



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Delivery Order

Order Date: 03-14-2024

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

<b>Order Number:</b>	CDO 0803 0066 DOT1800000029 10	<b>Procurement Folder:</b>	410726
<b>Document Name:</b>	LOW IMPACT DISPATCHING SERVICE	<b>Reason for Modification:</b>	Change Order No. 1 is issued to reduce the balance per the attached documentation
<b>Document Description:</b>	Roll Document from 2020 to 2021		
<b>Procurement Type:</b>	Central Delivery Order		
<b>Buyer Name:</b>	Michelle L Childers		
<b>Telephone:</b>	(304) 558-2686		
<b>Email:</b>	michelle.childers@k12.wv.us		
<b>Shipping Method:</b>	Best Way	<b>Master Agreement Number:</b>	CMA 0212 WVARF15 10
<b>Free on Board:</b>	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT		
<b>Vendor Customer Code:</b>	000000204796	<b>Requestor Name:</b>	Syble A Atkins	
WEST VIRGINIA ASSOCIATION OF REHABILITATION FACILITIES INC 400 PATTERSON LN		<b>Requestor Phone:</b>	(304) 558-9495	
CHALRESTON WV 25311		<b>Requestor Email:</b>	syble.a.atkins@wv.gov	
US		<div style="font-size: 48pt; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>		
<b>Vendor Contact Phone:</b>	304-205-7970			<b>Extension:</b>
<b>Discount Details:</b>				
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>	
#1	No	0.0000	0	
#2	No			
#3	No			
#4	No			

INVOICE TO	SHIP TO
DIVISION OF HIGHWAYS MAINTENANCE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM A350 CHARLESTON WV 25305-0430 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

<b>Total Order Amount:</b>	\$98,396.54
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Purchasing Division's File Copy

<b>PURCHASING DIVISION AUTHORIZATION</b> DATE: <i>Mark Childers</i> - 3/14/2024 ELECTRONIC SIGNATURE ON FILE
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<b>ENCUMBRANCE CERTIFICATION</b> DATE: <i>Denise</i> 3-14-24 ELECTRONIC SIGNATURE ON FILE
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**Extended Description:**

Change Order No. 1 to reduce the balance on the delivery order from \$107,341.68 to \$98,396.54 per the attached document

original Contract Total: \$107,341.68

Change Order No. 1 Decrease: ( \$8,945.14)

New Contract Total: \$98,396.54

No other changes

EFFECTIVE: 01/01/2018 THROUGH 12/31/2018

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80161500	0.00000		\$0.0000	\$98,396.54
Service From	Service To	Manufacturer	Model No	Delivery Date	
2018-01-01	2018-12-31				

Commodity Line Description: LOW IMPACT MONITORING AND DISPATCHING SERVICES

**Extended Description:**

LOW IMPACT DISPATCHING SERVICE

EFFECTIVE 01/01/2018 THRU 12/31/2018



**WEST VIRGINIA DEPARTMENT OF TRANSPORTATION**  
**Division of Highways**

**Alanna J. Keller, P.E.,**  
**Deputy Secretary of Transportation**  
**Deputy Commissioner of Highways**

**Charleston, West Virginia 25305-0430 • (304) 558-3505**

**Jimmy Wriston, P. E.**  
**Secretary of Transportation**  
**Commissioner of Highways**

**February 22, 2024**

**West Virginia Association of Rehabilitation Facilities**  
**710 Central Avenue**  
**Charleston, WV 25302-1702**

**RE: Cancellation of Remaining Balance**  
**PO# DOT CDO18\*029 (6618032)**

**Dear Vendor:**

**The above referenced Purchase Order in the amount of \$107,341.68 was issued on 01/12/2018. We are requesting your approval to cancel the remaining balance of \$8,945.14. that still exists on Purchase Order DOT CDO18\*029**


**Your signature on the line below will acknowledge that you concur with this action and there are no outstanding invoices against this purchase order.**

**Please return this letter to my attention via email at [angie.j.moorman@wv.gov](mailto:angie.j.moorman@wv.gov), or fax it to 304/558-0047. Failure to receive a written exception to this cancellation by 02/29/2024 will also constitute your concurrence with our cancellation plan.**

**This cancellation does not impact current or future contracts which you may have with this Department. It pertains to this specific purchase order only.**

**If you have any questions or need additional information, please call me on 304.414.7104.**

**Sincerely,**  
  
**Kristy James**  
**Procurement Officer**

DocuSigned by:  
  
58608720DE88468...  
3/13/2024

11:08 AM

03/05/24

Accrual Basis

**WV Association of Rehabilitation Facilities Inc.**  
**Sales by Customer Detail**  
**All Transactions**

Type	Date	Num	Memo	P. O. #	Open Balance	Amount
<b>DOH - MASTER</b>						
<b>LOW IMPACT</b>						
Invoice	01/31/2018	92985	Low Impact Monitor Dispatcher	CDO DOT18*29		-8,945.14
Invoice	02/28/2018	93582	Low Impact Monitor Dispatcher	CDO DOT18*29		-8,945.14
Invoice	03/31/2018	94420	Low Impact Monitor Dispatcher	CDO DOT18*29		-8,945.14
Invoice	04/30/2018	94794	Low Impact Monitor Dispatcher	CDO DOT18*29		-8,945.14
Invoice	05/31/2018	95544	Low Impact Monitor Dispatcher	CDO DOT18*29		-8,945.14
Invoice	06/30/2018	96097	Low Impact Monitor Dispatcher	CDO DOT18*29		-8,945.14
Invoice	07/31/2018	96656	Low Impact Monitor Dispatcher	CDO DOT18*29		-8,945.14
Invoice	08/31/2018	97354	Low Impact Monitor Dispatcher	CDO DOT18*29		-8,945.14
Invoice	09/30/2018	98124	Low Impact Monitor Dispatcher	CDO DOT18*29		-8,945.14
Invoice	10/31/2018	98636	Low Impact Monitor Dispatcher	CDO DOT18*29		-8,945.14
Invoice	11/30/2018	99305	Low Impact Monitor Dispatcher	CDO DOT18*29		-8,945.14
Invoice	12/31/2018	99581	Low Impact Monitor Dispatcher	CDO DOT18*29		-8,945.14
Total LOW IMPACT					0.00	-107,341.68
Total DOH - MASTER					0.00	-107,341.68
<b>TOTAL</b>					<b>0.00</b>	<b>-107,341.68</b>



Notice: This is not an official contract document. It may not be used as a replacement for the original one received.

CLIENT NAME  
NOTICE OF AWARD  
FINAL

AGREEMENT NUMBER:CDO 0803 DOT1800000029  
MODIFICATION NUMBER:0  
PAGE:1

VENDOR:000000204796  
VENDOR NAME :WEST VIRGINIA ASSOCIATION OF REHABILITATION FACILITIES INC  
ALIAS/DBA:  
CONTACT:Tara Martinez

Contact Phone:304-205-7970  
710 CENTRAL AVE

CHARLESTON , WV 25302-1702

AGREEMENT TITLE:LOW IMPACT DISPATCHING SERVICE  
TRACKING NUMBER:  
DESCRIPTION:Roll Document from 2020 to 2021  
ORIGINAL START:  
REVISED START:

ORIGINAL AMOUNT:\$107,341.68  
REVISED AMOUNT:\$107,341.68  
DISCOUNT AMOUNT:\$0.00  
NOT TO EXCEED AMOUNT:\$0.00

SHIPPING LOCATION:

VARIOUS LOCATIONS AS INDICATED BY ORDER

No City , WV 99999

Free On Board :5  
Shipping Method :01

Buyer Information:

Name :Michelle L Childers

Phone Number :(304) 558-2686  
Email:michelle.childers@k12.wv.us

Issuing Office :

Name:Angela J Moorman  
Phone Number:(304) 558-9427  
Email:angie.j.moorman@wv.gov

Requesting Office:

Name:Syble A Atkins  
Phone Number:(304) 558-9495  
Email:syble.a.atkins@wv.gov

BILLING LOCATION:

MAINTENANCE DIVISION  
1900 KANAWHA BLVD E, BLDG 5 RM A350  
CHARLESTON , WV 25305-0430

DS  
NH

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CLIENT NAME  
NOTICE OF AWARD  
FINAL

AGREEMENT NUMBER: CDO 0803 DOT1800000029  
MODIFICATION NUMBER: 0  
PAGE: 2

Delivery Date :

LINE INFORMATION

<u>ITEM NUMBER</u>	<u>LINE TYPE</u>	<u>COMMODITY</u>	<u>QTY</u>	<u>UNIT</u>	<u>DISCOUNT%</u>	<u>MARKUP</u>	<u>NET UNIT COST</u>	<u>SERVICE CONTRACT AMOUNT</u>	<u>SERVICE START DATE</u>	<u>SERVICE END DATE</u>	<u>NET TOTAL COST</u>
1	Service	80161500	0.00000				0.00	107,341.68	1/1/2018	12/31/2018	107,341.68

DESCRIPTION: Management support services

SOLICITATION NUMBER:

SHIPPING LOCATION:

VARIOUS LOCATIONS AS INDICATED BY ORDER

No City , WV 99999

BILLING LOCATION:

MAINTENANCE DIVISION  
1900 KANAWHA BLVD E, BLDG 5 RM A350  
CHARLESTON , WV 25305-0430

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Notice: This is not an official contract document. It may not be used as a replacement for the original one received.

CLIENT NAME  
NOTICE OF AWARD  
FINAL

AGREEMENT NUMBER:CDO 0803 DOT1800000029  
MODIFICATION NUMBER:0  
PAGE:3

Free On Board :5  
Shipping Method :01  
Delivery Date :

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 Online Data Services Help

Business Organization Detail

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THE WEST VIRGINIA ASSOCIATION OF REHABILITATION FACILITIES, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C   Corporation	5/8/1973		5/8/1973	Domestic	Non-Profit			

Organization Information			
Business Purpose	E613 - Admin/Support Waste Mgt/Remediation Services - Administrative and Support Services - Employment Services (placement, executive search, temporary help, professional employer orgs)	Capital Stock	0.0000
Charter County	Kenawha	Control Number	0
Charter State	WV	Excess Acres	0
At Will Term		Member Managed	
At Will Term Years		Par Value	0.000000
Authorized Shares	0	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Local Office Address	400 PATTERSON LANE CHARLESTON, WV, 25311
Mailing Address	PO BOX 8784 CHARLESTON, WV, 25362 USA
Notice of Process Address	NITA HOBBS 400 PATTERSON LANE CHARLESTON, WV, 25311
Principal Office Address	400 PATTERSON LANE CHARLESTON, WV, 25311 USA
Type	Address

Officers	
Type	Name/Address
Director	NITA HOBBS 563 BURROUGHS STREET MORGANTOWN, WV, 26505
Incorporator	GEORGE W. KESSINGER 1018 WILKIE DR CHARLESTON, WV, 25301 USA
Incorporator	TIMOTHY J. ATKINSON 180 B. ST KEYSER, WV, 26726 USA
President	JOHN EMPSON 22 CAPITOL STREET CHARLESTON, WV, 25301
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
CROSSROADS INDUSTRIES	TRADENAME	8/28/1995	
WVARF	TRADENAME	9/30/2004	
DBA Name	Description	Effective Date	Termination Date

Date	Amendment
3/21/2014	AMENDMENT FILED: SEE IMAGE
6/4/2010	FILED AMENDING BY-LAWS
5/26/2009	AMEND FILED ADDING 501C3 LANGUAGE AND AMENDING BYLAWS
11/8/1985	AMEND; BY LAWS
Date	Amendment

Annual Reports	
Filed For	
2024	
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For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, March 14, 2024 — 2:25 PM

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"the west virginia association of rehabilitation facilities"

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