rate will be \$17.97

Total number of hours to be provided monthly will be 42.64 which will make the estimated monthly fee \$766.24 and the annual fee \$9,194.89.



STATE OF WEST VIRGINIA
DEPARTMENT OF HUMAN SERVICES
BUREAU FOR FAMILY ASSISTANCE
DIVISION OF PROCUREMENT

Cynthia A. Persily, Ph.D.
Cabinet Secretary

Janie Cole
Commissioner

March 11, 2024

WEST VIRGINIA ASSOCIATION OF REHABILITATION FACILITIES INC
PO BOX 6764
CHARLESTON, WV, 25362

Re: Cancellation of Remaining Balance
PO#: CDO, BCF190000001

Dear Vendor:

The above referenced Purchase Order in the amount of \$212,098.28 was issued on September 11, 2018. We are requesting your approval to cancel the remaining balance of \$11,404.22 that still exists on purchase order # CDO BCF19*01.

Your signature on the line below will acknowledge that you concur with this action and there are no outstanding invoices against this purchase order. Please mail this letter back to my attention at 350 Capitol Street Room 730, Charleston, WV 25301, or email to me at Jessica.M.Lynon@wv.gov, or fax it to me at (304) 558-6646. Failure to receive written exception to this cancellation by April 11, 2024 will also constitute your concurrence with our cancellation plan.

This cancellation does not impact current or future contracts which you may have with this office. It pertains to this specific purchase order only.

If you have questions or need additional information, please call me at (304) 205-8391.

Sincerely,

Jessica Lynon
Procurement Associate
Bureau for Family Assistance

DocuSigned by:
Nita Hobbs
5B60B720DE68468

Signature

OK

4/9/2024

Date

Althea Greenhowe



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Business Organization Detail

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THE WEST VIRGINIA ASSOCIATION OF REHABILITATION FACILITIES, INC.

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
C Corporation	5/8/1973		5/8/1973	Domestic	Non-Profit				

Organization Information				
Business Purpose	5613 - Admin/Support Waste Mgt/Remediation Services - Administrative and Support Services - Employment Services (placement, executive search, temporary help, professional employer orgs)		Capital Stock	0.0000
Charter County	Kanawha		Control Number	0
Charter State	WV		Excess Acres	0
At Will Term			Member Managed	
At Will Term Years			Par Value	0.000000
Authorized Shares	0		Young Entrepreneur	Not Specified

Addresses	
Type	Address
Local Office Address	400 PATTERSON LANE CHARLESTON, WV, 25311
Mailing Address	PO BOX 6764 CHARLESTON, WV, 25362 USA
Notice of Process Address	NITA HOBBS 400 PATTERSON LANE CHARLESTON, WV, 25311
Principal Office Address	400 PATTERSON LANE CHARLESTON, WV, 25311 USA
Type	Address

Officers	
Type	Name/Address
Director	NITA HOBBS 563 BURROUGHS STREET MORGANTOWN, WV, 26505
Incorporator	GEORGE W. KESSINGER 1016 WILKIE DR CHARLESTON, WV, 25301 USA
Incorporator	TIMOTHY J. ATKINSON 180 B. ST KEYSER, WV, 26726 USA
President	JOHN EMPSON 22 CAPITOL STREET CHARLESTON, WV, 25301
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
CROSSROADS INDUSTRIES	TRADENAME	8/28/1995	
WVARF	TRADENAME	9/30/2004	
DBA Name	Description	Effective Date	Termination Date

Date	Amendment
3/21/2014	AMENDMENT FILED; SEE IMAGE
6/4/2010	FILED AMENDING BY-LAWS
5/28/2009	AMEND FILED ADDING 501C3 LANGUAGE AND AMENDING BYLAWS
11/18/1985	AMEND; BY LAWS
Date	Amendment

Annual Reports	
Filed For	
2024	
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For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, April 30, 2024 — 8:31 AM

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