



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Delivery Order

Order Date: 12-28-2023

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0511 2673 BMS2400000005 2	Procurement Folder:	1279473
Document Name:	Delivery Order for UM Services Base contract year 1 (BMS)	Reason for Modification:	Change Order 1 To Re-issue Delivery Order
Document Description:	Delivery Order for UM Services Base contract year 1 (BMS)		
Procurement Type:	Central Delivery Order		
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0511 BMS2300000007 2
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT		
Vendor Customer Code:	000000125086	Requestor Name:	Lakendra R Burdette	
KEYSTONE PEER REVIEW ORGANIZATION LLC 424 CHURCH STREET		Requestor Phone:	(304) 356-4319	
NASHVILLE TN 37219		Requestor Email:	lakendra.burdette@wv.gov	
US		<div style="font-size: 48pt; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>		
Vendor Contact Phone:	717-265-7038			Extension:
Discount Details:				
	Discount Allowed	Discount Percentage	Discount Days	
#1	No	0.0000	0	
#2	No			
#3	No			
#4	No			

INVOICE TO	SHIP TO
PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US	PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US

1-8-24 6c

Purchasing Division's File Copy

Total Order Amount:	\$0.00
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CA 1/3/24
 PURCHASING DIVISION AUTHORIZATION
 DATE: *Tanya [Signature]* 1/8/2024
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *[Signature]* 1-8-24
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order 1

Change Order No. 01 is issued for administrative purposes only and is intended to convert payment schedule from yearly fixed rate to monthly payment installments. System limitations require that this delivery order be given a new number moving forward. All invoices beginning 08/01/2023 till 04/30/2024 will be paid under CDO BMS 24*21 New procurement folder 1347719.

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80000000	0.00000	EA	\$4,483,628.1000	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Aged and Disabled (ADW)

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Aged and Disabled (ADW)

Service Period: 08/01/2023-04/30/2024

Total: \$4,483,628.10

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	80000000	0.00000	EA	\$34,320.0300	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Applied Behavioral Anal

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Applied Behavioral Analysis (ABA) Services

Service Period: 08/01/2023-04/30/2024

Total: \$34,320.03

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	80000000	0.00000	EA	\$12,622.7600	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Audiology Services

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Audiology Services

Service Period: 08/01/2023-04/30/2024

Total: \$12,622.76

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	80000000	0.00000	EA	\$35,451.1700	\$0.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Behavioral Health Crite

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Behavioral Health Criteria Development

Service Period: 08/01/2023-04/30/2024

Total: \$35,451.17

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	80000000	0.00000	EA	\$665,860.7000	\$0.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Behavioral Health Outpa

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Behavioral Health Outpatient Services

Service Period: 08/01/2023-04/30/2024

Total: \$665,860.70

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	80000000	0.00000	EA	\$7,456.3400	\$0.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Cardiac Rehabilitation

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Cardiac Rehabilitation

Service Period: 08/01/2023-04/30/2024

Total:\$7,456.34

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	80000000	0.00000	EA	\$1,763,379.7800	\$0.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Children with Serious E

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Children with Serious Emotional Disorder (CSED) Waiver Services

Service Period: 08/01/2023-04/30/2024

Total: \$1,763,379.78

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	80000000	0.00000	EA	\$5,206.8900	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Chiropractic Services

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Chiropractic Services

Service Period: 08/01/2023-04/30/2024

Total: \$5,206.89

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
9	80000000	0.00000	EA	\$819,760.6900	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Dental Services

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Dental Services

Service Period: 08/01/2023-04/30/2024

Total: \$819,760.69

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
10	80000000	0.00000	EA	\$21,296.6200	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Dental Services Criteri

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Dental Services Criteria Development

Service Period: 08/01/2023-04/30/2024

Total: \$21,296.62

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
11	80000000	0.00000	EA	\$182,923.0600	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Diagnostic Imaging/Radi

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Diagnostic Imaging/Radiology Services

Service Period: 08/01/2023-04/30/2024

Total: \$182,923.06

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
12	80000000	0.00000	EA	\$794,759.9200	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Durable Medical Equipme

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Durable Medical Equipment and Supplies/Orthotics and Prosthetics

Service Period: 08/01/2023-04/30/2024

Total: \$794,759.92

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
13	80000000	0.00000	EA	\$13,296.9500	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Expanded EPSDT Services

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Expanded EPSDT Services and Criteria Development

Service Period: 08/01/2023-04/30/2024

Total: \$13,296.95

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
14	80000000	0.00000	EA	\$475,577.2400	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-General and Acute Care

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-General and Acute Care Inpatient Hospital Admission and Continued Stay Review

Service Period: 08/01/2023-04/30/2024

Total: \$475,577.24

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
15	80000000	0.00000	EA	\$398,820.1100	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Health Home Services

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Health Home Services

Service Period: 08/01/2023-04/30/2024

Total: \$398,820.11

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
16	80000000	0.00000	EA	\$190,004.9600	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Home Health Services

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Home Health Services

Service Period: 08/01/2023-04/30/2024

Total: \$190,004.96

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
17	80000000	0.00000	EA	\$117,341.2100	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Hospice Services

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Hospice Services

Service Period: 08/01/2023-04/30/2024

Total: \$117,341.21

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
18	80000000	0.00000	EA	\$129,476.4800	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Inpatient Medical/Surgi

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Inpatient Medical/Surgical Services

Service Period: 08/01/2023-04/30/2024

Total: \$129,476.48

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
19	80000000	0.00000	EA	\$77,807.7500	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Inpatient Psychiatric S

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Inpatient Psychiatric Services

Service Period: 08/01/2023-04/30/2024

Total: \$77,807.75

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
20	80000000	0.00000	EA	\$16,047.3400	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Inpatient Psychiatric Se

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Inpatient Psychiatric Services for Individuals under 21 years of age

Service Period: 08/01/2023-04/30/2024

Total: \$16,047.34

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
21	80000000	0.00000	EA	\$21,552.2900	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Inpatient Rehabilitatio

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Inpatient Rehabilitation Services

Service Period: 08/01/2023-04/30/2024

Total: \$21,552.29

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
22	80000000	0.00000	EA	\$6,717,665.9300	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Intellectual/Developmen

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Intellectual/Development Disabilities (DD) Waiver Services

Service Period: 08/01/2023-04/30/2024

Total: \$6,717,665.93

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
23	80000000	0.00000	EA	\$72,113.9000	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Lab/Genetics Services

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Lab/Genetics Services

Service Period: 08/01/2023-04/30/2024

Total: \$72,113.90

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
24	80000000	0.00000	EA	\$462,848.1100	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Licensed Behavioral Hea

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Licensed Behavioral Health Center Services

Service Period: 08/01/2023-04/30/2024

Total: \$462,848.11

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
25	80000000	0.00000	EA	\$7,502.7100	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Long-Term Acute Care (L

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Long-Term Acute Care (LTAC) Services

Service Period: 08/01/2023-04/30/2024

Total: \$7,502.71

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
26	80000000	0.00000	EA	\$906,489.1100	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Medical Case Management

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Medical Case Management

Service Period: 08/01/2023-04/30/2024

Total: \$906,489.11

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
27	80000000	0.00000	EA	\$226,312.1800	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Nursing Home Eligibilit

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Nursing Home Eligibility and Pasrr Eligibility

Service Period: 08/01/2023-04/30/2024

Total: \$226,312.18

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
28	80000000	0.00000	EA	\$2,957.4400	\$0.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Oral and Maxillofacial

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Oral and Maxillofacial Dental Surgery Services

Service Period: 08/01/2023-04/30/2024

Total: \$2,957.44

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
29	80000000	0.00000	EA	\$42,258.2900	\$0.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Organ Transplant Servic

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Organ Transplant Services

Service Period: 08/01/2023-04/30/2024

Total: \$42,258.29

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
30	80000000	0.00000	EA	\$11,474.8400	\$0.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Orthodontia Services

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Orthodontia Services

Service Period: 08/01/2023-04/30/2024

Total: \$11,474.84

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
31	80000000	0.00000	EA	\$9,752.1700	\$0.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Out of Network (OON) Se

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Out of Network (OON) Services

Service Period: 08/01/2023-04/30/2024

Total: \$9,752.17

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
32	80000000	0.00000	EA	\$188,571.2000	\$0.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Outpatient and School H

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Outpatient and School Health Related Physical, Occupational and Speech Therapies

Service Period: 08/01/2023-04/30/2024

Total: \$188,571.20

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
33	80000000	0.00000	EA	\$1,425,356.9100	\$0.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Personal Care Services

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Personal Care Services

Service Period: 08/01/2023-04/30/2024

Total: \$1,425,356.91

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
34	80000000	0.00000	EA	\$185,770.7300	\$0.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Physician and Non-Physi

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Physician and Non-Physician Practitioner Services

Service Period: 08/01/2023-04/30/2024

Total: \$185,770.73

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
35	80000000	0.00000	EA	\$3,707.2500	\$0.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Podiatry Services

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Podiatry Services

Service Period: 08/01/2023-04/30/2024

Total: \$3,707.25

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
36	80000000	0.00000	EA	\$63,957.4500	\$0.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Private Duty Nursing Se

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Private Duty Nursing Services

Service Period: 08/01/2023-04/30/2024

Total: \$63,957.45

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
37	80000000	0.00000	EA	\$6,256.2800	\$0.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Psychiatric Residential

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Psychiatric Residential Treatment Facility Services

Service Period: 08/01/2023-04/30/2024

Total: \$6,256.28

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
38	80000000	0.00000	EA	\$6,706.5300	\$0.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Pulmonary Rehabilitatio

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Pulmonary Rehabilitation

Service Period: 08/01/2023-04/30/2024

Total: \$6,706.53

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
39	80000000	0.00000	EA	\$109,584.1300	\$0.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-School based Health Ser

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-School based Health Services

Service Period: 08/01/2023-04/30/2024

Total: \$109,584.13

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
40	80000000	0.00000	EA	\$18,842.7200	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Specialty Medications/P

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Specialty Medications/Physician Administered Drug Services

Service Period: 08/01/2023-04/30/2024

Total: \$18,842.72

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
42	80000000	0.00000	EA	\$27,922.1500	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Take Me Home (TMH) Serv

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Take Me Home (TMH) Services

Service Period: 08/01/2023-04/30/2024

Total: \$27,922.15

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
43	80000000	0.00000	EA	\$367,185.0000	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Targeted Case Managemen

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Targeted Case Management Services

Service Period: 08/01/2023-04/30/2024

Total: \$367,185.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
44	80000000	0.00000	EA	\$290,503.4600	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Traumatic Brain Injury

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Traumatic Brain Injury (TBI) Waiver Program

Service Period: 08/01/2023-04/30/2024

Total: \$290,503.46

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
45	80000000	0.00000	EA	\$8,987.2800	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2023-08-01	2024-04-30	KEPRO			

Commodity Line Description: BMS Mandatory Services-Base Year One-Vision Services

Extended Description:

Utilization Management and Prior Authorization Services

BMS Mandatory Services-Base Year One-Vision Services

Service Period: 08/01/2023-04/30/2024

Total: \$8,987.28



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
Bureau for Medical Services
Purchasing Division

Sherri A. Young, DO
Interim Cabinet Secretary

Cynthia E. Beane, MSW, LCSW
Commissioner

Date: December 20, 2023

To: Crystal Husted
Senior Buyer
State of West Virginia Purchasing Division

From: Althea M. Greenhowe
Procurement Specialist, Senior
WVDHHR-Office of Purchasing

A handwritten signature in black ink that reads "Althea M. Greenhowe".

Re: PF1279473, CDO BMS24*05-Change Order 1

The West Virginia Bureau for Medical Services (BMS) respectfully requests the approval of the above referenced Change Order. Change Order No. 1 is issued for administrative purposes only and is intended to convert payment schedule from yearly fixed rate to monthly payment installments. System limitations require that this contract be given a new number (CDO BMS24*21) moving forward but the original contract, including all terms, conditions, prices, specifications, and change orders contained therein remain in full force and effect. Effective date of change 12/20/2023 New procurement folder 1347719.

Thank you for your time and consideration in this matter. If you have any questions or need additional information, please feel free to contact me at 304-352-3924 or by email at althea.m.greenhowe@wv.gov.

A handwritten signature in blue ink, appearing to be "Althea M. Greenhowe".

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Crystal Husted</u> Date: <u>1/3/24</u> Solicitation No. <u>CDO BMS 24*05</u>	Agency: Bureau for Medical Services Procurement Officer Submitting Requisition: Althea Greenhowe Requisition No. CDO 0511 BMS24*5 PF No.: 1279473
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

#	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

Cynthia Husted

REFERENCE:

FOR ALL SOLICITATION TYPES:

1. **Specifications and Pricing Page.** The specifications and intended pricing evaluation tool (wvOASIS line or pricing page) must be attached to the requisition for the Purchasing Division to review them.
2. **Usage of correct specification template.** The Purchasing Division maintains standard format templates on its website for various purchase types, including but not limited to one-time, services, and open-end RFQ purchases; RFPs; and EOIs. Using the correct specification template ensures language appropriate for the type of purchase will be contained in the final contract. A copy of these templates can be found on the Purchasing Division's website at www.state.wv.us/admin/purchase/forms.html.
3. **Use of correct requisition type.** Agencies must discern the type of contract needed prior to entering the requisition in wvOASIS. The requisition type will limit the type of award that can be issued for each solicitation. **Purchasing Division Procedures Handbook, Section 3.3.1.1.**
4. **Terms and conditions.** The agency must complete the General Terms and Conditions using the master copy maintained by the Purchasing Division, and the revision date on the terms and conditions document must not be removed or altered in any way. The Purchasing Master Terms and Conditions can be found on the Purchasing Division's website at www.state.wv.us/admin/purchase/TCP.pdf. **Purchasing Division Procedures Handbook, Section 3.2.4.6.**
5. **Maximum budgeted amount.** This is the maximum amount of funding available for the purchase of the good or service as determined by the agency prior to requisition submission. This amount determines the agency's ability to negotiate and cannot be changed after the bid opening. **Purchasing Division Procedures Handbook, Section 6.9.3.1.**
6. **Suggested vendors.** Suggested vendors are identified at the time an agency conducts its market research and are placed in the Vendor List or Free Form Vendor fields within the requisition. This ensures the vendors are made aware of the bidding opportunity.
7. **Capitol Building Commission pre-approval.** Pre-approval from the Capitol Building Commission is required before any contract can be bid for work requiring a substantial physical change to the state capitol building or surrounding complex, before work begins to a building on the capitol complex if not done under a contract, and prior to processing change orders for work to buildings on the capitol complex above \$40,000. **Purchasing Division Procedures Handbook, Section 7.2.**
8. **Financing pre-approval.** Any loan or extension of credit from a bank or other financial institution by any state agency under the Executive Branch requires pre-approval from the Governor's Office and must be in the best financial interest of the state of West Virginia. **Per memorandum from the Governor's Office.**
9. **Fleet Management Division pre-approval.** Pre-approval by the Fleet Management Division (FMD) is required to purchase vehicles, unless statutorily exempt. Any request made under the authority of the Fleet Management Division to increase an agency's fleet size must be approved by the FMD executive director, and all vehicle purchases, regardless of dollar amount, must be processed through the Purchasing Division. **Purchasing Division Procedures Handbook, Section 7.8.**
10. **Insurance requirements.** **RE Purchasing Division Procedures Handbook, Section 3.2.5.3. Appendix C.**
11. **Office of Technology CIO pre-approval.** In accordance with the Office of Technology's CIO-19-001 policy, all technology procurement requests, unless exempted, require Chief Information Officer (CIO) approval. **Purchasing Division Procedures Handbook, Section 7.3.**
12. **Treasurer's Office (banking) pre-approval.** Pre-approval is required by the State Treasurer's Office for the acquisition of banking goods or services, which includes but may not be limited to accepting payments and receiving funds via electronic commerce. **W. Va. Code §§ 12-1-7 and 12-3A-6.**

FOR CHANGE ORDERS/RENEWALS:

1. **Two-party agreement.** This agreement, confirming the need for the change order, must be signed by both the agency and the vendor. A single letter of agreement with both signatures is standard.
2. **Standard change order language.** The Purchasing Division maintains standard language to be used in the Extended Description field when issuing a change order in wvOASIS. There are various descriptors available to address the change to the original contract, including but not limited to a standard renewal, a renewal with an increase or decrease, a construction extension for time only or time and increase, a cancellation, and an administrative change. **Purchasing Division Procedures Handbook, Appendix D.**
3. **Office of Technology CIO pre-approval.** See #11.
4. **Justification for price increases/backdating/other.** Any change order request that increases the amount of the contract, is backdated more than 20 days past the submission date of the change order, or otherwise affects provisions of the contract not typically seen in a change order requires justification.
5. **Bond rider.** A bond rider allows bonded principals to request changes to be made to their original surety bond agreements. The bond rider is the only valid way of making changes to a bond agreement which does not invalidate the agreement.
6. **Secretary of State verification.** Unless a waiver is obtained from the Secretary of State's Office, every vendor organized as a business entity must have a certificate of authority and be in good standing with the Secretary of State's Office. To search for a business with the Secretary of State's Office, visit <http://apps.sos.wv.gov/business/corporations>. Any vendor that cannot be found or shows a status of "revoked" or "dissolved" is not eligible for award until the issue is resolved. Agencies must verify this compliance manually prior to award and include a copy of the relevant record in the agency file. **Purchasing Division Procedures Handbook, 5.3.2. Vendor Compliance. E. Secretary of State.**
7. **State debarment verification.** Pursuant to *West Virginia Code* §5A-3-33c and 33d, the State of West Virginia and its political subdivisions may not solicit offers from, award contracts to, or consent to subcontract with a debarred vendor during the debarment period. A list of vendors debarred by the West Virginia Purchasing Division can be seen online at www.state.wv.us/admin/purchase/debar.html. **Purchasing Division Procedures Handbook, 5.3.2. Vendor Compliance. D. State Debarment.**
8. **Federal debarment verification.** Vendors must verify that a vendor is not debarred by the federal government prior to awarding a contract by visiting Sam.gov. Instructions for manually checking a vendor's federal debarment status can be found online at https://www.fsd.gov/qsafsd_sp?id=kb_article_view&sysparm_article=KB0036199&sys_kb_id=b372dadb1b4ac5d40ca4a97ae54bcbb2&spa=1. **Purchasing Division Procedures Handbook, 5.3.2. Vendor Compliance. C. Federal Debarment.**

Questions regarding this *Compliance Verification Checklist for Requisition Submission* may be directed to your assigned Purchasing Division buyer. If you're unsure who your buyer is, see the Agency-Buyer assignments published online at www.state.wv.us/admin/purchase/byrassign.pdf.