



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Purchase Order

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Date: 02-06-2024

Order Number:	CPO 0603 0603 ADJ2400000009 2	Procurement Folder:	1287559
Document Name:	Rock Branch Warehouse Parking Lot Paving	Reason for Modification:	Change Order No. 1: To issue Notice to Proceed.
Document Description:	Change Order No. 1		
Procurement Type:	Central Purchase Order		
Buyer Name:	David H Pauline		
Telephone:	304-558-0067		
Email:	david.h.pauline@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2024-04-22
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-06-21

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000203089			Requestor Name:	Rachel L White
WEST VIRGINIA PAVING INC 2950 CHARLES AVE				Requestor Phone:	(304) 982-1417
DUNBAR WV 25064				Requestor Email:	rachel.l.white36.nfg@army.mil
US					
Vendor Contact Phone:	304-768-9733	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days	<div style="font-size: 48px; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
#1	No	0.0000	0		
#2	Not Entered				
#3	Not Entered				
#4	Not Entered				

INVOICE TO	SHIP TO
DIVISION ENGINEERING & FACILITIES ADJUTANT GENERALS OFFICE 1707 COONSKIN DR CHARLESTON WV 25311 US	WVNG/ROCK BRANCH ROCK BRANCH INDUSTRIAL PARK 160 JACOBSON DRIVE POCA WV 25159-9772 US

Total Order Amount: \$224,200.00

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION DATE: <i>T. W. Pauline 2/7/2024</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray</i> ELECTRONIC SIGNATURE ON FILE <i>2/13/2024</i>	ENCUMBRANCE CERTIFICATION DATE: <i>2-15-24</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order 01

To establish the contract effective start and effective end dates, and to issue the Notice to Proceed for the contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Contract Term: April 22, 2024 through June 21, 2024

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72141100	0.00000		0.000000	137020.00
Service From	Service To	Manufacturer	Model No		
2024-04-22	2024-06-21				

Commodity Line Description: BASE BID-Rock Branch Warehouse Parking lot paving

Extended Description:

Input Pricing on Exhibit "A" Bid Form

BASE BID (Per documentation)- Provide and furnish all labor, materials, tools, expendable equipment and all services to complete parking lot paving per the attached specifications and documentation. (Approx 65,000 square feet) Contractor MUST field verify this area.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72141100	0.00000		0.000000	67725.00
Service From	Service To	Manufacturer	Model No		
2024-04-22	2024-06-21				

Commodity Line Description: ALTERNATE 1-Bid Item No.2- Paving in adjacent parking area

Extended Description:

Input Pricing on Exhibit "A" Bid Form

ALTERNATE Bid Item NO.1(Per documentation)- Provide and furnish all labor, materials, tools, expendable equipment and all services to provide paving for the adjacent parking area (approx 40,000 square feet) Contractor MUST field verify this area.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	72141100	0.00000		0.000000	19455.00
Service From	Service To	Manufacturer	Model No		
2024-04-22	2024-06-21				

Commodity Line Description: ALTERNATE 2-Bid Item No. 3-Full depth repair & patch holes

Extended Description:

Input Pricing on Exhibit "A" Bid Form

ALTERNATE Bid Item NO. 2 (Per documentation)- Provide and furnish all labor, materials, tools, expendable equipment and all services to provide for full depth repair of parking lot surfaces per the attached scope of work. Contractor MUST field verify this area.



DEPARTMENT OF THE ARMY
ADJUTANT GENERAL'S OFFICE
JOINT FORCES HEADQUARTERS WEST VIRGINIA
1707 COONSKIN DRIVE
CHARLESTON, WEST VIRGINIA 25311-1026

NGWV-FMO

1 February 2024

NOTICE TO PROCEED

TO: West Virginia Paving INC
2950 Charles Avenue
Dunbar, WV 25064

FROM: West Virginia Army National Guard
CFMO – Division of Engineering & Facilities
1707 Coonskin Drive
Charleston, WV 25311

SUBJECT: Notice to Proceed for the West Virginia Army National Guard's Rock Branch
Warehouse Parking Lot Paving.

NOTICE TO PROCEED DATE: **22 April 2024**

WV Paving INC. is authorized to proceed with work as per the Contract Documents for Contract number CPO-ADJ2400000009. Work should begin by **22 April 2024** and last for a term of 60 days, with work completed no later than **21 June 2024**.

Please provide all submittals for this project immediately for approval.

The point of contact for this correspondence is the undersigned at 304-561-6775 or email at craig.a.welch5.nfg@army.mil.

Respectfully,

A handwritten signature in cursive script that reads "Craig Welch".

Craig Welch
Project Manager
WVARNG - CFMO

Addresses	
Type	Address
Local Office Address	2950 CHARLES AVE DUNBAR, WV, 25064
Mailing Address	2950 CHARLES AVENUE DUNBAR, WV, 25064
Notice of Process Address	CORPORATION SERVICE COMPANY 209 WEST WASHINGTON ST. CHARLESTON, WV, 25302
Principal Office Address	2950 CHARLES AVENUE DUNBAR, WV, 25064 USA
Type	Address

Officers	
Type	Name/Address
President	BOB BROOKOVER 2950 CHARLES AVE DUNBAR, WV, 25064
Secretary	JOHN HAMBEL 2950 CHARLES AVE DUNBAR, WV, 25064
Treasurer	MATTHEW CAMPBELL 2950 CHARLES AVE DUNBAR, WV, 25064
Vice-President	CHET RODABAUGH 2950 CHARLES AVE DUNBAR, WV, 25064
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
SCARY CREEK MATERIALS	TRADENAME	6/5/2023	
DBA Name	Description	Effective Date	Termination Date

Date	Amendment

12/14/1994

INCREASE IN AUTH. CAP. STK FROM \$50,000.00 WITH 500 SHARES AT \$100.00 PAR TO \$15,050,000.00 WITH 500 SHARES OF COMM. STK AT \$100.00 PAR AND 1,500 SHARES OF PEF. STK AT \$10,000.00 PAR VALUE.

Date

Amendment

Annual Reports

Filed For

2023

2022

2021

2020

2019

2018

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Date filed

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Wednesday, February 7, 2024 — 7:04 AM

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Cease Using the Entity Management API for Reps and Certs Information
Show Details
Dec 13, 2023



See All Alerts

Entity Validation Processing **Show Details**
Feb 6, 2024



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- All Words 
- Exact Phrase 

e.g. 1606N020Q02

"west virginia paving inc" 

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Enter Code or Name



Status

- Active
- Inactive

Reset



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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>8</u> Date: <u>2/7/2024</u> Solicitation No. <u>CPO ADJ24*09</u>	Agency: Adjutant General's Office <hr/> Procurement Officer Submitting Requisition: Cara M. Suppa <hr/> Requisition No. CPO ADJ24*9 - Change Order #1 - Notice to Proceed <hr/> PF No.: 1287559
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

#	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

