



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Delivery Order

Order Date: 04-23-2024

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Number:	CDO 0511 2531 BCF1500000002 13	Procurement Folder:	22328
Document Name:	CO 1	Reason for Modification:	Change Order No. 1 is issued to cancel the balance per the attached documentation.
Document Description:	CO 1 balance cancellation		
Procurement Type:	Central Delivery Order		
Buyer Name:	Mark A Atkins		
Telephone:	(304) 558-2307		
Email:	mark.a.atkins@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0212 WVRFJAN14 13
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT		
Vendor Customer Code:	000000204796	Requestor Name:	Jessica M Lynon	
WEST VIRGINIA ASSOCIATION OF REHABILITATION FACILITIES INC 400 PATTERSON LN  CHALRESTON WV 25311  US		Requestor Phone:	304-205-8391	
Vendor Contact Phone:	304-205-7970 Extension:	Requestor Email:	jessica.m.lynon@wv.gov	
Discount Details:		<div style="font-size: 48pt; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>		
Discount Allowed	Discount Percentage			Discount Days
#1 No	0.0000			30
#2 No				
#3 No				
#4 No				

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999  US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999  US

Total Order Amount:	\$234,010.20
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Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION DATE: <i>Mark Coffey 4/30/2024</i> ELECTRONIC SIGNATURE ON FILE
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ENCUMBRANCE CERTIFICATION DATE: <i>Den Day 4-30-24</i> ELECTRONIC SIGNATURE ON FILE
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Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	76110000	12.00000	JOB	\$2,326.8000	\$27,921.60
Service From	Service To	Manufacturer		Model No	Delivery Date
2014-07-01	2015-06-30				

**Commodity Line Description:** Janitorial Services

**Extended Description:**  
Wetzel County

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	76110000	12.00000	JOB	\$1,004.4800	\$12,053.76
Service From	Service To	Manufacturer		Model No	Delivery Date
2014-07-01	2015-06-30				

**Commodity Line Description:** Janitorial Services

**Extended Description:**  
Gilmer County

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	76110000	12.00000	JOB	\$4,437.7000	\$53,252.40
Service From	Service To	Manufacturer		Model No	Delivery Date
2014-07-01	2015-06-30				

**Commodity Line Description:** Janitorial Services

**Extended Description:**  
Ohio County

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
9	76110000	12.00000	JOB	\$1,027.1200	\$12,325.44
Service From	Service To	Manufacturer		Model No	Delivery Date
2014-07-01	2015-06-30				

**Commodity Line Description:** Janitorial Services

**Extended Description:**  
Doddridge County



STATE OF WEST VIRGINIA  
DEPARTMENT OF HUMAN SERVICES  
BUREAU FOR FAMILY ASSISTANCE  
DIVISION OF PROCUREMENT

Cynthia A. Persily, Ph.D.  
Cabinet Secretary

Janie Cole  
Commissioner

March 11, 2024

WEST VIRGINIA ASSOCIATION OF REHABILITATION FACILITIES INC  
PO BOX 6764  
CHARLESTON, WV, 25362

Re: Cancellation of Remaining Balance  
PO#: CDO, BCF150000002

Dear Vendor:

The above referenced Purchase Order in the amount of \$245,112.36 was issued on September 26, 2014. We are requesting your approval to cancel the remaining balance of \$11,102.16 that still exists on purchase order # CDO BCF15\*02.

Your signature on the line below will acknowledge that you concur with this action and there are no outstanding invoices against this purchase order. Please mail this letter back to my attention at 350 Capitol Street Room 730, Charleston, WV 25301, or email to me at Jessica.M.Lynon@wv.gov, or fax it to me at (304) 558-6646. Failure to receive written exception to this cancellation by April 11, 2024 will also constitute your concurrence with our cancellation plan.

This cancellation does not impact current or future contracts which you may have with this office. It pertains to this specific purchase order only.

If you have questions or need additional information, please call me at (304) 205-8391.

Sincerely,

Jessica Lynon  
Procurement Associate  
Bureau for Family Assistance

DocuSigned by:

Nita Hobbs

58608720DE8846E...

Signature

Ok

Althea Greenhowe

4/9/2024

Date



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Business Organization Detail

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THE WEST VIRGINIA ASSOCIATION OF REHABILITATION FACILITIES, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C   Corporation	5/8/1973		5/8/1973	Domestic	Non-Profit			

Organization Information			
<b>Business Purpose</b>	5613 - Admin/Support Waste Mgt/Remediation Services - Administrative and Support Services - Employment Services (placement, executive search, temporary help, professional employer orgs)	<b>Capital Stock</b>	0.0000
<b>Charter County</b>	Kanawha	<b>Control Number</b>	0
<b>Charter State</b>	WV	<b>Excess Acres</b>	0
<b>At Will Term</b>		<b>Member Managed</b>	
<b>At Will Term Years</b>		<b>Par Value</b>	0.000000
<b>Authorized Shares</b>	0	<b>Young Entrepreneur</b>	Not Specified

Addresses	
Type	Address
Local Office Address	400 PATTERSON LANE CHARLESTON, WV, 25311
Mailing Address	PO BOX 6764 CHARLESTON, WV, 25362 USA
Notice of Process Address	NITA HOBBS 400 PATTERSON LANE CHARLESTON, WV, 25311
Principal Office Address	400 PATTERSON LANE CHARLESTON, WV, 25311 USA
Type	Address

Officers	
Type	Name/Address
Director	NITA HOBBS 563 BURROUGHS STREET MORGANTOWN, WV, 26505
Incorporetor	GEORGE W. KESSINGER 1016 WILKIE DR CHARLESTON, WV, 25301 USA
Incorporator	TIMOTHY J. ATKINSON 180 B. ST KEYSER, WV, 26726 USA
President	JOHN EMPSON 22 CAPITOL STREET CHARLESTON, WV, 25301
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
CROSSROADS INDUSTRIES	TRADENAME	8/28/1995	
WVARF	TRADENAME	3/30/2004	
DBA Name	Description	Effective Date	Termination Date

Date	Amendment
3/21/2014	AMENDMENT FILED: SEE IMAGE
6/4/2010	FILED AMENDING BY-LAWS
5/26/2009	AMEND FILED ADDING 501 C3 LANGUAGE AND AMENDING BYLAWS
11/18/1985	AMEND; BY LAWS
Date	Amendment

Annual Reports	
Filed For	
2024	
2023	
2022	
2021	
2020	
2019	
2018	
2017x	
2017	
2016	
2015	
2014	
2013	
2012	



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All Words

e.g. J606H020Q02



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"the west virginia association of rehabilitation facilities"

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Active

Inactive

ID Assigned

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