



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 02-09-2024

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CMA 0803 0558 DOT2300000034 2	<b>Procurement Folder:</b>	1132753
<b>Document Name:</b>	05230182 Salt Neutralizer Concentrate & Truck Wash w/ System	<b>Reason for Modification:</b>	Change Order No. 01 To Renew Contract
<b>Document Description:</b>	Salt Neutralizer Concentrate & Truck Wash		
<b>Procurement Type:</b>	Central Master Agreement		
<b>Buyer Name:</b>			
<b>Telephone:</b>			
<b>Email:</b>			
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2023-01-15
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2025-01-14

VENDOR		DEPARTMENT CONTACT		
<b>Vendor Customer Code:</b>	000000213570	<b>Requestor Name:</b>	Laranda L Baldwin	
CHEMSTATION OF WV 95 Mesa Dr		<b>Requestor Phone:</b>	(304) 289-3521	
Saint Albans US	WV 25177-7813	<b>Requestor Email:</b>	laranda.l.baldwin@wv.gov	
<b>Vendor Contact Phone:</b>	3043951655	<b>Extension:</b>		
<b>Discount Details:</b>		<div style="font-size: 48pt; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>		
Discount Allowed	Discount Percentage			Discount Days
#1 No	0.0000			0
#2 No				
#3 No				
#4 No				

INVOICE TO	SHIP TO
DIVISION OF HIGHWAYS DISTRICT FIVE PO BOX 99 BURLINGTON WV 26710 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

2-20-246c

Purchasing Division's File Copy

<b>Total Order Amount:</b>	Open End
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JE 2/15/24

**PURCHASING DIVISION AUTHORIZATION**  
 DATE: *Tarah 2/16/2024*  
 ELECTRONIC SIGNATURE ON FILE

**ATTORNEY GENERAL APPROVAL AS TO FORM**  
*John S. Gray*  
 DATE: *2/22/2024*  
 ELECTRONIC SIGNATURE ON FILE

**ENCUMBRANCE CERTIFICATION**  
*Don Qu*  
 DATE: *2-23-24*  
 ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

Change Order

Change Order No.01 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

Effective date of renewal 01/15/2024 through 01/14/2025.

Renewal Years Remaining: 2

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	39112204			GL	11.620000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Salt Neutralizer Concentrate

**Extended Description:**

Salt Neutralizer Concentrate

DILUTION RATIO: 3:1 End use cost \$2.91 per gallon

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	39112204			GL	7.930000
	<b>Service From</b>	<b>Service To</b>			<b>Service Contract Amount</b>
					0.00

**Commodity Line Description:** Truck Wash

**Extended Description:**

Truck Wash

DILUTION RATIO: 10:1 End use Cost 0.72 per gallon



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION  
**Division of Highways**

1900 Kanawha Boulevard East • Building Five • Room 110  
Charleston, West Virginia 25305-0430 • (304) 558-3505

01/26/2024

Jimmy Wriston, P. E.  
Secretary of Transportation  
Commissioner of Highways

Chemstation of WV  
95 Mesa Dr.  
Saint Albans, WV 25177

Subject    Contract Renewal:    CMA DOT23\*34/05230182    Salt Neutralizer  
                 Procurement folder: 1132753

To Whom It May Concern

The Department of Transportation of West Virginia is offering to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

The renewal dates are 1/15/24 through 1/14/25 . If your company agrees to this renewal, please sign below and return as soon as possible. You may return all renewal documents via email to

katie.j.vance@wv.gov

Please contact the email listed above if you have any questions.  
Thank you,

Katie Vance  
Comptroller's Office

We agree to renew the contract for the period as state above under the same terms, conditions, prices, and specifications in the original purchase order and any change orders thereto.

Jason R. Smith  
Name/Signature

1/26/24  
Date

Sales Director  
Title

PROCUREMENT USE ONLY	
<u>Jason R. Smith</u>	<u>1/31/24</u>
Signature/Title/Date	

E.E.O. /AFFIRMATIVE ACTION EMPLOYER



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION  
**Division of Highways**

1900 Kanawha Boulevard East • Building Five • Room 110  
Charleston, West Virginia 25305-0430 • (304) 558-3505

Alanna J. Keller, P.E.,  
Deputy Secretary of Transportation  
Deputy Commissioner of Highways

Jimmy Wriston, P. E.  
Secretary of Transportation  
Commissioner of Highways

02/14/2024

MEMORANDUM

**TO:** John Estep, Buyer  
**FROM:** Dusty Smith, TDIMGR1 *Dusty Smith*  
**SUBJECT:** CMA DOT23\*34 Change Order 1

The Agency understands that the renewal is past the expiration date. Due to turnover this was missed. Please accept this backdate letter as justification to move this Change Order Forward in the process. Thank you for your time.

*Backdate  
app'd discussed  
apb/pw  
TJE*

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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not the The West Virginia Secretary of State's database.*

### HUNT & COMPANY, INC.

SEE ATTACHED

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
C   Corporation	12/3/2012		12/3/2012	Foreign	Profit				

Organization Information									
<b>Business Purpose</b>	3256 - Manufacturing - Chemical Manufacturing - Soap, Cleansers and Toilet Preparation Mfg. (polish, surface active agent, toilet preparation)				<b>Capital Stock</b>				
<b>Charter County</b>	Kanawha			<b>Control Number</b>	99XXZ				
<b>Charter State</b>	NC			<b>Excess Acres</b>					
<b>At Will Term</b>				<b>Member Managed</b>					
<b>At Will Term Years</b>				<b>Par Value</b>					
<b>Authorized Shares</b>				<b>Young Entrepreneur</b>	Not Specified				

<b>Addresses</b>	
<b>Type</b>	<b>Address</b>
<b>Local Office Address</b>	95 MESA DRIVE SAINT ALBANS, WV, 25177
<b>Mailing Address</b>	1121 WILLOWBROOK DR ATTN: SKIPPER HUNT GREENSBORO, NC, 27403 USA
<b>Notice of Process Address</b>	SKIPPER HUNT 1121 WILLOWBROOK DR GREENSBORO, NC, 27403
<b>Principal Office Address</b>	1121 WILLOWBROOK DR ATTN: SKIPPER HUNT GREENSBORO, NC, 27403 USA
<b>Type</b>	<b>Address</b>

<b>Officers</b>	
<b>Type</b>	<b>Name/Address</b>
<b>Director</b>	CLYDE L. HUNT III 1121 WILLOWBROOK DR GREENSBORO, NC, 27403
<b>President</b>	CLYDE L HUNT III 1121 WILLOWBROOK DR GREENSBORO, NC, 27403
<b>Vice-President</b>	CARTER H. HUNT 1121 WILLOWBROOK DR GREENSBORO, NC, 27403
<b>Type</b>	<b>Name/Address</b>

<b>DBA</b>			
<b>DBA Name</b>	<b>Description</b>	<b>Effective Date</b>	<b>Termination Date</b>
CHEMSTATION OF WV	TRADENAME	12/3/2012	
<b>DBA Name</b>	<b>Description</b>	<b>Effective Date</b>	<b>Termination Date</b>

<b>Annual Reports</b>
<b>Filed For</b>

2023
2022
2021
2020
2019
2018
2017x
2017
2016
2016
2015
2014
2014
<b>Date filed</b>

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, February 15, 2024 — 8:20 AM

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Vendor/Customer	Legal Name	Alias/DBA	Vendor Active Status	Customer Active Status	Previous Name
✓ 00000213570	CHEMSTATION OF WV		Active	Inactive	

From 1 to 1 of 1 First Prev Next Last [Attachments](#)

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▼ **General Info**

Vendor/Customer : 00000213570	Restrict Use by Department :
Legal Name : CHEMSTATION OF WV	Miscellaneous Account :
Alias/DBA :	Internal Account :
Vendor Active Status : Active ▼	Third Party Only :
Vendor Approval Status : Complete	Third Party Vendor :
Customer Active Status : Inactive ▼	Third Party Customer :
Customer Approval Status : Incomplete	Inventory Customer :
Location Name :	Healthcare Provider :
First Name :	Never Archive :
Middle Name :	Restrict VSS Access : No ▼
Last Name :	Discontinues - No New Business :
Company Name : CHEMSTATION OF WV	Prevent MA Reference :
Previous Name :	PunchOut Enabled :
Previous Street :	Re-PunchOut Enabled :
Previous City :	Electronic Order Enabled :
Previous State/Province :	W-9 Received :
Previous Country :	W-9 Received Date :
	W-8 Received :
	W-8 Received Date :
	Accepts Credit Cards :
	Active From : 03/18/2013
	Active To :
	Last Usage Date : 01/26/2024
	Department :
	Unit :

▼ **Headquarters**

Headquarters Account : No	Web Address http:// :
Headquarters Account Code : 00000213571	Catalog DUNS :
Headquarters Account Legal Name : HUNT & COMPANY INC	Catalog Extended DUNS :
Franchise Account :	Catalog Unique Entity Identifier :
	Taxpayer ID Number : 560672938
	Taxpayer ID Number Type : EIN ▼

▶ **Organization**

▶ **Disbursement Options**

▶ **Prenote/EFT**

▶ **Remittance Advice**

▶ **Vendor Terms**

▶ **Accounts Receivable**

▶ **eMALL**

▶ **Location Information**

▶ **Fee and Vendor Compliance Holds**

Fee Exempt :	Tax Clearance :
Registration Application Date : 01/26/2024	Unemployment Insurance :
Registration Effective Date : 01/26/2024	Worker's Compensation :
Registration Expiration Date : 01/26/2025	Secretary of State Registration :
Pre-Registration Code :	Federal Debarred :

▶ **Executive Compensation**

▶ **Additional Information**

▶ **Travel**

▶ **Change Management**

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[Vendor Transaction History](#)



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- Exact Phrase

e.g. 123456789, Smith Corp

Chemstation x

Entity

Entity Name

Chemstation x

No results found

e.g. HT1R9YJHK6SL

CAGE / NCAGE

Location

Status

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# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. ESTEP</u> Date: <u>2/15/24</u>	Agency: WVDOH
Solicitation No. <u>CMA DOT 23*34</u> <u>Co#1</u>	Procurement Officer Submitting Requisition: Dusty Smith
	Requisition No. CMA DOT23*34 CO #1
	PF No.: 1132753

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

#	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

### FOR CHANGE ORDERS/RENEWALS:

13	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
14	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
15	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

*\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

*For Purchasing Division Use Only:*

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: \_\_\_\_\_

