



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 02-03-2024

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 1400 1400 AGR2300000005 2	Procurement Folder:	1181023
Document Name:	LYMANTRIA DISPAR (GYPSY MOTH) AERIAL SUPPRESSION	Reason for Modification:	Change Order 01 To renew contract No other changes
Document Description:	LYMANTRIA DISPAR (GYPSY MOTH) AERIAL SUPPRESSION		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2023-04-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-03-31

VENDOR		DEPARTMENT CONTACT																
Vendor Customer Code:	000000193014	Requestor Name:	Cynthia D Fisher															
HELICOPTER APPLICATORS INC 1670 YORK RD GETTYSBURG PA 17325 US		Requestor Phone:	(304) 558-2221															
Vendor Contact Phone:	999-999-9999	Requestor Email:	cfisher@wvda.us															
Extension:		<div style="font-size: 48pt; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION</div>																
Discount Details:																		
	<table border="1"> <thead> <tr> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1 No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2 No</td> <td></td> <td></td> </tr> <tr> <td>#3 No</td> <td></td> <td></td> </tr> <tr> <td>#4 No</td> <td></td> <td></td> </tr> </tbody> </table>			Discount Allowed	Discount Percentage	Discount Days	#1 No	0.0000	0	#2 No			#3 No			#4 No		
Discount Allowed	Discount Percentage			Discount Days														
#1 No	0.0000			0														
#2 No																		
#3 No																		
#4 No																		

INVOICE TO	SHIP TO
PROCUREMENT OFFICER 304-558-2221 AGRICULTURE DEPARTMENT OF ADMINISTRATIVE SERVICES 1900 KANAWHA BLVD E CHARLESTON WV 25305-0173 US	AUTHORIZED RECEIVER 304-558-2212 AGRICULTURE DEPARTMENT OF PLANT INDUSTRIES DIVISION 275 GUS R DOUGLAS LN, BLDG 6 CHARLESTON WV 25312 US

208-2461

Total Order Amount:	Open End
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Purchasing Division's File Copy

Xm 2/10/24
 PURCHASING DIVISION AUTHORIZATION
 DATE: *Tara G 2/7/2024*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John S. Gray*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *2/14/24*
 ELECTRONIC SIGNATURE ON FILE

2/14/2024

Extended Description:

Change Order

Change Order No. 01 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

Effective date of renewal 4/1/2024 through 3/31/2025.

Renewal Years Remaining: 2

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	70151502			ACRE	23.870000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Mimic 2LV or Equal

Extended Description:

Applied at 5fl. oz. per acre, mixed with water for final application rate of .75GPA (96OZ)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	70151502			ACRE	34.820000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: BTK Foray 76B or Equal - 25.3 CLU

Extended Description:

undiluted spray volume of 1/3 of a gallon per acre

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	70151502			ACRE	33.840000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: BTK Foray 48B or Equal - 24 CLU

Extended Description:

undiluted spray volume of 1/2 of a gallon (64 ounces) per acre

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	70151502			ACRE	24.490000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Gypchek/Gypchek Carrier or Equal

Extended Description:

(Gypchek will be provided by USDA-FS) 1/2 gallon per acre, Dose is 2X1011 OB/acre/appl for each of 2 applications. contractor is responsible for purchasing carrier. Current Carrier mix is 75% water, 25% molasses, 25% sticker (e.g., Tactic manufactured by Loveland Industries) or Equal.

West Virginia Department of Agriculture

Kent A. Leonhardt, Commissioner
Joseph L. Hatton, Deputy Commissioner



January 31, 2024

Helicopter Applicators, Inc
Attn: Kirk A. Martin, Secretary / Treasurer
1670 York Rd
Gettysburg, PA 17325

RE: CMA 1400 AGR2300000005 – Lymantria Dispar Aerial Suppression

The West Virginia Department of Agriculture is offering to renew the above-referenced contract under the same terms and conditions, pricing, and specifications as the current contract and all subsequent change orders, if applicable. The renewal dates are April 1, 2024 through March 31, 2025. If your company agrees to this renewal, please fill out and sign the renewal letter and return to my attention no later than February 15, 2024.

Please let me know if you have any questions.

Sincerely

Alan Clemans
Alan Clemans (Jan 30, 2024 15:55 EST)

Alan Clemans, CFO / Director
Administrative Services Division

We agree to new the contract for the period as stated above under the same terms and conditions and pricing as the original contract and any change orders thereto.

Kirk A. Martin
Name/Signature **Kirk A. Martin**

1/31/2024
Date

Secretary/Treasurer
Title

mailing address: 1900 Kanawha Blvd. East, Charleston, WV 25305-0009
physical address: 217 Gus R. Douglass Lane, Charleston, WV 25312
telephone: 304-558-3550 · fax: 304-558-2203

www.agriculture.wv.gov

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HELICOPTER APPLICATORS, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	3/16/2015		3/16/2015	Foreign	Profit			

Organization Information		
Business Purpose	1153 - Agriculture, Forestry, Fishing and Hunting - Agriculture and Forestry Support Activities - Support Activities for Forestry	
Charter County	Capital Stock	
Charter State	MD	Control Number
At Will Term	Excess Acres	
At Will Term Years	Member Managed	
Authorized Shares	Par Value	Young Entrepreneur
		Not Specified

Addresses	
Type	Address
Local Office Address	1670 YORK RD. GETTYSBURG, PA, 17325
Mailing Address	1670 YORK RD. GETTYSBURG, PA, 17325 USA
Notice of Process Address	CLAY HOXTON HOXTON AGENCY 8516 SHEPHERDSTOWN PIKE SHEPHERDSTOWN, WV, 254430589
Principal Office Address	1670 YORK RD. GETTYSBURG, PA, 17325 USA
Type	Address

Officers	
Type	Name/Address
President	GLENN MARTIN 1670 YORK RD. GETTYSBURG, PA, 17325
Treasurer	KIRK MARTIN 1670 YORK RD. GETTYSBURG, PA, 17325
Vice-President	KYLE MARTIN 1670 YORK RD. GETTYSBURG, PA, 17325
Type	Name/Address

Annual Reports	
Filed For	
2023	
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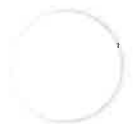
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For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, February 6, 2024 — 9:05 AM

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"Helicopter Applicators" ×

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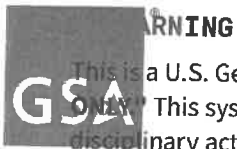
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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Larry D. McDonnell</u> Date: <u>2/06/24</u> Solicitation No. <u>CMA AGR23*05 c/p 1</u>	Agency: Department of Agriculture Procurement Officer Submitting Requisition: Laryssa Hoskins Requisition No. CMA AGR23*05 PF No.: 1181023
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions www.state.wv.us/admin/purchase/TCP.pdf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

