



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Delivery Order**

Order Date: 01-25-2024

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CDO 0803 0081 DOT2200000029 5	<b>Procurement Folder:</b>	973916
<b>Document Name:</b>	Deighton Y5 Vendor Support and Onsite Visits (81220024)	<b>Reason for Modification:</b>	Change Order No. 1 is issued to reduce the balance per the attached documentation.
<b>Document Description:</b>	Deighton Y5 Vendor Support and Onsite Visits (81220024)		
<b>Procurement Type:</b>	Central Delivery Order		
<b>Buyer Name:</b>	Kristine E James		
<b>Telephone:</b>	304-414-7104		
<b>Email:</b>	kristy.e.james@wv.gov		
<b>Shipping Method:</b>	Best Way	<b>Master Agreement Number:</b>	CMA 0803 DOT1800000024 5
<b>Free on Board:</b>	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT			
<b>Vendor Customer Code:</b>	000000233045	<b>Requestor Name:</b>	Lisa L DiNallo		
DEIGHTON ASSOCIATES LTD 1555 WENTWORTH ST UNIT 200		<b>Requestor Phone:</b>	304-352-0540		
WHITBY ON L1N 9T6		<b>Requestor Email:</b>	lisa.l.dinallo@wv.gov		
CA		<div style="font-size: 48px; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>			
<b>Vendor Contact Phone:</b>	9056656605			<b>Extension:</b>	132
<b>Discount Details:</b>					
<b>#1</b>	No	0.0000	0		
<b>#2</b>	No				
<b>#3</b>	No				
<b>#4</b>	No				

INVOICE TO	SHIP TO
INFORMATION TECHNOLOGY DIVISION DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	INFORMATION TECHNOLOGY DIVISION DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720
CHARLESTON WV 25305	CHARLESTON WV 25305
US	US

<b>Total Order Amount:</b>	\$191,448.70
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Purchasing Division's File Copy

<b>PURCHASING DIVISION AUTHORIZATION</b>
DATE: <i>Tara Heibeky</i>
ELECTRONIC SIGNATURE ON FILE

<b>ENCUMBRANCE CERTIFICATION</b>
DATE: <i>Jan 31, 24</i>
ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

Change Order No. 1 to reduce the balance on the delivery order from \$260,807.66 to \$191,448.70 per the attached document

Original Contract Total: \$260,807.66

Change Order No. 1 Decrease: (\$69,358.96)

New Contract Total: \$191,448.70

No other Changes

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81112200	0.00000		\$0.0000	\$0.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-12-01	2022-11-30				

**Commodity Line Description:** Product Development Personnel

**Extended Description:**

PAVEMENT MANAGEMENT SYSTEM SOFTWARE LICENSE, MAINTENANCE AND SUPPORT.

See Exhibit A pricing page for Contract pricing.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81112200	0.00000		\$0.0000	\$112,614.29
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-12-01	2022-11-30				

**Commodity Line Description:** Software Maintenance Personnel

**Extended Description:**

PAVEMENT MANAGEMENT SYSTEM SOFTWARE LICENSE, MAINTENANCE AND SUPPORT.

See Exhibit A pricing page for Contract pricing.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81112200	0.00000		\$0.0000	\$72,385.50
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-12-01	2022-11-30				

**Commodity Line Description:** Data Management Personnel

**Extended Description:**

PAVEMENT MANAGEMENT SYSTEM SOFTWARE LICENSE, MAINTENANCE AND SUPPORT.

See Exhibit A pricing page for Contract pricing.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	81112200	0.00000		\$0.0000	\$0.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-12-01	2022-11-30				

**Commodity Line Description:** Training Personnel

**Extended Description:**

PAVEMENT MANAGEMENT SYSTEM SOFTWARE LICENSE, MAINTENANCE AND SUPPORT.

See Exhibit A pricing page for Contract pricing.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	81112200	0.00000		\$0.0000	\$6,448.91
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-12-01	2022-11-30				

**Commodity Line Description:** Project Manager

**Extended Description:**  
PAVEMENT MANAGEMENT SYSTEM SOFTWARE LICENSE, MAINTENANCE AND SUPPORT.

See Exhibit A pricing page for Contract pricing.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	81112200	0.00000		\$0.0000	\$0.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-12-01	2022-11-30				

**Commodity Line Description:** Onsite Support Visits

**Extended Description:**  
PAVEMENT MANAGEMENT SYSTEM SOFTWARE LICENSE, MAINTENANCE AND SUPPORT.

See Exhibit A pricing page for Contract pricing.



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION  
**Division of Highways**

1900 Kanawha Boulevard East • Building Five • Room 110  
Charleston, West Virginia 25305-0430 • (304) 558-3505

**Alanna J. Keller, P.E.**  
Deputy Secretary of Transportation  
Deputy Commissioner of Highways

**Jimmy Wriston, P. E.**  
Secretary of Transportation  
Commissioner of Highways

January 25, 2024

**TO:** Tara Lyle, Senior Buyer  
WV Purchasing Division

**FROM:** Kristy James, Director *Kristy James*  
WV DOT Procurement

**RE:** Deighton Delivery Order Cancellations

Attached is a letter from Deighton confirming that they have completed invoicing services on the following delivery orders that were processed through Purchasing. WVDOT Procurement will be sending change orders requesting that these delivery orders be reduced to the amount that was invoiced.

Delivery Order	Original Amount	New Total
CDO DOT22*28	\$1,301,267.47	\$690,208.51
CDO DOT21*56	\$1,264,033.99	\$347,928.37
<b>CDO DOT22*29</b>	<b>\$260,807.66</b>	<b>\$191,448.70</b>
CDO DOT23*18	\$1,107,418.68	\$1,107,015.64
CDO DOT23*19	\$313,406.96	\$123,084.96

If you have questions, please contact Kristy James 304/414-7104.



deighton

Att: Lisa DiNallo

Date: 01/22/2024

WVDOT

Building 5 1900 Kanawha Blvd E Charleston, WV 25305

Subject: Closure of Delivery Orders

Dear Lisa,

I hope this letter finds you well. I am writing to officially confirm the successful completion and closure of the following delivery orders:

1. CDO DOT22\*28
2. CDO DOT21\*56
3. CDO DOT22\*29
4. CDO DOT23\*18
5. CDO DOT23\*19
6. APO DOT23\*124

We have conducted a thorough review, and all necessary documentation, including the relevant approvals and sign-offs, are in place.

Should you need any additional information or documentation related to these delivery orders, please let us know.

Thank you.

Sincerely,

Gary Ruck

Director of Global Business Development

# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. ESTEP</u> Date: <u>1/29/24</u>	Agency: WVDOH
Solicitation No. <u>CDO DOT22*29</u> <span style="margin-left: 100px;"><u>CO#1</u></span>	Procurement Officer Submitting Requisition: Dusty Smith
	Requisition No. CDO DOT23*29 CO #1
	PF No.: 973916

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions ( <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a> )	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**FOR CHANGE ORDERS/RENEWALS:**

13	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
14	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
15	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

*\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

*For Purchasing Division Use Only:*

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: \_\_\_\_\_



## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is the The West Virginia Secretary of State's database.*

#### DEIGHTON ASSOCIATES LTD.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Terminati Reason
C   Corporation	5/13/1992		5/13/1992	Foreign	Profit			

Organization Information			
<b>Business Purpose</b>	5182 - Information - Data Processing, Hosting, and Related Services - Data Processing, Hosting and Related Services		<b>Capital Stock</b> 0.0000
<b>Charter County</b>	Foreign Country		<b>Control Number</b> 0
<b>Charter State</b>	ONT		<b>Excess Acres</b> 0
<b>At Will Term</b>	<b>Member Managed</b>		
<b>At Will Term Years</b>			<b>Par Value</b> 0.000000
<b>Authorized Shares</b>	0		<b>Young Entrepreneur</b> Not Specified



<b>Addresses</b>	
<b>Type</b>	<b>Address</b>
<b>Local Office Address</b>	1555 WENTWORTH ST UNIT 200 WHITBY, ON, L1N 9T6
<b>Mailing Address</b>	1555 WENTWORTH ST UNIT 200 WHITBY, ON, L1N 9T6 CAN
<b>Notice of Process Address</b>	CORPORATION SERVICE COMPANY 209 WEST WASHINGTON STREET CHARLESTON, WV, 25302
<b>Principal Office Address</b>	1555 WENTWORTH ST UNIT 200 WHITBY, ON, L1N 9T6 CAN
<b>Type</b>	<b>Address</b>

<b>Officers</b>	
<b>Type</b>	<b>Name/Address</b>
<b>Director</b>	ROB PIANE 1555 WENTWORTH ST UNIT 200 WHITBY, ON, L1N 9T6
<b>President</b>	VICKI DEIGHTON 1555 WENTWORTH ST UNIT 200 WHITBY, ON, L1N 9T6
<b>Type</b>	<b>Name/Address</b>

<b>Annual Reports</b>	
<b>Filed For</b>	
2023	
2022	
2021	
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For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, January 29, 2024 — 12:44 PM

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