



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 04-18-2024

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CCT 0313 0313 DEP2100000004 8	Procurement Folder:	869713
Document Name:	Clean Water State Revolving Fund CWSRF Audit	Reason for Modification:	Change Order #3 Renewal
Document Description:	Clean Water State Revolving Fund CWSRF Audit		
Procurement Type:	Central Contract - Fixed Amt		
Buyer Name:	Joseph E Hager III		
Telephone:	(304) 558-2306		
Email:	joseph.e.hageriii@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2021-07-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-06-30

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000197366	Requestor Name:	Bobbi J Chestnut
BROWN EDWARDS & COMPANY LLP 707 Virginia St E		Requestor Phone:	(304) 414-1139
Charleston WV 25301-2710 US		Requestor Email:	b.j.chestnut@wv.gov
Vendor Contact Phone:	304-345-8400	Extension:	
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

24
 FILE LOCATION _____

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION OFFICE OF ADMINISTRATION 601 57TH ST SE CHARLESTON WV 25304 US	ENVIRONMENTAL PROTECTION OFFICE OF ADMINISTRATION 601 57TH ST SE CHARLESTON WV 25304 US

4-20-24 60

Total Order Amount:	\$85,100.00
----------------------------	-------------

Purchasing Division's File Copy

JK 4-26-24

PURCHASING DIVISION AUTHORIZATION DATE: <i>Mux</i> - 4/29/2024 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>5-1-24</i> ELECTRONIC SIGNATURE ON FILE
--	--	---

5/1/2024

Extended Description:

Change Order

Change Order No. 03 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective Date of Renewal 07/01/2024 through 06/30/2025.

No renewals remaining

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	84111601	0.00000		0.000000	\$20,900.00
Service From	Service To	Manufacturer		Model No	
2021-07-01	2022-06-30				

Commodity Line Description: Clean Water State Revolving Fund CWSRF Audit - FY 2021

Extended Description:

Clean Water State Revolving Fund CWSRF Audit as per attached specifications

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	84111601	0.00000		0.000000	\$20,900.00
Service From	Service To	Manufacturer		Model No	
2022-07-01	2023-06-30				

Commodity Line Description: Clean Water State Revolving Fund CWSRF Audit Renewal 1- FY22

Extended Description:

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	84111601	0.00000		0.000000	\$21,650.00
Service From	Service To	Manufacturer		Model No	
2023-07-01	2024-06-30				

Commodity Line Description: Clean Water State Revolving Fund CWSRF Audit Renewal 2- FY23

Extended Description:

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	84111601	0.00000		0.000000	\$21,650.00
Service From	Service To	Manufacturer		Model No	
2024-07-01	2025-06-30				

Commodity Line Description: Clean Water State Revolving Fund CWSRF Audit Renewal 3- FY24

Extended Description:

Clean Water State Revolving Fund CWSRF Audit



west virginia department of environmental protection

Administrative Services
601 57th Street SE
Charleston, WV 25304-2345
304-926-0499 Phone
304-926-0491 Fax

Harold D. Ward, Cabinet Secretary
dep.wv.gov

April 8, 2024

Brown, Edwards & Company
Robert Adams
300 Chase Tower, 707 Virginia Street East
Charleston, WV 25301
readams@becpas.com

Subject: Renewal of CCT DEP2100000004 Clean Water State Revolving Fund CWSRF Audit Renewal

The above referenced contract expires on June 30, 2024. Under the provisions of the original contract, The Department of Environmental Protection is offering to renew subject contract under the same terms and conditions, and pricing. The renewal dates are July 1, 2024 through June 30, 2025. This is the third of three renewals.

If you agree to renew this contract under the same specifications, terms and conditions and pricing as the original contract, please sign and date below and return via e-mail (april.d.odell@wv.gov), fax or mail by April 22, 2024, or sooner if possible.

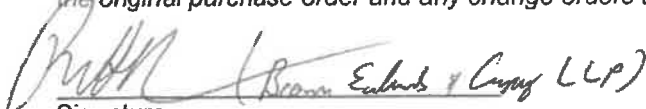
Please feel free to call or e-mail if you have any questions.

Sincerely,

April D O'Dell
Digitally signed by: April D O'Dell
DN: CN = April D O'Dell, email = april.d.odell@wv.gov, C = AD, O = Department of Environmental Protection, OU = Business Operations
Date: 2024.04.08 11:48:25 -04'00'

April D. ODell
Procurement Specialist, Sr.
304-926-0499 ext. 41145

We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.


Signature

Robert E. Adams
Printed Name

4/8/24
Date


Title

You are viewing this page over a secure connection. Click here for more information.

West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

BROWN, EDWARDS & COMPANY, LLP

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLP Limited Liability Partnership	6/25/2015		4/18/2024	Foreign	Profit		4/6/2026	

Organization Information								
Business Purpose			Capital Stock					
Charter County			Control Number			9AATH		
Charter State		VA	Excess Acres					
At Will Term			Member Managed					
At Will Term Years			Par Value					
Authorized Shares			Young Entrepreneur			Not Specified		

Addresses	
Type	Address
Local Office Address	707 VIRGINIA ST, EAST, STE 300 ✓ CHARLESTON, WV, 25301
Notice of Process Address	BROWN, EDWARDS & COMPANY, LLP 707 VIRGINIA STREET, E, STE 300 CHARLESTON, WV, 25301
Principal Office Address	3906 ELECTRIC ROAD ROANOKE, VA, 24018
Type	Address

Officers	
Type	Name/Address
General Partner	MARK WISEMAN 5914 ELECTRIC ROAD ROANOKE, VA, 24026
Partner	MARK WISEMAN 5914 ELECTRIC ROAD ROANOKE, VA, 24026
Type	Name/Address

[File Your Current Year Annual Report Online Here](#)

For more information, please contact the Secretary of State's Office at 304-558-8000.

Friday, April 26, 2024 — 2:55 PM

© 2024 State of West Virginia



Important Reqs and Certs Update Show Details
Mar 1, 2024



See All Alerts

Entity Validation Processing Show Details
Apr 16, 2024



[Home](#) [Search](#) [Data Bank](#) [Data Services](#) [Help](#)

Search

All Words

e.g. 1606N020Q02

Select Domain
All Domains



Filter By



Keyword Search

For more information on how to use our keyword search, visit our help guide

Simple Search

Search Editor

Any Words

All Words

Exact Phrase

e.g. 1606N020Q02

"Brown Edwards"

Federal Organizations

Enter Code or Name



Status

Active

Inactive

Reset



No matches found

Your search did not return any results.

To view Entity Registrations, you must sign in.

[Sign In](#)

Would you like to include inactive records in your search results?

[Yes](#)

[Go Back](#)



Feedback

Our Website

[About This Site](#)

[Our Community](#)

[Release Notes](#)

[System Alerts](#)

Policies

[Terms of Use](#)

[Privacy Policy](#)

Our Partners

[Acquisition.gov](#)

[USASpending.gov](#)

[Grants.gov](#)

[More Partners](#)

Customer Service

[Help](#)

[Check Entity Status](#)

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. Mason</u> Date: <u>4.26.24</u> Solicitation No. <u>CCT DEP21*4</u> <u>C/O #3</u>	Agency: DEP Procurement Officer Submitting Requisition: Jessica Chambers Smith Requisition No. CCT DEP21*4 PF No.: 869713
--	--

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions www.state.wv.us/admin/purchase/TCP.pdf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	<i>Commercial General Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Automobile Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Workers' Compensation/Employer's Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Cyber Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Builder's Risk/Installation Floater</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Professional Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Other (specify)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

