



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Purchase Order**

Order Date: 04-10-2024

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CPO 0313 0313 DEP2400000017 2	Procurement Folder:	1389053
Document Name:	EOI: OER - Libbey-Owens-Ford	Reason for Modification:	CO# 1 TO Issue Notice To Proceed
Document Description:	EOI: OER - Libbey-Owens-Ford		
Procurement Type:	Central Purchase Order		
Buyer Name:	Joseph E Hager III		
Telephone:	(304) 558-2306		
Email:	joseph.e.hageriii@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2024-04-10
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-04-09

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000203587	Requestor Name:	Jessica S Chambers
TRIAD ENGINEERING INC		Requestor Phone:	(304) 414-1140
10541 TEAYS VALLEY RD		Requestor Email:	jessica.s.chambers@wv.gov
SCOTT DEPOT	WV 25560		
US			
Vendor Contact Phone:	999-999-9999		
Extension:			
<b>Discount Details:</b>			
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

**24**

FILE LOCATION \_\_\_\_\_

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION	ENVIRONMENTAL PROTECTION
OFFICE OF ENVIRONMENTAL REMEDIATION	601 57TH ST
601 57TH ST SE	
CHARLESTON WV 25304	CHARLESTON WV 25304
US	US

4-18-2461

Total Order Amount:	\$82,873.00
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Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION DATE: <i>4/18/24</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>4-23-24</i> ELECTRONIC SIGNATURE ON FILE
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*4/22/2024*

**Extended Description:**

Change Order No. 1

To establish the contract effective start date and effective end dates, and to issue the Notice To Proceed for the contract according to all terms, conditions and specifications contained in the original contract, including all authorized change orders.

Contract Term: April 10, 2024 through April 9, 2025

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81100000	0.00000		0.000000	82873.00
Service From	Service To	Manufacturer	Model No		

**Commodity Line Description:** EOI: Engineering Design Services

**Extended Description:**

Professional Engineering Service  
Libbey-Owens-Ford



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west virginia department of environmental protection

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Office of Environmental Remediation  
1159 Nick Rahall Greenway  
Fayetteville, WV 25840  
(304) 574-4465

Harold D. Ward, Cabinet Secretary  
dep.wv.gov

April 10, 2024

Heather Metz, LRS  
Environmental Services Manager  
Triad Engineering  
10541 Teays Valley Road  
Scott Depot, West Virginia 25560

**Re: Notice to Proceed, Libbey-Owens-Ford Plant Pre-Remedial ESI, Charleston,  
Kanawha County, West Virginia, USEPA SEMS ID# WVD005008412**

Dear Ms. Metz,

Let this letter serve as the official Notice to Proceed for the Libbey-Owens-Ford Expanded Site Inspection. The start date for the Libbey-Owens-Ford ESI will be April 10, 2024, and the completion date will be April 9, 2025. Please reference CPO DEP2400000017 when invoicing for allowable costs for the project. WVDEP is looking forward to working with Triad Engineering on this project. If you have any questions, please feel free to contact me at (304) 881-2830 or by email at [alan.f.mccreary@wv.gov](mailto:alan.f.mccreary@wv.gov).

Sincerely,

A handwritten signature in black ink, appearing to read 'A. F. McCreary', is written over a light grey circular background.

Alan McCreary, PG  
Project Manager, ERS III  
Superfund/Pre-Remedial Program  
WVDEP-OER

ec: Electronic File  
Wesley Vandall – Procurement Supervisor  
Jason McDougal – Program Manager, Superfund/Pre-Remedial

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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

### TRIAD ENGINEERING, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C   Corporation	3/23/1979		3/23/1979	Domestic	Profit			

Organization Information			
<b>Business Purpose</b>	5413 - Professional, Scientific and Technical Servies - Professional, Scientific and Technical Servies - Architectural, Engineering and Related Services (landscape architects, drafting, geophysical mapping, testing labs)		<b>Capital Stock</b> 250000.0000
<b>Charter County</b>	Putnam	<b>Control Number</b>	0
<b>Charter State</b>	WV	<b>Excess Acres</b>	0
<b>At Will Term</b>		<b>Member Managed</b>	
<b>At Will Term Years</b>		<b>Par Value</b>	1.000000
<b>Authorized Shares</b>	250000	<b>Young Entrepreneur</b>	Not Specified

**Addresses**

Type	Address
<b>Local Office Address</b>	10541 TEAYS VALLEY ROAD SCOTT DEPOT, WV, 25560
<b>Mailing Address</b>	10541 TEAYS VALLEY ROAD SCOTT DEPOT, WV, 25560 USA
<b>Notice of Process Address</b>	THOMAS CHANDLER 10541 TEAYS VALLEY ROAD SCOTT DEPOT, WV, 25560
<b>Principal Office Address</b>	10541 TEAYS VALLEY ROAD SCOTT DEPOT, WV, 25560 USA
Type	Address

**Officers**

Type	Name/Address
<b>President</b>	BRAD REYNOLDS 1075D SHERMAN AVENUE HAGERSTOWN, MD, 21740
<b>Secretary</b>	RANDY L. MOULTON 200 AVIATION DRIVE WINCHESTER, VA, 22602
<b>Treasurer</b>	THOMAS CHANDLER 10541 TEAYS VALLEY ROAD SCOTT DEPOT, WV, 25560
<b>Vice-President</b>	T. ANDERS BUSH 10541 TEAYS VALLEY ROAD SCOTT DEPOT, WV, 25560
Type	Name/Address

Date	Amendment
<b>10/28/2005</b>	AMENDMENT FILED SHOWING STOCK SPLIT, ALSO CHANGING THE AUTHORIZED SHARES TO 250,000 AT A PAR VALUE OF \$1.00
<b>4/18/1990</b>	CHANGE OF NAME FROM TRIAD ENGINEERING CONSULTANTS, INC.
Date	Amendment

**Annual Reports**

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Search

All Words

e.g. 1606N020Q02

Select Domain  
Entity Information +

All Entity Information

Entities

Disaster Response Registry

Responsibility / Qualification

Exclusions

Filter By -

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Simple Search

Search Editor

- Any Words (i)
- All Words (i)
- Exact Phrase (i)

e.g. 123456789, Smith Corp

"triad engineering inc" ×

Classification ∨

Excluded Individual ∨

Excluded Entity ∨

Federal Organizations ∨

Exclusion Type ∧

- Ineligible (Proceedings Pending)
- Ineligible (Proceedings Complete)
- Prohibition/Restriction
- Voluntary Exclusion

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Feedback

# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u><i>J. Mason</i></u> Date: <u><i>4.18.24</i></u> Solicitation No. <u><i>CPO DEP 24*17</i></u> <span style="margin-left: 100px;"><i>c/o #1</i></span>	Agency: WV Department of Environmental Protection Procurement Officer Submitting Requisition: JESSICA CHAMBERS SMITH Requisition No. CRQS DEP2400000036 PF No.: 1389053
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

#	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions ( <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a> )	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
<b>10</b>	Insurance requirements				
	Commercial General Liability	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>11</b>	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>12</b>	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**FOR CHANGE ORDERS/RENEWALS:**

<b>1</b>	Two-party agreement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>2</b>	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>3</b>	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>4</b>	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>5</b>	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>6</b>	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>7</b>	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>8</b>	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

*For Purchasing Division Use Only:*

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: \_\_\_\_\_

