



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Purchase Order

Order Date: 04-11-2024

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CPO 0211 4071 GSD2300000003 6	Procurement Folder:	1010703
Document Name:	Elevator Modernization Various Facilities (Phase II)	Reason for Modification: Change Order 3 To Increase and Extend Contract.	
Document Description:	Elevator Modernization Various Facilities (Phase II)		
Procurement Type:	Central Purchase Order		
Buyer Name:	Melissa Pettrey		
Telephone:	(304) 558-0094		
Email:	melissa.k.pettrey@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2022-10-19
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-06-20

VENDOR			
Vendor Customer Code:	VS0000037778		
SQP CONSTRUCTION GROUP INC			
281 SMILEY DR			
ST ALBANS	WV	25177	
US			
Vendor Contact Phone:	3045323659	Extension:	
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

DEPARTMENT CONTACT	
Requestor Name:	Patrick S O'Neill
Requestor Phone:	304-352-5492
Requestor Email:	patrick.s.oneill@wv.gov

24
FILE LOCATION

INVOICE TO	
DEPARTMENT OF ADMINISTRATION	
GENERAL SERVICES DIVISION	
103 MICHIGAN AVENUE	
CHARLESTON	WV 25305
US	

SHIP TO	
STATE OF WEST VIRGINIA	
JOBSITE - SEE SPECIFICATIONS	
No City	WV 99999
US	

426-2460

Total Order Amount:	\$7,003,578.3
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Purchasing Division's file copy

MKP 04/25/2024

PURCHASING DIVISION AUTHORIZATION DATE: <i>Tanya 4/24/2024</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John D. Gray 4/30/2024</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>John Gray 5-1-2</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order

Change Order No. 3 is issued to extend and increase the original contract to June 20, 2024, according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders. The extension of this contract is provided to provide the vendor time for the additional work.

Effective Date of Increase: Immediately.

Extend Contract from February 19, 2024 to June 20, 2024.
(Extended 123 Days)

Original Contract Price: :\$ 6,991,150.00
Change Order 2 (Decrease):\$ (15,000.00)
Change Order 3 :\$ 27,428.37
New Contract Total: :\$ 7,003,578.37

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72154010	0.00000		0.000000	4426200.00
Service From	Service To	Manufacturer		Model No	
2022-10-19	2024-06-20				

Commodity Line Description: Elevator Modernization Project (Phase II): Building 5

Extended Description:

Elevator Modernization Project (Phase II): Building 5

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72154010	0.00000		0.000000	487900.00
Service From	Service To	Manufacturer		Model No	
2022-10-19	2024-06-20				

Commodity Line Description: Elevator Modernization Project (Phase II): Building 15

Extended Description:

Elevator Modernization Project (Phase II): Building 15

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	72154010	0.00000		0.000000	488450.00
Service From	Service To	Manufacturer		Model No	
2022-10-19	2024-06-20				

Commodity Line Description: Elevator Modernization Project (Phase II): Building 17

Extended Description:

Elevator Modernization Project (Phase II): Building 17

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	72154010	0.00000		0.000000	543600.00
Service From	Service To	Manufacturer		Model No	
2022-10-19	2024-06-20				

Commodity Line Description: Elevator Modernization Project (Phase II): Building 84

Extended Description:

Elevator Modernization Project (Phase II): Building 84

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	72154010	0.00000		0.000000	1030000.00
Service From	Service To	Manufacturer		Model No	
2022-10-19	2024-06-20				

Commodity Line Description: Elevator Modernization Project (Phase II): Building 86

Extended Description:
Elevator Modernization Project (Phase II): Building 86

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	72154010	0.00000		0.000000	27428.37
Service From	Service To	Manufacturer		Model No	
2022-10-19	2024-06-20				

Commodity Line Description: Change Order 3

Extended Description:

AIA® Document G701® – 2017

Change Order

PROJECT: (Name and address) Elevator Modernizations (Phase 2) WV Capitol Complex Charleston, WV 25305	CONTRACT INFORMATION: Contract For: General Construction Date: October 19, 2022	CHANGE ORDER INFORMATION: Change Order Number: 003 Date: February 14, 2024
OWNER: (Name and address) State of West Virginia Dept of Administration General Services Division State Capitol Charleston, WV 25305	ARCHITECT: (Name and address) Miller Engineering, Inc. 240 Scott Ave, Suite 1 Morgantown, WV 26508	CONTRACTOR: (Name and address) SQP Construction Group, Inc. 281 Smiley Drive St. Albans, WV 25177

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Adjustment in Contract Amount described in Change Order Requests 2, 3, 4, and 6, attached.

Extension of contract time based on the Contractor's request due to ACM in shaft of Bldg 5 elevators 1&2 and driller for bore hole on Bldg 86 availability. The project will be substantially complete by May 21, 2024 and final completion will be June 20, 2024.

The original Contract Sum was	\$ 6,991,150.00
The net change by previously authorized Change Orders	\$ -15,000.00
The Contract Sum prior to this Change Order was	\$ 6,976,150.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 27,428.37
The new Contract Sum including this Change Order will be	\$ 7,003,578.37

The Contract Time will be increased by One Hundred Twenty-Three (123) days.
 The new date of Substantial Completion will be May 21, 2024.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Miller Engineering, Inc.

SQP Construction Group, Inc.

State of West Virginia/ Dept of
 Administration
 General Services Division

ARCHITECT (Firm name)

SIGNATURE

Brian C. Miller, PE, President
PRINTED NAME AND TITLE

4 Mar 24

DATE

CONTRACTOR (Firm name)

SIGNATURE

Donald O. Gatewood, President/CEO
PRINTED NAME AND TITLE

3/4/2024

DATE

OWNER (Firm name)

SIGNATURE

Procurement Specialist
PRINTED NAME AND TITLE

3/7/24

DATE



SQP Construction Group, Inc.

281 Smiley Drive, St. Albans, West Virginia 25177
 Phone: (304) 440-9200 • Cell: (304) 989-4649
 Contact: Jacob Grose, Project Manager

Project:
 22-018 Elevator Modernization Phase 2

Date: December 20, 2023

Proposal Number: 002

Proposal Description:
 Cost associated with removing existing and installing new breaker in the MDP to feed the new panel in Building 86. The existing feed did not match what was shown on the contract documents.

COST DETAIL

DIRECT COSTS											
SCOPE DESCRIPTION				LABOR				MATERIAL		EQUIPMENT	
Item No.	Description	Quantity	Qty Units	Direct Labor Hours Per Unit	Total Direct Labor Hours	Hourly Wage Rate, Excl. Taxes & Ins.	Total Labor Cost	Material Cost Per Unit	Total Material Cost	Equipment Cost Per Unit	Total Equipment Cost
A	B	C	D	E	F = C x E	G	H = F x G	I	J = C x I	K	L = C x K
1.02				-	-	-	-	-	-	-	-
1.03				-	-	-	-	-	-	-	-
1.04				-	-	-	-	-	-	-	-
1.05				-	-	-	-	-	-	-	-
1.06				-	-	-	-	-	-	-	-
1.07				-	-	-	-	-	-	-	-
1.08				-	-	-	-	-	-	-	-
1.09				-	-	-	-	-	-	-	-
1.10				-	-	-	-	-	-	-	-
1.11				-	-	-	-	-	-	-	-
1.12				-	-	-	-	-	-	-	-
1.13				-	-	-	-	-	-	-	-
1.14	Subtotal from Cost Proposal (this sheet)					subtotal of 1.01 - 1.13	-	subtotal of 1.01 - 1.13	-	subtotal of 1.01 - 1.13	-
1.15	Subtotal from Cost Proposal Continuation Sheet						-		-		-
1.97	Subtotal Direct Costs:					Subtotal Labor	\$0.00	Subtotal Mat'l	\$0.00	Subtotal Equip.	\$0.00
1.98	Taxes/Insurance:		Labor Burden	34%	% of Item 1.97H		\$0.00	Sales Tax	0%	\$0.00	Sales Tax 6% \$0.00
1.99	Total Direct Costs					Total Labor	\$0.00	Total Mat'l	\$0.00	Total Equip.	\$0.00

SUBCONTRACTOR COSTS		
Item No.	Subcontractor Name	Total Cost
A	B	C
2.01	Nitro Electric	\$ 7,527.68
2.02		-
2.03		-
2.04		
2.05		
2.06		
2.07		
2.08		
2.09		
2.10		
2.99	Total Subcontract Costs	\$ 7,527.68

SUMMARY		
Item No.	Description	Total Cost
3.01	Total Direct Labor Cost	Item 1.99H \$0.00
3.02	Total Direct Material Cost	Item 1.99J \$0.00
3.03	Total Equipment Cost	Item 1.99L \$0.00
3.04	Subtotal	3.01+3.02+3.03 \$0.00
3.05	Overhead and Profit (%)	15.00% \$0.00
3.06	Subtotal	3.04+3.05 \$0.00
3.07	Subcontractor Cost	Item 2.99 \$7,527.68
3.08	Subcontractor Markup (%)	10.00% \$752.77
3.09	Subtotal	3.06+3.07+3.08 \$8,280.45
3.10	Additional Bond/Ins. Cost	2.00% \$165.61
3.11	B&O Tax	2.00% \$165.61
3.99	Total Proposal Cost	3.09+3.10+3.11 \$8,611.67

Submitted By

Jacob Grose
 [NAME]

Jacob Grose
 [SIGNATURE]

Project Manager
 [TITLE]

December 20, 2023
 [DATE]

Feb. 19, 2024



Jacob Grose
SQP
St. Albans, WV

RE: Reroute elevator panel feed

Jacob

Scope of Work: Install new conduit from existing MDP to new panel. Install new 4/0 cable and terminate. We will install a new breaker in the MDP to feed the new panel.

Material	Quantity	Price	Extended Price
Breaker with Hardware (State Electric)	1	\$1,905.00	\$1,905.00
Additional hardware for BKR	1	\$100.00	\$100.00
4/0 cable	90	\$10.78	\$970.20
2" conduit and accessories	150	\$4.98	\$747.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Total Material			\$3,722.20
Total with tax			\$3,982.75

Mark up 15% \$4,580.16

Labor	Rate	Hours	Total
Foreman	\$87.93	16	\$1,406.88
Journeyman	\$82.29	16	\$1,316.64
Total Labor			\$2,723.52

Equipment Rental	Rate	Hours	Total
Truck	\$112.00	2	\$224.00

Total Estimate \$7,527.68

Clarifications:

1. The price is valid for 30 days.

If you have any questions, please feel free to contact me.



Mike Price | Project Manager
Nitro Construction Services, Inc.
4300 1st Ave., Nitro, WV 25143
Office: 304-204-1500 | **Cell:** 304-859-2713
Website: nitroconstructionservices.com



Quote



Entered Date	Taken By	Customer #	Order #
3/1/24	0218	595708	17115532-00
PO #		Requested Ship Date	Page #
MIKE PRICE		3/4/24	1

Bill To NITRO CONSTRUCTION SERVICES 4300 FIRST AVENUE, 2ND FLOOR PO BOX 879 NITRO, WV 25143	Ship To MIKE PRICE
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Correspondence To State Electric Supply Company 2010 2nd Avenue PO Box 5397 Huntington, WV 25703

Instructions			
Ship Point Dunbar	Order Reference	Via Our Truck	Shipped
			Terms Net 10 Prox

Notes

Line	Product and Description	UPC Item	Order Quantity	Qty UM	Unit Price	Price UM	Amount(Net)
1	CONEMT200 CONDUIT EMT 2 IN	02006	150.00	FEET	4.9800	FEET	747.00
2	SW1636S 2" EMT SS CONN STEEL 20- PK Superseded Prod: MADMES-766	23050	6.00	EACH	3.0000	EACH	18.64
3	SW1646S 2" EMT SS COUP STEEL 20-P K Superseded Prod: MADMES-766	23250	20.00	EACH	3.0800	EACH	61.60
4	CHNLB66-MT 2-IN AL LB COND BDY	33976	2.00	EACH	26.8600	EACH	53.72
5	CHN660 2-IN ALUM COND BODY CVR	14066	2.00	EACH	5.3000	EACH	10.60
6	WCUTHHN40BK THHN 4/0 STR BLACK 3-X 170FT REELS	75606	510.00	FT/M	4,544.1000	M	2,317.49
7	WCUTHHN2STRGN THHN 2 STR GREEN	76036	170.00	FT/M	1,718.0000	M	292.06
7	Lines Total	Total Order Quantity	860.00			Subtotal	3,504.04
						Taxes	0.00
						Total	3,504.04



Quote



Entered Date	Taken By	Customer #	Order #
11/20/23	0218	595708	16955079-00
PO #	Requested Ship Date		Page #
SIEMENS FXD6 BREAKER	11/21/23		1

Bill To NITRO CONSTRUCTION SERVICES 4300 FIRST AVENUE, 2ND FLOOR PO BOX 879 NITRO, WV 25143	Ship To NITRI ELECTRIC ATTN: MIKE 4300 FIRST AVENUE NITRO, WV 25143
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Correspondence To State Electric Supply Company 2010 2nd Avenue PO Box 5397 Huntington, WV 25703

Instructions

Ship Point Dunbar	Order Reference	Via Our Truck	Shipped	Terms Net 10 Prox
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Notes

Line	Product and Description	UPC Item	Order Quantity	Qty UM	Unit Price	Price UM	Amount(Net)
1	SIEFXD63B200 3P 200A 600V CB	00000	1.00	EACH	1,225.0000	EACH	1,225.00
2	SIETA1FD350A CB LN/LD LUG KIT	00000	3.00	EACH	21.0000	EACH	63.00
3	SIE6F62 BREAKER STRAP KIT	00000	1.00	EACH	586.0000	EACH	586.00
4	SIEFXDSCREWKIT SCREW KIT	00000	1.00	EACH	31.0000	EACH	31.00
4 Lines Total		Total Order Quantity	6.00			Subtotal	1,905.00
						Taxes	0.00
						Total	1,905.00



SQP Construction Group, Inc.
 281 Smiley Drive, St. Albans, West Virginia 25177
 Phone: (304) 440-9200 • Cell: (304) 989-4649
 Contact: Jacob Grose, Project Manager

Project:
 22-018 Elevator Modernization Phase 2

Date: December 20, 2023

Proposal Number: 003

Proposal Description:
 Cost for adding additional sets of auxiliary contacts to accommodate the battery backup system on each hydraulic elevator in each building.

COST DETAIL

DIRECT COSTS												
SCOPE DESCRIPTION				LABOR				MATERIAL		EQUIPMENT		
Item No.	Description	Quantity	Qty Units	Direct Labor Hours Per Unit	Total Direct Labor Hours	Hourly Wage Rate, Excl. Taxes & Ins.	Total Labor Cost	Material Cost Per Unit	Total Material Cost	Equipment Cost Per Unit	Total Equipment Cost	
A	B	C	D	E	F = C x E	G	H = F x G	I	J = C x I	K	L = C x K	
1.02				-	-	-	-	-	-	-	-	
1.03				-	-	-	-	-	-	-	-	
1.04				-	-	-	-	-	-	-	-	
1.05				-	-	-	-	-	-	-	-	
1.06				-	-	-	-	-	-	-	-	
1.07				-	-	-	-	-	-	-	-	
1.08				-	-	-	-	-	-	-	-	
1.09				-	-	-	-	-	-	-	-	
1.10				-	-	-	-	-	-	-	-	
1.11				-	-	-	-	-	-	-	-	
1.12				-	-	-	-	-	-	-	-	
1.13				-	-	-	-	-	-	-	-	
1.14	Subtotal from Cost Proposal (this sheet)					subtotal of 1.01 - 1.13	-	subtotal of 1.01 - 1.13	-	subtotal of 1.01 - 1.13	-	
1.15	Subtotal from Cost Proposal Continuation Sheet						-		-		-	
1.97	Subtotal Direct Costs:					Subtotal Labor	\$0.00	Subtotal Mat'l	\$0.00	Subtotal Equip.	\$0.00	
1.98	Taxes/Insurance:			Labor Burden	34%	% of Item 1.97H	\$0.00	Sales Tax	0%	\$0.00	Sales Tax 6%	\$0.00
1.99	Total Direct Costs					Total Labor	\$0.00	Total Mat'l	\$0.00	Total Equip.	\$0.00	

SUBCONTRACTOR COSTS		
Item No.	Subcontractor Name (List totals from attached SC-1 forms)	Total Cost
A	B	C
2.01	Nitro Electric	\$ 6,200.00
2.02		-
2.03		-
2.04		
2.05		
2.06		
2.07		
2.08		
2.09		
2.10		
2.99	Total Subcontract Costs	\$ 6,200.00

SUMMARY		
Item No.	Description	Total Cost
3.01	Total Direct Labor Cost	Item 1.99H \$0.00
3.02	Total Direct Material Cost	Item 1.99J \$0.00
3.03	Total Equipment Cost	Item 1.99L \$0.00
3.04	Subtotal	3.01+3.02+3.03 \$0.00
3.05	Overhead and Profit (%)	15.00% \$0.00
3.06	Subtotal	3.04+3.05 \$0.00
3.07	Subcontractor Cost	Item 2.99 \$6,200.00
3.08	Subcontractor Markup (%)	10.00% \$620.00
3.09	Subtotal	3.06+3.07+3.08 \$6,820.00
3.10	Additional Bond/Ins. Cost	2.00% \$136.40
3.11	B&O Tax	2.00% \$136.40
3.99	Total Proposal Cost	3.09+3.10+3.11 \$7,092.80

Submitted By

Jacob Grose

[NAME]

[SIGNATURE]

Project Manager

[TITLE]

December 20, 2023

[DATE]

Feb. 19, 2024



Jacob Grose
SQP
St. Albans, WV

RE: Breaker with contacts

Jacob

Scope of Work: Upon inspection with the elevator installation contractor, 4 of the buildings that the elevators are being replaced with require external contacts to be installed. This was not on the prints, so the following is the cost of these breakers with labor attached. This work will have to be performed after hours the labor will reflect that.

Material	Quantity	Price	Extended Price
Breaker with Aux contacts (State Electric)	5	\$665.00	\$3,325.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Total Material		\$3,325.00	
Total with tax		\$3,557.75	

Mark up 15% \$4,045.36

Labor	Rate	Hours	Total
Foreman	\$87.93	12	\$1,055.16
Journeyman	\$82.29	12	\$987.48
Total Labor			\$2,042.64

Equipment Rental	Rate	Quantity	Total
Truck	\$112.00	1	\$112.00

Total Estimate \$6,200.00

Clarifications:

NITRO CONSTRUCTION SERVICES, INC.

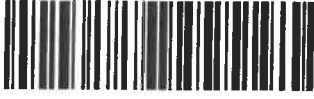
4300 First Avenue, 2nd Floor | P.O. Box 879 | Nitro, West Virginia 25143-1001 | nitrocs.com | 304.204.1500

1.The price is valid for 30 days.

If you have any questions, please feel free to contact me.



Mike Price | Project Manager
Nitro Construction Services, Inc.
4300 1st Ave., Nitro, WV 25143
Office: 304-204-1500 | **Cell:** 304-859-2713
Website: nitroconstructionservices.com



Entered Date	Taken By	Customer #	Order #
12/7/23	0218	595708	16980707-00
PO #	Requested Ship Date		Page #
ELEVATOR PROJECT	12/8/23		1

Bill To NITRO CONSTRUCTION SERVICES 4300 FIRST AVENUE, 2ND FLOOR PO BOX 879 NITRO, WV 25143	Ship To NITRO ELECTRIC 4300 FIRST AVENUE NITRO, WV 25143
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Correspondence To State Electric Supply Company 2010 2nd Avenue PO Box 5397 Huntington, WV 25703

Instructions				
Ship Point	Order Reference	Via	Shipped	Terms
Dunbar		Our Truck		Net 10 Prox

Notes

Line	Product and Description	UPC Item	Order Quantity	Qty UM	Unit Price	Price UM	Amount(Net)
1	C-HFD3100LS06 - MOD 3P100A BKR WITH 120V SHUNT & NO/NC CONT	00000	5.00	each	665.0000	each	3,325.00
1 Lines Total		Total Order Quantity	5.00			Subtotal	3,325.00
						Taxes	0.00
						Total	3,325.00



SQP Construction Group, Inc.
 281 Smiley Drive, St. Albans, West Virginia 25177
 Phone: (304) 440-9200 • Cell: (304) 989-4649
 Contact: Jacob Grose, Project Manager

Project:
 22-018 Elevator Modernization Phase 2

Date: January 11, 2024

Proposal Number: 004

Proposal Description:
 Cost to add additional fire alarm devices in Building 86 based on code requirement of devices for each sprinkler head.

COST DETAIL

DIRECT COSTS											
SCOPE DESCRIPTION				LABOR				MATERIAL		EQUIPMENT	
Item No.	Description	Quantity	Qty Units	Direct Labor Hours Per Unit	Total Direct Labor Hours	Hourly Wage Rate, Excl. Taxes & Ins.	Total Labor Cost	Material Cost Per Unit	Total Material Cost	Equipment Cost Per Unit	Total Equipment Cost
A	B	C	D	E	F=CxE	G	H=FxG	I	J=CxI	K	L=CxK
1.02	Carpenter (Cut and patch ceiling around new devices)	4.00	hr	1.00	4.00	45.00	180.00	-	-	-	-
1.03											
1.04											
1.05											
1.06											
1.07											
1.08											
1.09											
1.10											
1.11											
1.12											
1.13											
1.14	Subtotal from Cost Proposal (this sheet)					subtotal of 1.01 - 1.13	180.00	subtotal of 1.01 - 1.13	-	subtotal of 1.01 - 1.13	-
1.15	Subtotal from Cost Proposal Continuation Sheet						-		-		-
1.97	Subtotal Direct Costs:					Subtotal Labor	\$180.00	Subtotal Mat'l	\$0.00	Subtotal Equip.	\$0.00
1.98	Taxes/Insurance:					Labor Burden 34% of Item 1.97H	\$61.20	Sales Tax 0%	\$0.00	Sales Tax 6%	\$0.00
1.99	Total Direct Costs					Total Labor	\$241.20	Total Mat'l	\$0.00	Total Equip.	\$0.00

SUBCONTRACTOR COSTS		
Item No.	Subcontractor Name (List totals from attached SC-1 forms)	Total Cost
A	B	C
2.01	Nitro Electric	\$ 2,544.00
2.02		-
2.03		-
2.04		
2.05		
2.06		
2.07		
2.08		
2.09		
2.10		
2.99	Total Subcontract Costs	\$ 2,544.00

SUMMARY			
Item No.	Description		Total Cost
3.01	Total Direct Labor Cost	Item 1.99H	\$241.20
3.02	Total Direct Material Cost	Item 1.99J	\$0.00
3.03	Total Equipment Cost	Item 1.99L	\$0.00
3.04	Subtotal	3.01+3.02+3.03	\$241.20
3.05	Overhead and Profit (%)	15.00%	\$36.18
3.06	Subtotal	3.04+3.05	\$277.38
3.07	Subcontractor Cost	Item 2.99	\$2,544.00
3.08	Subcontractor Markup (%)	10.00%	\$254.40
3.09	Subtotal	3.06+3.07+3.08	\$3,075.78
3.10	Additional Bond/Ins. Cost	2.00%	\$61.52
3.11	B&O Tax	2.00%	\$61.52
3.99	Total Proposal Cost	3.09+3.10+3.11	\$3,198.81

Submitted By

Jacob Grose
 [NAME]

[SIGNATURE]

Project Manager
 [TITLE]

January 11, 2024
 [DATE]

Feb. 19, 2024



Jacob Grose
SQP
St. Albans, WV

RE: Additional fire alarm devices

Jacob

Scope of Work: Install additional devices for the fire alarm system in building 86. This is to have the system up to code based upon items not on the original drawings.

Material	Quantity	Price	Extended Price
Additional Heat Detectors (Electronic Specialties)	1	\$425.00	\$425.00
			\$0.00
3/4 conduit and wire (State Electric)	1	\$170.00	\$170.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
		Total Material	\$595.00
		Total with tax	\$636.65

Mark up 15% \$729.80

Labor	Rate	Hours	Total
Foreman	\$87.93	10	\$879.30
Journeyman	\$82.29	10	\$822.90
		Total Labor	\$1,702.20

Equipment Rental Truck	\$112.00	1	\$112.00
---------------------------	----------	---	----------

Total Estimate \$2,544.00

NITRO CONSTRUCTION SERVICES, INC.

4300 First Avenue, 2nd Floor | P.O. Box 879 | Nitro, West Virginia 25143-1001 | nitrocs.com | 304.204.1500

Clarifications:

1. The price is valid for 30 days.

If you have any questions, please feel free to contact me.



Mike Price | Project Manager
Nitro Construction Services, Inc.
4300 1st Ave., Nitro, WV 25143
Office: 304-204-1500 | **Cell:** 304-859-2713
Website: nitroconstructionservices.com



1325 DUNBAR AVENUE • P.O. BOX 400 • DUNBAR, WV 25064
 PHONE 304-766-6277 • 800-642-5500 • FAX 304-766-6270

NITRO CONSTRUCTION SERVICES

DATE: January 3, 2024 (Since 1947)

QUOTATION NO. 230103-NC1-19125

REFERENCE: Adds to WV State Office Building 86 Elevator Upgrade

WE ARE PLEASED TO SUBMIT OUR QUOTATION FOR THE ABOVE PROJECT.

Summary of Cost Information for Equipment:

Add to EST fire alarm system

\$425.00 (add tax as applicable)

Price includes freight and 1 year factory warranty. Invoice upon delivery of equipment & installation materials, each due net 30 days.

Approved By: (Signature) _____ Purchase Order No. _____ Date _____

Notes:

- Due to price increases from supply chain this proposal is valid for 60 days
- Price is based on payment by check or ACH. Add 2.5% if payment is made by credit card

<u>Quantity</u>	<u>Description</u>
4	EDWARDS SIGA-HRD INTELLIGENT FIXED TEMP/RATE OF RISE HEAT DETECTORS
4	EDWARDS SIGA-SB4 DETECTOR BASES

Terms for the above:

- Invoice equipment & installation material upon delivery, net 30 days each invoice

Since 1947 Electronic Specialty Company has provided quality local service for life safety & critical communication systems
ELECTRONIC SPECIALTY COMPANY HAS A "SUBSTANCE DETECTION" POLICY AND A "DRUG FREE" WORKPLACE IN EFFECT.

DELIVERY: Equipment estimate of 2 weeks

Your Consideration will be very much appreciated.

FOB: Project Site

ELECTRONIC SPECIALTY CO.

TERMS: 30 days, Each Invoice

Authorized by: Maria Marcinko
 New Construction Manager

Contractors Licenses: WV #010229 VA #2705 KY #005601 OH 201336501043



SQP Construction Group, Inc.
 281 Smiley Drive, St. Albans, West Virginia 25177
 Phone: (304) 440-9200 • Cell: (304) 989-4649
 Contact: Jacob Grose, Project Manager

Project:
 22-018 Elevator Modernization Phase 2

Date: January 22, 2024

Proposal Number: 006

Proposal Description:
 Cost to provide and pull an additional CAT 6 Cable in all Buildings.

COST DETAIL

DIRECT COSTS											
SCOPE DESCRIPTION				LABOR				MATERIAL		EQUIPMENT	
Item No.	Description	Quantity	Qty Units	Direct Labor Hours Per Unit	Total Direct Labor Hours	Hourly Wage Rate, Excl. Taxes & Ins.	Total Labor Cost	Material Cost Per Unit	Total Material Cost	Equipment Cost Per Unit	Total Equipment Cost
A	B	C	D	E	F = C x E	G	H = F x G	I	J = C x I	K	L = C x K
1.02				-	-	-	-	-	-	-	-
1.03				-	-	-	-	-	-	-	-
1.04				-	-	-	-	-	-	-	-
1.05				-	-	-	-	-	-	-	-
1.06				-	-	-	-	-	-	-	-
1.07				-	-	-	-	-	-	-	-
1.08				-	-	-	-	-	-	-	-
1.09				-	-	-	-	-	-	-	-
1.10				-	-	-	-	-	-	-	-
1.11				-	-	-	-	-	-	-	-
1.12				-	-	-	-	-	-	-	-
1.13				-	-	-	-	-	-	-	-
1.14	Subtotal from Cost Proposal (this sheet)					subtotal of 1.01 - 1.13	-	subtotal of 1.01 - 1.13	-	subtotal of 1.01 - 1.13	-
1.15	Subtotal from Cost Proposal Continuation Sheet						-		-		-
1.97	Subtotal Direct Costs:					Subtotal Labor	\$0.00	Subtotal Mat'l	\$0.00	Subtotal Equip.	\$0.00
1.98	Taxes/Insurance:			Labor Burden	34%	% of Item 1,97H	\$0.00	Sales Tax	0%	\$0.00	Sales Tax 6% \$0.00
1.99	Total Direct Costs					Total Labor	\$0.00	Total Mat'l	\$0.00	Total Equip.	\$0.00

SUBCONTRACTOR COSTS		
Item No.	Subcontractor Name (List totals from attached SC-1 forms)	Total Cost
A	B	C
2.01	Nitro Electric	\$ 7,452.00
2.02		-
2.03		-
2.04		
2.05		
2.06		
2.07		
2.08		
2.09		
2.10		
2.99	Total Subcontract Costs	\$ 7,452.00

SUMMARY			
Item No.	Description		Total Cost
3.01	Total Direct Labor Cost	Item 1.99H	\$0.00
3.02	Total Direct Material Cost	Item 1.99J	\$0.00
3.03	Total Equipment Cost	Item 1.99L	\$0.00
3.04	Subtotal	3.01+3.02+3.03	\$0.00
3.05	Overhead and Profit (%)	15.00%	\$0.00
3.06	Subtotal	3.04+3.05	\$0.00
3.07	Subcontractor Cost	Item 2.99	\$7,452.00
3.08	Subcontractor Markup (%)	10.00%	\$745.20
3.09	Subtotal	3.06+3.07+3.08	\$8,197.20
3.10	Additional Bond/Ins. Cost	2.00%	\$163.94
3.11	B&O Tax	2.00%	\$163.94
3.99	Total Proposal Cost	3.09+3.10+3.11	\$8,525.09

Submitted By
 Jacob Grose
 [NAME]

 [SIGNATURE]
 Project Manager
 [TITLE]
 January 22, 2024
 [DATE]

Clarifications:

1. The price is valid for 30 days.

If you have any questions, please feel free to contact me.



Mike Price | Project Manager
Nitro Construction Services, Inc.
4300 1st Ave., Nitro, WV 25143
Office: 304-204-1500 | **Cell:** 304-859-2713
Website: nitroconstructionservices.com



1010 YOUNG ST
 CHARLESTON WV 25301-1039
 Phone: 304-206-3495
 Fax: 304-344-0324

To: NITRO CONSTRUCTION SERVICES INC.
 4300 1st Ave
 NITRO WV 25143
 Attn: Mike Price
 Phone: 304-399-6310
 Fax: 304-399-1096
 Email: JON.TATE@GRAYBAR.COM

Date: 01/11/2024
 Proj Name: CAT6
 GB Quote #: 0245150682
 Release Nbr:
 Purchase Order Nbr:
 Additional Ref#
 Valid From: 01/11/2024
 Valid To: 02/10/2024
 Contact: Jon Tate
 Email: Jon.Tate@graybar.com

Proposal

We Appreciate Your Request and Take Pleasure in Responding As Follows

Item	Item/Type	Quantity	Supplier	Catalog Nbr	Description	Price	Unit	Ext.Price
100	1,000 EA	PRYSMIAN CABLES	6NP4P24-BL-P- GCC-PV-CE	7133800		\$189.51	1000	\$189.51
GB Part #: 25202458 UPC #: 07940784530								

Total in USD (Tax not included): \$189.51

This equipment and associated installation charges may be financed for a low monthly payment through Graybar Financial Services (subject to credit approval). For more information call 1-800-241-7408 to speak with a leasing specialist.

To learn more about Graybar, visit our website at www.graybar.com

24-Hour Emergency Phone#: 1-800-GRAYBAR

Subject to the standard terms and conditions set forth in this document. Unless otherwise noted, freight terms are F.O.B. shipping point prepaid and bill. Unless noted the estimated ship date will be determined at the time of order placement.

To: • NITRO CONSTRUCTION SERVICES INC.
4300 1st Ave
NITRO WV 25143
Attn: Mike Price

Date: 01/11/2024
Proj Name: CAT6
GB Quote #: 0245150682

Proposal

We Appreciate Your Request and Take Pleasure in Responding As Follows

GRAYBAR ELECTRIC COMPANY, INC. TERMS AND CONDITIONS OF SALE

1. ACCEPTANCE OF ORDER; TERMINATION - Acceptance of any order is subject to credit approval and acceptance of order by Graybar Electric Company, Inc. ("Graybar") and, when applicable, Graybar's suppliers. If credit of the buyer of the goods or services ("Buyer") becomes unsatisfactory to Graybar, Graybar reserves the right to terminate upon notice to Buyer and without liability of Graybar.
2. GENERAL PROVISIONS - All typographical or clerical errors made by Graybar in any quotation, acknowledgment or publication are subject to correction. This agreement shall be governed by the laws of the State of Missouri applicable to contracts to be formed and fully performed within the State of Missouri, without giving effect to the choice or conflicts of law provisions thereof. All suits arising from or concerning this agreement shall be filed in the Circuit Court of St. Louis County, Missouri, or the United States District Court for the Eastern District of Missouri, and no other place unless otherwise determined in Graybar's sole discretion. Buyer hereby irrevocably consents to the jurisdiction of such court or courts and agrees to appear in any such action upon written notice thereof.
3. MODIFICATION OF TERMS AND CONDITIONS - These terms and conditions, and any associated statement of work, supersede all other communications, negotiations, and prior oral or written statements regarding the subject matter of these terms and conditions. No change, modification, rescission, discharge, abandonment, or waiver of these terms and conditions shall be binding upon Graybar unless made in writing and signed on conditions shall be binding unless hereafter made in writing and signed by the party to be bound. Any proposed modifications or additional terms are specifically rejected and deemed a material alteration hereof. If this document shall be deemed an acceptance of a prior offer by Buyer, such acceptance is expressly conditional upon Buyer's assent to any additional or different terms set forth herein.
4. PRICES AND SHIPMENTS - Prices for goods shall be those in effect at time of shipment, which shall be made F.O.B. shipping point, prepaid and bill. Delivery dates are subject to change and prices may increase for any price increases between the date of quote or order and the date of shipment. Buyer acknowledges and accepts this risk and agrees to pay the price of goods that is in effect at time of shipment in order to account completion. The contract price for goods and or services shall be increased by the amount of any applicable tariff, excise, fee, assessment, levy, charge or duty of any kind whatsoever, imposed, assessed or collected by any governmental body, whether or not reflected in the costs charged to Graybar, and Graybar may increase its cost for goods and or services appropriately to take into account such increases in Graybar's costs.
5. REELS - When Graybar ships returnable reels, a reel deposit may be included in the invoice. The Buyer should contact the nearest Graybar service location to return reels.
6. RETURN OF GOODS - Credit may be allowed for goods returned with prior approval. A deduction may be made from credits issued to cover cost of handling and restocking fees charged by the manufacturers of the goods. Returns will not be accepted for services or any material which has been modified at the request of or by Buyer. In addition, no custom orders may be returned, and goods must be in original packaging.
7. TAXES - Prices shown do not include sales or other taxes imposed on the sale of goods or services. Taxes now or hereafter imposed upon sales, shipments or services will be added to the purchase price. Buyer agrees to reimburse Graybar for any such tax or provide Graybar with acceptable tax exemption certificate.
8. PAYMENT TERMS - Payment terms shall be as stated on Graybar's invoice or as otherwise mutually agreed. As a condition of the sales agreement, a monthly service charge of the lesser of one and one-half percent (1.5%) or the maximum permitted by law may be added to all accounts not paid by net due date. Visa, MasterCard, American Express, and Discover credit cards are accepted at point of purchase only, including, but not limited to, sourcing, shipment or delivery issues caused by, related to, or resulting from COVID-19 or other similar national or global health situations. Factory shipment or delivery dates are the best estimates of our suppliers, and in no case shall Graybar be liable for any consequential or special damages arising from any delay in shipment or delivery.
10. CANCELLATION; CHANGES FOR SERVICES - Buyer may cancel or make changes to a statement of work up to five (5) business days prior to commencement of the work. All changes and cancellations after such date are subject to Graybar's prior written approval in Graybar's sole and absolute discretion. Buyer shall pay to Graybar amounts necessary to cover cancellation, restocking fees and other charges applicable to the cancelled goods or services including those incurred or committed to by Graybar.
11. SOFTWARE AND FIRMWARE - Graybar or the applicable third-party owner will retain all rights of ownership and title in its own intellectual property, including all copyrights relating to firmware and software and all copies of such firmware and software. Buyer acknowledges that all software is governed by terms expressly granted in the applicable agreement provided by such third-party owner or licensor and agrees to comply with such terms and conditions in connection with the use or resale of such software. Graybar provides the software "AS IS" WITH ALL FAULTS, and the only warranties provided for software, if any, are provided by the third-party owner or licensor of such software. Although Graybar may collect fees relating to such software, the end user's agreement is with the third-party owner or licensor, and Buyer holds Graybar harmless from and against any claims arising out of or related to such firmware or software.
12. LIMITED WARRANTIES - Graybar warrants that all goods sold are free of any security interest and will make available to Buyer all transferable warranties (including without limitation warranties with respect to intellectual property infringement) made to Graybar by the manufacturer of the goods. Buyer acknowledges that the performance of any service which alters the manufacturer provided goods, as indicated in the statement of work, may void the manufacturer's warranty. Graybar shall use the same care and skill a similarly situated provider of like services would exercise following commonly accepted industry practices in the performance of its duties under this agreement. GRAYBAR MAKES NO OTHER EXPRESS OR IMPLIED WARRANTIES, AND SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR PURPOSE. UNLESS OTHERWISE AGREED IN WRITING BY AN AUTHORIZED REPRESENTATIVE OF GRAYBAR, A HEALTHCARE APPLICATION, WHERE THE GOODS HAVE POTENTIAL FOR DIRECT PATIENT CONTACT OR WHERE A SIX (6) FOOT CLEARANCE FROM A PATIENT CANNOT BE MAINTAINED AT ALL TIMES.
13. LIMITATION OF LIABILITY - Buyer's remedies under this agreement are subject to any limitations contained in manufacturer's terms and conditions to Graybar, a copy of which will be furnished upon written request. Furthermore, Graybar's liability shall be limited to either repair or replacement of the goods, re-performance of the services, or refund of the purchase price, all at Graybar's option, and IN NO CASE SHALL GRAYBAR BE LIABLE FOR INCIDENTAL, SPECIAL, OR CONSEQUENTIAL DAMAGES. In addition, claims for shortages, other than loss in transit, must be made in writing not more than five (5) days after receipt of shipment. Unless otherwise agreed in the applicable statement of work, acceptance of services will occur not more than five (5) days after completion of performance.
14. WAIVER - The failure of Graybar to insist upon the performance of any of the terms or conditions of this agreement or to exercise any right hereunder shall not be deemed to be a waiver of such terms, conditions, or rights in the future, nor shall it be deemed to be a waiver of any other term, condition, or right under this agreement.
15. ASSIGNMENT - Buyer shall not assign its rights or delegate its duties hereunder or any interest herein without the prior written consent of Graybar, and any such assignment, without such consent, shall be void.
16. CERTIFICATION - Graybar hereby certifies that these goods were produced in compliance with all applicable requirements of Sections 6, 7, and 12 of the Fair Labor Standards Act, as amended, and of regulations and orders of the United States Department of Labor issued under Section 14 thereof. This agreement is subject to Executive Order 11246, as amended, the Rehabilitation Act of 1973, as amended, the Vietnam Veterans Readjustment Assistance Act of 1974, as amended, E.O. 13496, 29 CFR Part 471, Appendix A to Subpart A, and the corresponding regulations, to the extent required by law. 41 CFR 60-1.4, 60-741.5, and 60-250.5 are incorporated herein by reference, to the extent legally required.
17. FOREIGN CORRUPT PRACTICES ACT - Buyer shall comply with applicable laws and regulations relating to anti-corruption, including, without limitation, (i) the United States Foreign Corrupt Practices Act (FCPA) (15 U.S.C. 878d-1, et. seq.) irrespective of the place of performance, and (ii) laws and regulations implementing the Organization for Economic Cooperation and Development's Convention on Combating Bribery of Foreign Public Officials in International Business Transactions, the U.N. Convention Against Corruption, and the Inter-American Convention Against Corruption in Buyer's country or any country where performance of this agreement or delivery of goods will occur.
18. EXPORTING - Buyer acknowledges that this order and the performance thereof are subject to compliance with any and all applicable United States laws, regulations, or orders. Buyer agrees to comply with all such laws, regulations, and orders, including, if applicable, all requirements of the International Traffic in Arms Regulations and/or the Export Administration Act, as may be amended. Buyer further agrees that if the export laws are applicable, it will not disclose or re-export any technical data received under this order to any countries for which the United States government requires an export license or other supporting documentation at the time of export or transfer, unless Buyer has obtained prior written authorization from the United States Office of Export Control or other authority responsible for such matters.

Signed: _____

This equipment and associated installation charges may be financed for a low monthly payment through Graybar Financial Services (subject to credit approval). For more information call 1-800-241-7408 to speak with a leasing specialist.

To learn more about Graybar, visit our website at www.graybar.com

24-Hour Emergency Phone#: 1-800-GRAYBAR

Subject to the standard terms and conditions set forth in this document. Unless otherwise noted, freight terms are F.O.B. shipping point prepaid and bill.

Unless noted the estimated ship date will be determined at the time of order placement.



John K. McHugh
APPROVED
3/8/24

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

John K. McHugh
Director

MEMORANDUM

To: Melissa Pettrey, Senior Buyer, State Purchasing Division
From: Cody Taylor, Procurement Specialist, General Services Division
Date: March 7, 2024
Ref: GSD1010703, Change Order #3 Justification

Melissa:

Please allow this memorandum to serve as written explanation and justification for our request for Change Order #3 to extend and increase CPO 0211 GSD2300000003, with SQP Construction Group Inc., for Elevator Modernization Various Facilities (Phase 2) Project, per the attached documentation and the explanation given below.

We are requesting a net increase of \$27,428.37. \$8,611.67 to cover a new breaker to feed the new panel in Building 86, as the existing feed did not match what was shown on the contract documents. \$7,092.80 to cover the cost of auxiliary contacts to accommodate the battery backup system on each hydraulic elevator in each building (design oversight). \$3,198.81 to add additional fire alarm devices in Building 86 based on current code requirements of devices for each sprinkler head. \$8,525.09 to pull additional CAT6 cable through all buildings, which is required for the LiftNet systems on the elevator cars. Additional cabling was needed.

We are also requesting an extension of One Hundred and Twenty-Three (123) days to the date of Final Completion of the contract. These extensions are necessary due to delays in materials.

The Agency made the determination that these changes were warranted and approves the contract to be extended.

Original Final Completion Date: February 18, 2024
New Final Completion Date: June 20, 2024 (increased the 123 calendar days)

Original Contract Amount	=	\$6,991,150.00
Change Order #1 (NTP)	=	N/A
Change Order #2 Decrease	=	(\$15,000.00)
Change Order #3 (Extension)	=	\$27,428.37
Revised Contract Amount	=	\$7,003,578.37



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

John K. McHugh
Director

If you have any questions or need additional information, please contact me via email at Cody.G.Taylor@wv.gov or by phone at (304) 352-5531.

INCREASE PENALTY RIDER

BOND AMOUNT \$6,991,150.00 BOND NO. PB02597100417

To be attached and form a part of Bond No. PB02597100417 dated the 7th Day of September, 2022, executed by Philadelphia Indemnity Insurance Company as surety, on behalf of SQP Construction Group, Inc. as current principal of record, and in favor of State of West Virginia, Department of Administration, Purchasing Division, as Obligee for Elevator Modernization Various Facilities (Phase 2) CRFQ GSD23*11, and in the amount of Six Million Nine Hundred Ninety One Thousand One Hundred Fifty Dollars and 00/100 (\$6,991,150.00).

In consideration of the agreed premium charged for this bond, it is understood and agreed that Philadelphia Indemnity Insurance Company hereby consents that effective from the 4th Day of March, 2024, said bond shall be amended as follows:

THE BOND PENALTY SHALL BE INCREASED:

FROM: Six Million Nine Hundred Ninety One Thousand One Hundred Fifty Dollars and 00/100 (\$6,991,150.00)

TO: Seven Million Three Thousand Five Hundred Seventy Eight Dollars and 37/100 (\$7,003,578.37)

The INCREASE of said bond penalty shall be effective as of the 4th Day of March, 2024, and does hereby agree that the continuity of protection under said bond subject to changes in penalty shall not be impaired hereby, provided that the aggregate liability of the above mentioned bond shall not exceed the amount of liability assumed by it at the time the act and/or acts of default were committed and in no event shall such liability be cumulative.

Signed, sealed and dated this 4th Day of March, 2024

SQP Construction Group, Inc.
PRINCIPAL

BY

M. [Signature], President

Philadelphia Indemnity Insurance Company
SURETY

BY

Kimberly L. Miles

Kimberly L. Miles, Licensed WV Resident Agent, ATTORNEY-IN-FACT

THE ABOVE BOND IS HEREBY AGREED TO AND ACCEPTED BY

State of West Virginia, Department of Administration, Purchasing Division
OBLIGEE

BY


James Rogers Procurement Admin
TITLE

ACKNOWLEDGMENTS

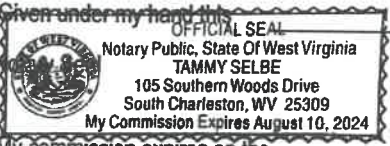
Acknowledgment by Principal if individual or Partnership

1. STATE OF _____
2. County of _____ to-wit:
3. I, _____, a Notary Public in and for the
4. county and state aforesaid, do hereby certify that _____ whose name is signed to the foregoing writing, has this day acknowledged the same before me in my said county.
5. Given under my hand this _____ day of _____
6. Notary Seal
7. _____ (Notary Public)
8. My commission expires on the _____ day of _____

Acknowledgment by Principal if Corporation

9. STATE OF West Virginia
10. County of Kanawha to-wit:
11. I, Lisa R Stalaker, a Notary Public in and for the
12. county and state aforesaid, do hereby certify that Donald O. Gatewood
13. who as, President signed the foregoing writing for
14. a corporation, has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation.
15. Given under my hand and the Official Seal day of March 2024
16. Notary Seal  17. Lisa R Stalaker (Notary Public)
18. My commission expires on the 11th day of April 2025

Acknowledgment by Surety

19. STATE OF West Virginia
20. County of Kanawha to-wit:
21. I, Tammy Selbe, a Notary Public in and for the
22. county and state aforesaid, do hereby certify that Kimberly L. Miles
23. who as, Attorney-in-Fact signed the foregoing writing for
24. Philadelphia Indemnity Insurance Company a corporation, has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation.
25. Given under my hand this _____ day of _____ 2024
26.  27. Tammy Selbe (Notary Public) Tammy Selbe
28. My commission expires on the 10th day of August, 2024

Sufficiency in Form and Manner of Execution Approved

This 30th day of April 2024

By: John L. Gray
Attorney General
(Deputy Attorney General)

PHILADELPHIA INDEMNITY INSURANCE COMPANY
One Bala Plaza, Suite 100
Bala Cynwyd, PA 19004-0950

Power of Attorney

KNOW ALL PERSONS BY THESE PRESENTS: That PHILADELPHIA INDEMNITY INSURANCE COMPANY (the Company), a corporation organized and existing under the laws of the Commonwealth of Pennsylvania, does hereby constitute and appoint Douglas P. Taylor, Andrew K. Teeter, Kimberly L. Miles, Tammy S. Selbe and Jessica J. Bentley of USI Insurance Services, LLC, its true and lawful Attorney-in-fact with full authority to execute on its behalf bonds, undertakings, recognizances and other contracts of indemnity and writings obligatory in the nature thereof, issued in the course of its business and to bind the Company thereby, in an amount not to exceed \$75,000,000.

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of PHILADELPHIA INDEMNITY INSURANCE COMPANY on the 14th of November, 2016.

RESOLVED: That the Board of Directors hereby authorizes the President or any Vice President of the Company: (1) Appoint Attorney(s) in Fact and authorize the Attorney(s) in Fact to execute on behalf of the Company bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof and to attach the seal of the Company thereto; and (2) to remove, at any time, any such Attorney-in-Fact and revoke the authority given. And, be it

FURTHER RESOLVED: That the signatures of such officers and the seal of the Company may be affixed to any such Power of Attorney or certificate relating thereto by facsimile, and any such Power of Attorney so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

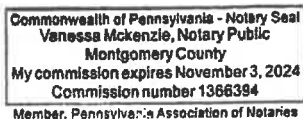
IN TESTIMONY WHEREOF, PHILADELPHIA INDEMNITY INSURANCE COMPANY HAS CAUSED THIS INSTRUMENT TO BE SIGNED AND ITS CORPORATE SEAL TO BE AFFIXED BY ITS AUTHORIZED OFFICE THIS 5TH DAY OF MARCH, 2021.



(Seal)

John Glomb, President & CEO
Philadelphia Indemnity Insurance Company

On this 5th day of March, 2021 before me came the individual who executed the preceding instrument, to me personally known, and being by me duly sworn said that he is the therein described and authorized officer of the PHILADELPHIA INDEMNITY INSURANCE COMPANY; that the seal affixed to said instrument is the Corporate seal of said Company; that the said Corporate Seal and his signature were duly affixed.



Notary Public:

Vanessa McKenzie

residing at:

Bala Cynwyd, PA

My commission expires:

November 3, 2024

I, Edward Sayago, Corporate Secretary of PHILADELPHIA INDEMNITY INSURANCE COMPANY, do hereby certify that the foregoing resolution of the Board of Directors and the Power of Attorney issued pursuant thereto on the 5th day March, 2021 are true and correct and are still in full force and effect. I do further certify that John Glomb, who executed the Power of Attorney as President, was on the date of execution of the attached Power of Attorney the duly elected President of PHILADELPHIA INDEMNITY INSURANCE COMPANY.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 4th day of March, 2024

Edward Sayago, Corporate Secretary
PHILADELPHIA INDEMNITY INSURANCE COMPANY



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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

SQP CONSTRUCTION GROUP, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	3/22/2021		3/22/2021	Domestic	Profit			

Organization Information			
Business Purpose	2362 - Construction - Construction of Buildings - Nonresidential Building Construction (industrial, commercial & institutional building)		Capital Stock 1000.0000
Charter County	Putnam		Control Number
Charter State	WV		Excess Acres
At Will Term			Member Managed
At Will Term Years			Par Value 1.000000
Authorized Shares	1000		Young Entrepreneur No



Addresses	
Type	Address
Local Office Address	281 SMILEY DRIVE SAINT ALBANS, WV, 25177
Mailing Address	281 SMILEY DRIVE SAINT ALBANS, WV, 25177 USA
Notice of Process Address	DONALD O GATEWOOD 281 SMILEY DRIVE SAINT ALBANS, WV, 25177
Principal Office Address	281 SMILEY DRIVE ST. ALBANS, WV, 25177 USA
Type	Address

Officers	
Type	Name/Address
President	DONALD GATEWOOD 75 W 3RD AVENUE HUNTINGTON, WV, 25701
Secretary	CHARLES CRIMMEL 75 W 3RD AVENUE HUNTINGTON, WV, 25701
Treasurer	CHARLES CRIMMEL 75 W 3RD AVENUE HUNTINGTON, WV, 25701
Type	Name/Address

Annual Reports	
Filed For	
2024	
2023	
2022	
Date filed	

For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, April 1, 2024 — 9:29 AM

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Please Sign In: You must sign in to your SAM.gov account to search Entities, Responsibility/Qualification and the Disaster Response Registry.

Select Domain
Entity Information



All Entity Information

Entities

Disaster Response Registry

Responsibility / Qualification

Exclusions

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All Words ¹

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e.g. 123456789, Smith Corp

"SQP Construction Group Inc"

Entity 

Location 

Status 

 Archive



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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>#05 MRP</u> Date: <u>03/21/2024</u> Solicitation No. _____ <i>C/O 3 extend + increase</i>	Agency: West Virginia General Services Division Procurement Officer Submitting Requisition: Cody Taylor Requisition No. CPO GSD2300000003 PF No.: 1010703
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: *Melissa K. Petrey, Senior Buyer*